



**इंडियन ऑयल कॉर्पोरेशन लिमिटेड  
( व्यापार विकास ) नई दिल्ली**

**INDIAN OIL CORPORATION LIMITED  
(Business Development) New Delhi**

**TENDER NO.: BD/CONT/2023-24/14**

**NOTICE INVITING TENDER**

**Conducting a Hackathon to invite ideations on sustainability**

Prepared and Issued by

**INDIAN OIL CORPORATION LIMITED  
(Business Development – Contracts Cell)  
Scope Complex, Core – 6, 5<sup>th</sup> Floor,  
7, Institutional Area, Lodhi Road  
New Delhi – 110 003**

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**INDIAN OIL CORPORATION LIMITED**  
**BD Contract Cell**

**NOTICE INVITING e-TENDER**

INDIAN OIL CORPORATION LIMITED  
(Business Development – Contracts Cell)  
Scope Complex, Core – 6, 5<sup>th</sup> Floor,  
7, Institutional Area, Lodhi Road  
New Delhi – 110 003

1.	Tender No.	BD/CONT/2023-24/14
2.	Type of Bid	<b>DOMESTIC OPEN BIDDING</b> Under <b>Two</b> Bid System
3.	Name of work	Conducting a Hackathon to invite ideations on sustainability
4.	Time period of the contract	15 weeks reckoned from the date of awarding the tender.
5.	Tender download schedule	<b>From 01.06.2023, 15:00 HRS to 15.06.2023, 15:00 HRS</b> Tender documents can be downloaded free of charge from the website <a href="http://www.iocletenders.nic.in">www.iocletenders.nic.in</a> during the above period.
6.	Bid Validity	<b>4 months from the last date of submission of the Bids</b>
7.	Pre Bid Meeting	05.06.2023 at 15:00 HRS (IST) via Web mode. The Pre-bid meeting shall be held through online mode with all intending & interested bidders. Interested bidders, who would like to join pre bid meeting shall get joining link & credential through email. Interested bidders are required to kindly submit their request for web link along with their queries (if any) to the Tender Inviting Authority latest by 13:00 Hrs. of 05.06.2023 through email.
8.	Last date of submission of tender & EMD	<b>15.06.2023 Up to 15:00 HRS.</b>
9.	Techno-commercial Tender opening date	Tender (Techno-commercial) shall be opened at 15:00 HRS on 16.06.2023 or at a later date/time convenient thereafter. Date and time of Price Bid opening will be communicated only to techno-commercially acceptable bidders.
10.	<b>Earnest Money Deposit (EMD)</b>	<b>Rs. 19,800.00</b> EMD not required in case of following 1. Micro & Small Enterprises (MSE) registered with

		<p>agencies as per the notification issued by the Ministry of Micro, Small and Medium Enterprises.</p> <p>2. Government organization &amp; Public Sector Undertaking of the Central / State Government.</p> <p>3. JV/ Subsidiary companies of IOCL</p> <p>4. Start up recognised by DIPP</p>
11.	<b>Pre-qualification Criteria (PQC)</b>	<p><b>Pre-qualification Criteria(PQC):</b></p> <p>The intending tenderers will have to furnish proof of their pre-qualification and experience along with the <b>Part-I (Techno-commercial bid).</b></p>
11.01 (a)	<b>Annual Turnover (ATO)</b>	<p>Rs. 11,90,000.00/- (Rupees Eleven Lakh Ninty Thousand Only) during any of the preceding three financial years.</p> <p>Proof of ATO shall be submitted in form of Audited Balance Sheet and Profit and Loss account. In case the Tender publication date is within 06 (six) months from close date of preceding financial /accounting year, the bidder can submit the balance sheets of any of the previous three years (excluding the immediate preceding year) if the balance sheet of immediate preceding year is not available.</p> <p><b>Note-A:</b> In case bidder is a Parent Company having its subsidiaries, but only a single consolidated financial statement is prepared and audited which includes the financial details of their subsidiaries also, consolidated audited annual report &amp; financial statement (for last three preceding financial years) shall be considered for establishing the financial PQC subject to a Chartered Accountant / Statutory Auditor/ Certified Public Accountant (not being an employee or a Director or not having any interest in the bidder(s) company) certifying that separate annual report of bidder (without the financial data of subsidiaries) is not prepared and audited.</p> <p><b>Note-B1:</b></p> <p>In case bidder is a subsidiary company of a foreign parent company and not in a position to submit its financial statements as per local/internal regulation, submission of CEO/ CFO's certificate in original from the bidding company or from the parent company stating the annual turnover of the bidding company (for last three preceding financial years) along with a declaration that the bidding company is not in a position to submit its financial statement as per the local/ internal</p>

