

Date : 28 June 2018

Dhaka Alpha
No 4 Dhaka Street Dhaka

Dear Sir,

RE: DEMAND LETTER FOR RECRUITMENT OF WORKERS FROM BANGLADESH

We have obtained the relevant approval to recruit foreign workers from Bangladesh and we hereby authorize and appoint your company as our lawful representative to manage and recruit these workers.

Kindly supply and manage the above workers on following the terms and condition :-

1. Type of workers : **Account Executive: null**
2. No of type person : **50** persons
3. Age : **28 - 30** years old
4. Period of Contract : **0.5** years
5. Basic Salary : USD **3.00** per month
6. Working hours : **8** hours per day (In accordance with Employment Laws of Maldives)
7. Weekly working : **6** days per week (In accordance with Employment Laws of Maldives)
8. Overtime Normal day : USD **2.00** / Hour (In accordance with Employment Laws of Maldives)
9. Rest day / Public : **1** Rest Day / **4** Public holidays (In accordance with Employment Laws of Maldives)
10. Leave and holiday : **5** days (In accordance with Employment Laws of Maldives)

11. Allowance Detail

Type	Detail
Food	Not Provided
Accommodation	Not Provided
Transportation	Provided

12. Medical : Expatriates are covered under Mandatory Medical Insurance Policy (Allied Insurance)
13. Insurance cover : The employer shall bear the cost of employee's medical
14. Travel Expenses : At least single journey return air ticket must be provided by the employer upon completion of the employment contract.
15. Employment Approval : EA must be obtained before the Expatriate arrives in Maldives
16. Work Visa Fees : Employer will pay the fees
17. Security Sticker : Employee should be obtained Security Clearance sticker done at Embassy of Maldives in Bangladesh.
18. Termination of service :
- (i) That the employer breached any of the restrictions in clause 17 termination of service from Employment Contract or is convicted of any offence under any of the law of Maldives.
 - (ii) That if the employee is found to be underage on first appointment entry.
 - (iii) That if an authorized medical doctor certifies the employee medically unfit for employment.

This letter of authorization shall serve as an appointment to your company as a lawful consultant to manage and supply the above-mentioned workers.

You are requested to provide the relevant bio-data of the workers concerned and kindly make the necessary arrangement for the workers to come to Maldives. The bio-data should include names, passport number, nationality, marital status and date of birth, employment experience, basic education and next of kin.

Thank you.

Yours faithfully,

Empirical Pvt Ltd



Fazeena Test Ahmed Owner

