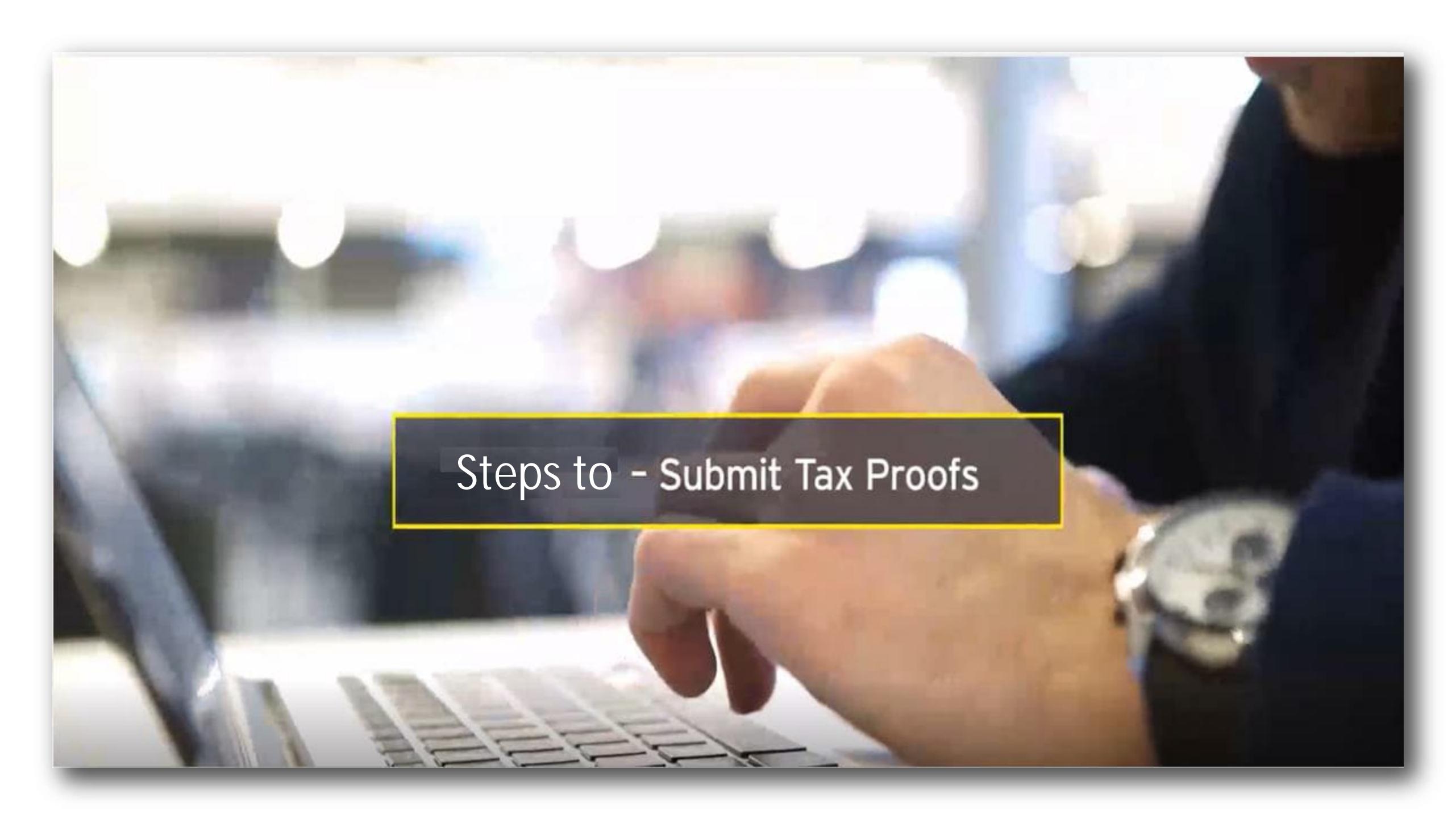




Investment Proof collection and
tax validation - FY 2024-25

A photograph showing a person's hands typing on a laptop keyboard. The background is blurred, showing the lights of a city skyline at night. A yellow rectangular box with a black border is overlaid on the image, containing the text "Steps to - Submit Tax Proofs".

