



NATIONAL INSTITUTE OF TECHNOLOGY RAIPUR
G.E. Road, Raipur – 492010 (C.G.)
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No/NITRR/Dean(R& C)/2017/8225

Date 04/05/2017

PROJECT STAFF AWARD LETTER

To,
Miss. Kavita Singh
A-1, Maruti Enclave (Near Garden)
Tatibandh Raipur (C.G)
Pin No. 492001

Sub.: Award of Project Staff in the DST-SERB Sponsored project under the project entitled “**Metaheuristic Techniques for NP- Hard Spanning Tree Problems**”.

Dear Miss. Kavita Singh,

With reference to the Walk –in -interview taken on 20/10/2016, I am pleased to inform you that you have been selected for the award of Project Staff in the DST- SERB Sponsored project entitled “**Metaheuristic Techniques for NP- Hard Spanning Tree Problems**” in Department of Computer Application, NIT Raipur on the following terms and conditions:

1. **Emoluments::** Fixed amount of Rs. 25,000.00 per month and no other allowances will be paid over and above it.
2. Your engagement is purely temporary and contractual in the project.
3. **Fellowship Condition :**
 - a) No benefits granted to a regular employee of NIT Raipur shall be claimed by you.
 - b) **Medical Benefits:** you will be entitled for medical facilities available in the dispensary of the institution.
 - c) **Leave and Other entitlements:** You will be granted 12 days Casual Leaves in a year (1 CL per month), however, CL shall not be claimed as a right but will be admissible only after sanction of the competent authority. Participation in scientific events/workshop held in India or abroad will be treated as “on duty”. You will be entitled to travel in AC 2 Tier by rail for such events / workshops in India. Maternity leave as per the Govt. of India instruction issued from time to time would be available to female candidates in all categories.
 - d) **Publication/ Patent:** The result of research work may be published in standard refereed journals at the discretion of your Guide. It should be ensured by you that the assistance provided by the funding agency of Government of India is acknowledged in all such publications.
 - e) This engagement does not entail you to any employment/ appointment regular or temporary in NIT Raipur against any post and automatically end on expiry of its period.
4. **Obligation of Project Staff:**
 - a) You will maintain good conduct and discipline.
 - b) You must send a detailed consolidated report of the research work done during the entire period of fellowship on completion of the tenure/ resignation of the fellowship at the earliest.
5. **Term of Fellowship:** Six Month from the date of joining which can be extended to another year or till the project period (whichever is earlier) on recommendations of PI on availability of Fund.
6. **Leave Rules:** As per Institute norms, one casual leave per month.
7. **Not Admissible:** Your engagement is for full time and during the period of your fellowship you can not engage yourself in any other remunerative work.

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8. Termination:

- a) Your fellowship can be terminated with one month prior notice given by the institution. Similarly you can also give prior notice of one month before leaving the fellowship or has to deposit your one month fellowship amount.
- b) If you will remain absent continuously for a period of seven days without any prior information, your fellowship will be automatically stand terminated without any information.
- c) In case it is detected at any stage that you have committed any fraud or forgery in seeking this fellowship (by suppressing any facts regarding your eligibility or otherwise), your engagement shall be dispensed without any notice.
- d) In case your work is not satisfactory as per the objectives of the projects and up to satisfaction of PI, your fellowship may be terminated after 30 days notice.

9. Security:

The person on contract, who will join the Institute first time, will have to deposit security money of one month salary in two installments, which will be refunded after successful completion of the contract. Security deposit will bear no interest.

10. The institute reserves all right to amend partly/fully/add/omit/increase/decrease any provision of this offer engagement in the interest of institution during your fellowship tenure. Also all legal binding as amended from time to time by appropriate statutory authorities will be applicable during validity period of project and you will be bound to abide by the amended provision.

In case the above mentioned term and conditions are acceptable to you, you can join by submitting your joining report within 15 days from the receipt of this letter, failing which the order will stand automatically cancelled.


Dean (R&C)

NIT Raipur

Copy to:

- 1. Dr. Shyam Sunder (PI)
- 2. Head of the Department Computer Application.
- 3. Deputy Registrar (Finance)
- 4. Deputy Registrar (Admin.)
- 5. PA to Registrar
- 6. PA to Director



राष्ट्रीय प्रौद्योगिकी संस्थान रायपुर
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No/NITRR/Dean(R&C)/2019/36 I

Date: 23 / 08/2019

Experience Certificate

This is to certify that Ms. Kavita Singh has served as a Project Staff From 17/05/2017-14/01/2019 under the sponsored research project entitled "Metaheuristic Techniques for NP-Hard Spanning Tree Problems" funded by SERB in the Department of Computer Application in National Institute of Technology Raipur.

I wish her all the success in her future career.


Dean (R&C) 23/8/19

National Institute of Technology, Raipur