		<p>regulation (clearly specifying the applicable regulation) with an endorsement by Chartered Accountant / Statutory Auditor/ Certified Public Accountant (not being an employee or a Director or not having any interest in the bidder(s) company) shall be considered for establishing the financial PQC.</p> <p>Wherever Chartered Accountant/ Statutory Auditor/ Certified Public Accountant (not being an employee or a Director or not having any interest in the bidder(s) company) is not in a position to endorse such CEO/ CFO's certificate due to local regulations, CEO/ CFO's certificate in original shall include a reference of such local regulation restricting this endorsement</p> <p><b>Note-B2:</b> In case bidder is a subsidiary company and separate financial statement of the bidder is not prepared &amp; audited, but only a consolidated audited annual report &amp; financial statement of the Parent Company is available, consolidated audited annual report &amp; financial statement (for last three preceding financial years) shall be considered for establishing the financial PQC subject to statutory auditor of the parent company certifying that separate annual report &amp; financial statement of bidder company is not prepared and audited.</p>
11.01 (b)	<p><b>Value of Single Work (SWO) executed by the bidder as main contractor or sub contractor for similar nature of work (during any of the last five years ending on last day of the month immediately previous to the month in which last date of bid submission falls) The completion date should fall within the Qualifying period.</b></p>	<p>For experience, the single work executed by the bidder, as main contractor or as subcontractor, during any of the last 5 (FIVE) years ending on last day of the month immediately previous to the month in which the last date of bid submission (in case of extended bid submission date, original bid submission date shall be considered) falls should be considered as detailed below:</p> <p>a) 03 (Three) completed Similar Works each costing not less than Rs. 5.94 Lakhs OR</p> <p>b) 02 (Two) completed Similar Works each costing not less than Rs. 7.92 Lakhs OR</p> <p>c) 1 (One) completed Similar Works costing not less than Rs. 9.9 Lakhs</p> <p>(The above value of completed works is exclusive of GST/ Service Tax).</p>