Steps to - Submit Tax Proofs

Quick Links

-  Payslip Report
-  Reimbursement Eligibility
-  Submit / View Compensation
-  Submit Reimbursement Claims
-  Submit Tax Proofs
-  Submit Tax Declaration
-  EY Connect Queries

To Submit your Tax Proofs,
click on Submit Tax Proofs.

Alerts

Home > My Tasks > My Shortcuts > Quick Links

Quick Links

-  Payslip
-  Reimb.
-  Submit
-  Submit
-  Submit Tax Proofs
-  Submit Tax Declaration
-  EY Connect Queries

My Reference GuideMy ProfileMy CompensationMy ReimbursementMy TaxMy ReportsMy FilesMy QueriesMy ShortcutsSubmit Tax DeclarationSubmit Tax ProofsTax Regime Simulator

Alternatively, you can launch it from the "My Tax" Menu under "My Tasks".

Alerts

← ↻ ★ Home > My Tasks ▾ > My Tax ▾ > Submit Tax Proofs

Employee Code :

E0002

Employee Name :

Test Employee

Current Status :

New

Date :

11/11/2024

Employee PAN :

AABBC1234D

Tax Year :

FY 2024-2025

Monthly Rent Details

+ Add

Children Education Details

+ Add

Loss from house property - Self Occupied

+ Add

Income / Loss from house property - Let out

+ Add

Please check your PAN for accuracy.

Alerts

Home > My Tasks > My Tax > Submit Tax Proofs

Employee Code :

E0002

Employee Name :

Test Employee

Current Status :

New

Date :

11/11/2024

Employee PAN :

AABBC1234D

Tax Year :

FY 2024-2025

Monthly Rent Details

+ Add

Children Education Details

+ Add

Loss from house property - Self Occupied

+ Add

Income / Loss from house property - Let out

+ Add

Income from Other Sources

+ Add

You can add or remove the respective sections as applicable to you.

Alerts

[Home](#) > [My Tasks](#) > [My Tax](#) > [Submit Tax Proofs](#)

Employee Code :

E0002

Employee Name :

Test Employee

Current Status :

New

Date :

11/11/2024

Employee PAN :

AABBC1234D

Tax Year :

FY 2024-2025

Monthly Rent Details

[x Remove](#)

Rent Paid Amount :

12000.00

LandLord PAN-Landlord Name :

ABCDE1234F-Suresh Kumar

City :

Delhi

Eg: ABCPD1234D-Ramesh Kumar

LandLord Address :

House 1, Street2, Delhi-110001

[Default](#)

#	Month	Rent paid Amount	City	LandLord	LandLord Address	Employee Remarks
1	April		Select			
2	May		Select			
3	June		Select			
4	July		Select			
5	August		Select			
6	September		Select			
7	October		Select			
8	November		Select			
9	December		Select			
10	January		Select			
11	February		Select			
12	March		Select			

For rent information, you can update all the information once and easily default it for all 12 months.

Alerts

[Home](#) > [My Tasks](#) > [My Tax](#) > [Submit Tax Proofs](#)

Default

#	Month	Rent paid Amount	City	Receipt Enclosed	LandLord PAN-Landlord Name	LandLord Address	Employee Remarks
1	April	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
2	May	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
3	June	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
4	July	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
5	August	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
6	September	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
7	October	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
8	November	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
9	December	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
10	January	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
11	February	13000	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
12	March	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	

Total Rent: 0.00

[Save as Draft](#)

Children Education Details

[+ Add](#)

Loss from house property - Self Occupied

[+ Add](#)

You can then make changes
in case any specific row
needs to be changed.

Alerts

Home > My Tasks > My Tax > Submit Tax Proofs

Default

#	Month	Rent paid Amount	City	Receipt Enclosed	LandLord PAN-Landlord Name	LandLord Address	Employee Remarks
1	April	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
2	May	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
3	June	12000.00	Delhi	▼ Yes	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
4	July	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
5	August	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
6	September	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
7	October	12000.00	Delhi	▼ Yes	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
8	November	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
9	December	12000.00	Delhi	▼ Yes	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
10	January	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
11	February	13000.00	Delhi	▼ Select	ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
12	March	13000.00	Delhi	▼ No	ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	

Total Rent: 0.00

Save as Draft

Children Education Details

+ Add

Loss from house property - Self Occupied

+ Add

Kindly select 'Yes' for the months for which you will attach the rent receipts. It is recommended that 1 receipt for every quarter should be enclosed.