		<p><b><u>Documents Required in Support of Value of Similar Work:</u></b></p> <p>a) Copy of Purchase/ Work Order/Contract/Letter of Acceptance/Fax of Acceptance issued by either Client (in case of main-contractor) or main contractor of a client/owner/consultant (in case of sub-contractor) or internal work order/ office order issued by its Parent Company/ Subsidiary Company/ Subsidiary of Parent Company/ Group Company (in case of work share), clearly mentioning the contract/order value.</p> <p>b) Completion certificate issued by either Client (in case of main-contractor) or main contractor of a client/owner/consultant (in case of sub-contractor), either on Client's or main contractor's letterhead, clearly mentioning the executed value, date of completion of the job and reference work order number. In case executed value is not mentioned in the completion certificate issued by the client or main contractor of a client/owner/consultant (in case of sub-contractor), work order/Purchase order/contract/LoA/FoA value with amendments, if any, shall be considered for the purpose of evaluation.</p> <p>The completion certificate submitted by the bidder shall separately indicate the value of work and GST/ service tax amount included in the value of job OR a separate certificate from the respective client, mentioning the GST/ service tax amount if any, included in the value of job under consideration to be submitted by the bidder.</p> <p>In case GST/ service tax amount/ component is not specified in the submitted completion certificate, then the amount equivalent to rate of applicable GST/ service tax for the subject tender shall be deducted from the value of completed job mentioned in the completion certificate to arrive at the value of the completed job without GST/ service tax.</p> <p>In case the value of completed Similar Works indicated in completion certificate is in currency other than INR, the same shall be converted into equivalent INR considering the currency conversion rate as on the date</p>
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		<p>of issue of the reference work order(s) based on SBI bill selling rate.</p> <p><b>Note- A:</b> With regard to Similar Work executed for Subsidiary / Fellow Subsidiary / Holding company, the same will be considered as experience for the purpose of meeting experience criteria subject to submission of tax paid invoice(s) duly certified by Statutory auditor of the bidder towards payments of statutory tax in support of the job executed for Subsidiary / Fellow Subsidiary /Holding company. Such bidders shall submit these documents in addition to the documents specified in the PQ Documents to meet Experience Criteria.</p> <p><b>Note- B1:</b> With regard to Similar Work executed as sub-contractor to a 3rd party or Parent Company/ Subsidiary Company/ Subsidiary of Parent Company/ Group Company, etc. as main contractor, the bidder has to submit a certificate from the end user/ Owner/Consultant of Owner stating that main contractor has intimated them about the engagement of sub-contractor OR has been allowed/ permitted to engage sub-contractor.</p> <p><b>Note- B2:</b> With regard to Similar Work executed as work share with Parent Company/ Subsidiary company/ Subsidiary of Parent Company/ Group Company, the bidder has to submit the internal work order/ office order issued by its Parent Company/ Subsidiary Company/ Subsidiary of Parent Company/ Group Company.</p>
11.02	<b>Similar nature shall be defined as</b>	<p>Similar works means: Similar Work means Conducting online ideation competition and / or hackathon on a digital platform/ portal/ website.</p> <p>The above ‘Similar Work’ executed should have been done in last 5 years ending last day of the month immediately previous to the month in which last date of bid submission falls (in case of extended bid submission date, original bid submission date shall be considered).</p> <p>• <u>Documents Required in Support of Bidder’s Responsibility in Similar Work:</u> It shall be mandatory for the bidder to submit Copy of Work Order/ Purchase Order/ Contract along with</p>

		Scope of Work issued by either Client (in case of main-contractor) or main contractor of a client/ owner/ consultant of owner (in case of sub-contracting) or internal work order/ office order issued by its Parent Company/ Subsidiary Company/ Subsidiary of Parent Company/ Group Company (in case of work share), clearly mentioning/ highlighting the scope as sought above.
12.	<b>Additional Technical Requirement(if any)</b>	Refer Scope of Work & Special Conditions of Contracts
13.	<b>Mode of Submission</b>	Offer must be uploaded on e-tender Portal i.e. <b>www.iocletenders.nic.in</b> before the last date & time of submission of tender. <b>Offer submitted using any other mode will not be accepted.</b>
14.	<b>Other requirements</b>	<ol style="list-style-type: none"> <li>1. PF Code Allotment letter/ PF registration.</li> <li>2. Independent ESI Code or undertaking for Independent ESI code in the Format given as Annexure to ITB.</li> <li>3. Power of Attorney in favour of person authorized to submit the bid.</li> <li>4. Copy of PAN card</li> <li>5. Certificate of Incorporation / Partnership deed/ Proprietorship affidavit</li> </ol>
15.	<b>Tender Inviting Authority</b>	Shri Somesh P. Singh Deputy General Manager (Contracts) Indian Oil Corporation Ltd., Contract Cell, 5th Floor, Core – 6, SCOPE Complex, Lodhi Road, New Delhi-110003 Tel. +91 11 24361398, +91 11 71726040, +91 11 71726091 E-mail: <a href="mailto:somesh@indianoil.in">somesh@indianoil.in</a> ; <a href="mailto:mayank_dotania@indianoil.in">mayank_dotania@indianoil.in</a> ; <a href="mailto:pbdcontractcell@indianoil.in">pbdcontractcell@indianoil.in</a> ;
16.	<b>Integrity Pact Agreement</b>	<b>Not applicable</b>

#### **General:**

- 1) Offer from following types of bidder will not be accepted:
  - a) Who are in the Holiday list of IOCL or its Administrative Ministry, MoPNG.
  - b) Who are under liquidation, court receivership or similar proceedings.