Alerts

Home > My Tasks > My Tax > Submit Tax Proofs

Default

#	Month	Rent paid Amount	City	Receipt Enclosed	LandLord PAN-Landlord Name	LandLord Address	Employee Remarks
1	April	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
2	May	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
3	June	12000.00	Delhi	▼ Yes	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
4	July	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
5	August	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
6	September	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
7	October	12000.00	Delhi	▼ Yes	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
8	November	12000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
9	December	12000.00	Delhi	▼ Yes	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
10	January	12000.00	Delhi	▼ Yes	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
11	February	13000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	
12	March	13000.00	Delhi	▼ Select	▼ ABCDE1234F-Suresh Kum...	House 1, Street2, Delhi-11...	

Total Rent: 146000.00

Save as Draft

Children Education Details

+ Add

Loss from house property - Self Occupied

+ Add

You can Save anywhere in the page.

Alerts

Home > My Tasks > My Tax > Submit Tax Proofs

Loss from house property - Self Occupied

x Remove+ - ↑ ↓

#	<input type="checkbox"/> Address	Location Status	Ownership Status	Ownership Percentage	Date of Loan	Date of Disposal	Comments
1	<input type="checkbox"/>	select	select	select			

Calculate Total Interest

Total Interest Claimed:

0.00

Save as Draft

To add House property details (self occupied or let out), please add the relevant sections.

Alerts

Home > My Tasks > My Tax > Submit Tax ProofsCalculate Total Income / Loss

Total Income / Loss Claimed: -31750.00

Save as Draft

Income from Other Sources

x Remove

#	Source Of Income	Income Amount	Employee Remarks
1	Accrued Interest on NSC		
2	Any Other Income		
3	Savings Bank Interest Income		
4			

Section 80 Details

80C Employee PF Contribution :	0.00
80C Employee VPF Contribution :	0.00
80CCD(2) Employer NPS Contribution :	0.00
80C Principal Repayment of Housing Loan invested :	125000.00
80C Interest Accrued on NSC invested :	0.00

To add Income from other sources, use this section.

Alerts

Home > My Tasks > My Tax > Submit Tax Proofs

Calculate Total Income / Loss

Total Income / Loss Claimed: -31750.00

Save as Draft

Income from Other Sources

x Remove

#	Source Of Income	Income Amount	Employee Remarks
1	Accrued Interest on NSC	12000.00	
2	Any Other Income		
3	Savings Bank Interest Income	25000.00	Total Interest from all savings ban
4			

Section 80 Details

80C Employee PF Contribution :	0.00
80C Employee VPF Contribution :	0.00
80CCD(2) Employer NPS Contribution :	0.00
80C Principal Repayment of Housing Loan invested :	125000.00
80C Interest Accrued on NSC invested :	0.00

For Savings bank interest,
please add the entire interest
from all savings bank
accounts.

Ensure you separately claim
the deduction under 80TTA in
the Section 80 details section.

Alerts

Home > My Tasks > My Tax > Submit Tax Proofs

Calculate Total Income / Loss

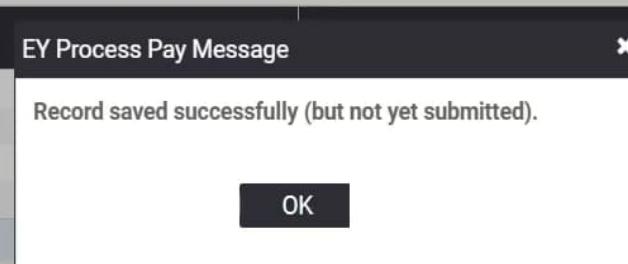
Total Income / Loss Claimed: -31750.00

Save as Draft

Income from Other Sources

x Remove

#	Source Of Income
1	Accrued Interest on NSC
2	Any Other Income
3	Savings Bank Interest Income
4	



Section 80 Details

80C Employee PF Contribution :	0.00
80C Employee VPF Contribution :	0.00
80CCD(2) Employer NPS Contribution :	0.00
80C Principal Repayment of Housing Loan invested :	125000.00
80C Interest Accrued on NSC invested :	12000.00

You can Save anywhere in the page.

Alerts

[Home](#) > [My Tasks](#) > [My Tax](#) > [Submit Tax Proofs](#)

Section 80 Details

80C Employee PF Contribution : 0.00

80C Employee VPF Contribution : 0.00

80CCD(2) Employer NPS Contribution : 0.00

80C Principal Repayment of Housing Loan invested : 125000.00

80C Interest Accrued on NSC invested : 12000.00

[+ Add](#)

Section 80E (Education Loan) Details

[+ Add](#)

Previous Employment Details

Previous Employment :

No

For Section 80 Items, your projected values for the financial year will show here as per the latest processed payroll.

Further, other items such as Housing loan principal etc. will automatically appear here once information in above sections has been saved.

 I hereby digitally confirm that the investments / expenses provided have been incurred by me out of my income chargeable to income-tax during the financial year. I confirm the information provided by me is correct and complete. I confirm they are not claimed elsewhere.[Save as Draft](#)[Submit Proof](#)

Alerts

[Home](#) > [My Tasks](#) > [My Tax](#) > [Submit Tax Proofs](#)[x Remove](#)

+ - ↑ ▾

All

Search

#	<input type="checkbox"/> Investment Items	Policy / Document No	In the name of	Annual Invested Amount	Sum Assured (if applicable)	Eligible Amount	Employee Remarks
1	<input type="checkbox"/> 80C Life Insurance issued after 31Mar12	LI1234	Self	10000.00	1000000.00		
2	<input type="checkbox"/> 80D Parents	MD1122	Parents(for 80D)	15000.00	2000000.00		
3	<input type="checkbox"/> 80TTA Savings Bank Interest		Self	I 1000			
4	<input type="checkbox"/> Select		Select				

[Save as Draft](#)

Section 80E (Education Loan) Details

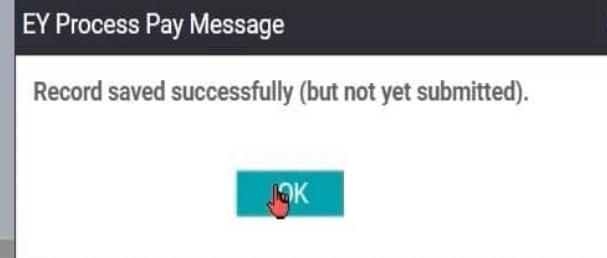
[+ Add](#)

Previous Employment Details

Alerts

Home > My Tasks > My Tax > Submit Tax Proofs

1	<input type="checkbox"/> 80C Life Insurance issued after 31Mar12	▼ 234	Self	▼	10000.00	1000000.00	10000.00	
2	<input type="checkbox"/> 80D Parents	▼ 1122	Parents(for 80D)	▼	15000.00	2000000.00	15000.00	
3	<input type="checkbox"/> 80TTA Savings Bank Interest	▼	Self	▼	10000.00		10000.00	Total interest reported as inc...
4	<input type="checkbox"/> Select	▼	Select	▼				

Save as Draft

Section 80E (Education Loan) Details

+ Add

Previous Employment Details

Previous Employment:

No



I hereby digitally confirm that the investments / expenses provided have been incurred by me out of my income chargeable to income-tax during the financial year. I confirm the information

Alerts

Home > My Tasks > My Tax > Submit Tax Proofs

[Save as Draft](#)

Section 80E (Education Loan) Details

[x Remove](#)

#	<input type="checkbox"/> Course	Fulltime	Loan taken for	Total Interest Amount	Employee Remarks
1	<input type="checkbox"/> Higher Education	Select	select		
2	<input type="checkbox"/> select	Select	select		

Previous Employment Details

Previous Employment:

 I hereby digitally confirm that the investments / expenses provided have been incurred provided by me is correct and complete. I confirm they are not claimed elsewhere.

Use this section if you have interest payments eligible under Section 80E Education loan.

[Save as Draft](#)[Submit Proof](#)

[Save as Draft](#)

Section 80E (Education Loan) Details

[x Remove](#)[+ - ↑ ↓](#)

#	<input type="checkbox"/> Course	Fulltime	Loan
1	<input type="checkbox"/> Higher Education	▼ Yes	▼ Children
2	<input type="checkbox"/> select	▼ Select	▼ select

Previous Employment Details

Previous Employment :

No

No

Yes - New Regime

Yes - Old Regime



I hereby digitally confirm that the information provided by me is correct and expenses provided have been incurred and they are not claimed elsewhere.

[Save as Draft](#)[Submit Proof](#)

Previous employer section is applicable for only those employees who have joined from a different company / legal entity during the financial year.

If you have Previous employer income, you should select "Yes" along with the regime as used in your previous employer final tax calculation.

If you had already shared this information earlier, then the option will appear as "Yes" automatically and cannot be changed to avoid error. In case you wish to have it removed, please raise a query via the EY Connect Queries module.

Alerts

Home > My Tasks > My Tax > Submit Tax Proofs

Tax Year :

FY 2024-2025

1. Download Declaration with 12BB

Attachments

2. Save Documents

3. Submit Documents

#	Attachment	Description	Status	Date
1		Attach Digitally accepted Declaration with Form 12BB as downloaded from the "Download" option above	NEW	
2		HRA - Rent receipt(s) (at least one month per quarter) - For multiple receipts - zip into 1 file	NEW	
3		House property(self occupied) - Occupied on 01/05/2022 - Most recent Interest & Principal Certificate(s) for current year	NEW	
4		For the above HP - Ownership Proof (any document which shows ownership. Please upload only relevant pages)	NEW	
5		For the above HP - Ownership Proof (any document which shows ownership. Please upload only relevant pages)	NEW	
6		House prop upload only relevant pages	NEW	
7		For the above HP - Ownership Proof (any document which shows ownership. Please upload only relevant pages)	NEW	
8		Accrued Interest on NSC - NSC Certificate purchased	0.00)	NEW
9		80C Life Insurance - Premium Receipts (INR 1000.00)	INR 15000.00)	NEW
10		80D Parents - Premium Receipts. In case of Pre		

After submission, you will be automatically taken to the documents upload page.

Alerts

Home > My Tasks > My Tax > Submit Tax Proofs

Tax Year :

FY 2024-2025

1. Download Declaration with 12BB

Attachments

2. Save Documents

3. Submit Documents

#	Attachment	Description	Status	Date
1		Attach Digitally accepted Declaration with Form 12BB as downloaded from the "Download" option above	NEW	
2		HRA - Rent receipt(s) (at least one month per quarter) - For multiple receipts - zip into 1 file	NEW	
3		House property(self occupied) - Occupied on 01/05/2022 - Most recent Interest & Principal Certificate(s) for current year	NEW	
4		For the above HP - Ownership Proof (any document which shows ownership. Please upload only relevant pages)	NEW	
5		For the above HP - Proof of completion / possession mentioning the date of completion / possession	NEW	
6		House property(Let Out) - Occupied on 01/03/2022 - Most recent Interest & Principal Certificate(s) for current year	NEW	
7		For the above HP - Ownership Proof (any document which shows ownership. Please upload only relevant pages)	NEW	
8		Accrued Interest on NSC - NSC Certificate purchased before 01/04/2022	NEW	
9		80C Life Insurance - Premium Receipts (INR 10000.00)	NEW	
10		80D Parents - Premium Receipts. In case of Premium Paid by the Child	INR 15000.00	NEW

Download the digitally accepted declaration in your machine.

Attach it in the table below along with other documents as per the checklist.

Alerts

[Home](#) > [My Tasks](#) > [My Tax](#) > [Submit Tax Proofs](#)

Tax Year :

FY 2024-2025

1. Download Declaration with 12BB

Attachments

2. Save Documents

3. Submit Documents

#	Attachment	Description	Status	Date
1		Attach Digitally accepted Declaration with Form 12BB as downloaded from the "Download" option above	NEW	
2		HRA - Rent receipt(s) (at least one month per quarter) - For multiple receipts - zip into 1 file	NEW	
3		House property(self occupied) - Occupied on 01/05/2022 - Most recent Interest & Principal Certificate(s) for current year	NEW	
4	Attach	For the above HP - Ownership Proof (any document which shows ownership. Please upload only relevant pages)	NEW	
5		For the above HP - Proof of completion / possession mentioning the date of completion / possession	NEW	
6		House property(Let Out) - Occupied on 01/03/20	NEW	
7		For the above HP - Ownership Proof (any document which shows ownership. Please upload only relevant pages)	NEW	
8		Accrued Interest on NSC - NSC Certificate purchased	NEW	
9		80C Life Insurance - Premium Receipts (INR 1000.00)	NEW	
10		80D Parents - Premium Receipts. In case of Premium	INR 15000.00	NEW

Please ensure you attach the documents as per the checklist.

If you need to attach more than one document in any row, please zip the documents and attach.

Alerts

[Home](#) > [My Tasks](#) > [My Tax](#) > [Submit Tax Proofs](#)

Tax Year :

FY 2024-2025

1. Download Declaration with 12BB

Attachments

2. Save Documents

3. Submit Documents

#	Attachment	Description	Status	Date
1		Attach Digitally accepted Declaration with Form 12BB as downloaded from the "Download" option above	NEW	
2		HRA - Rent receipt(s) (at least one month per quarter) - For multiple receipts - zip into 1 file	NEW	
3		House property(self occupied) - Occupied on 01/05/2022 - Most recent Interest & Principal Certificate(s) for current year	NEW	
4		For the above HP - Ownership Proof (any document which shows ownership. Please upload only relevant pages)	NEW	
5	Attach	For the above HP - Proof of completion / possession mentioning the date of completion / possession	NEW	
6		House property(Let Out) - Occupied on 01/03/20	NEW	
7		For the above HP - Ownership Proof (any document which shows ownership. Please upload only relevant pages)	NEW	
8		Accrued Interest on NSC - NSC Certificate purchased	NEW	
9		80C Life Insurance - Premium Receipts (INR 10000.00)	NEW	
10		80D Parents - Premium Receipts. In case of Previ	NR 15000.00	NEW

After attaching all the documents, ensure to click on Submit Documents. You will get an email confirmation on receipt of your documents.

Alerts

[Home](#) > [My Tasks](#) > [My Tax](#) > [Submit Tax Proofs](#)

Attachments

2. Save Documents

3. Submit Documents

#	Attachment	Description	Status	Date
1		Attach Digitally accepted Declaration with Form 12BB as downloaded from the "Download" option above	NEW	
2		HRA - Rent receipt(s) (at least one month per quarter) - For multiple receipts - zip into 1 file	NEW	
3		House property(self occupied) - Occupied on 01/05/2022 - Most recent Interest & Principal Certificate(s) for current year	NEW	
4		For the above HP - Ownership Proof (any document which shows ownership. Please upload only relevant pages)	NEW	
5		For the above HP - Proof of completion / possession mention if completion / possession	NEW	
6		House property(Let Out) - Occupied on 01/03/2015 - Most recent Interest & Principal Certificate(s) for current year	NEW	
7		For the above HP - Ownership Proof (any document which shows ownership. Please upload only relevant pages)	NEW	
8		Accrued Interest on NSC - NSC Certificate purchased during earlier years along with interest calculation. (INR 12000.00)	NEW	
9		80C Life Insurance - Premium Receipts (INR 10000.00)	NEW	
10		80D Parents - Premium Receipts. In case of Premium	NR 15000.00	NEW

To see the Proof submission data, click Show Proof details.

Show Proof Details

Alerts

[Home](#) > [My Tasks](#) > [My Tax](#) > [Submit Tax Proofs](#)

Employee Code :

E0002

Employee Name :

Test Employee

Current Status :

Documents Pending

Date :

11/11/2024

Employee PAN :

AABBC1234D

Tax Year :

FY 2024-2025

1. Download Declaration with 12BB**Attachments**[2. Save Documents](#)[3. Submit Documents](#)

#	Attachment	Description	Status	Date
1		Attach Digitally accepted Declaration with Form 12BB as downloaded from the "Download" option above	NEW	
2		HRA - Rent receipt(s) (at least one month per quarter) - For multiple receipts - zip into 1 file	NEW	
3		House property(self occupied) - Occupied on 01/01/2024	NEW	
4		For the above HP - Ownership Proof (any document)	NEW	
5		For the above HP - Proof of completion / possession	NEW	
6		House property(Let Out) - Occupied on 01/03/2024	NEW	
7		For the above HP - Ownership Proof (any document)	NEW	
8		Accrued Interest on NSC - NSC Certificate purchased	NEW	
9		80E Edu. Loan - Interest Certificate from bank clearly marked	NEW	
10		80C Life Insurance - Premium Receipts (INR 1000/-)	NEW	
11		80D Parents - Premium Receipts. In case of Premium	NEW	

The submitted Tax Proofs (along with complete documentation) will be considered as per the specified payroll cut-offs.

Submissions / documents provided after the specified cut-offs will not be considered.



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