- c) Consultant or their subsidiary Company or companies under the management of consultant for execution of the same project for which they are working as consultant.
- 2) Offer from Joint Bidders / Consortium will not be acceptable unless stated otherwise elsewhere in the tender document.
  - 3) **The subject work is indivisible and shall be awarded to single successful bidder unless stated otherwise elsewhere in the tender document.**
  - 4) Experience of only the bidding entity shall be considered. A work executed by a bidder for its own plant/projects shall not be considered as experience for the purpose of meeting requirement of experience criteria of the tender. However, jobs executed for Subsidiary / Fellow Subsidiary / Holding company will be considered as experience for the purpose of meeting experience criteria subject to submission of tax paid invoice(s) duly certified by Statutory auditor of the bidder towards payments of statutory tax in support of the job executed for Subsidiary / Fellow Subsidiary /Holding company. Such bidders shall submit these documents in addition to the documents specified in the PQ Documents to meet Experience Criteria.
  - 5) For technical experience criteria, bidder to submit copy of Work Order / Letter of Acceptance or Contract Agreement and Work Completion Certificate against the work order or Contract. The Work Order/ Completion Certificate/ Contract agreement must include Scope of Work and schedule of rates containing expected value of similar nature of work as defined. Completed value of work as mentioned in the completion certificate shall be considered for evaluation against single/ multiple work order value required under PQC, however where the executed value is not mentioned in the completion certificate, the copy of certified bill shall also be acceptable for determining value if submitted along with completion certificate..
  - 6) In case of Sub contract works, the bidder is also required to submit a Certificate from the end user / Owner / Consultant of the Owner stating that the main contractor has intimated them about the engagement of sub-contracting OR have been allowed/ permitted as a sub-contractor.
  - 7) The offers with incomplete /irrelevant documents or anomalies are liable to be rejected without any communication. Hence, bidders are advised to take utmost care while uploading their prequalification documents.
  - 8) In case of foreign bidders, if the value indicated is in currency other than USD the same shall be converted in equivalent USD considering the conversion rate as on the date of issue of the reference order(s) based on SBI bill selling rate.
  - 9) Relevant supporting documents towards other requirements specified are also to be uploaded along with Techno-commercial bid failing which bid is liable for rejection.
  - 10) The completion certificate, submitted by the bidder shall separately indicate the GST amount included in the value of completed job OR a separate certificate from the respective client, mentioning the GST amount, if any, included in the value of completed job under



consideration should be submitted by the bidder.

- 11) In case GST amount/ component is not specified in the submitted completion certificate, then the amount equivalent to rate of applicable service tax for the subject tender shall be deducted from the value of completed work mentioned in the completion certificate to arrive at the value of the completed job without GST.
- 12) IOCL reserves the right to reject any or all of the tenders or any parts of the tender so received and may cancel the tender in part or full, extend the due date of Tender submission etc. without assigning any reason.
- 13) IOCL will allow Purchase Preference to MSE as per applicable Govt. guidelines.
- 14) Bidders are to quote their most competitive rates. Negotiations will not be conducted with the bidders as a matter of routine. However, Owner reserves the right to conduct negotiations.
- 15) Legal dispute, if any, shall only be within the jurisdiction of Local Court unless mentioned otherwise.
- 16) All communication will be made through e-tender Portal i.e. (<https://iocletenders.nic.in>). However, IOCL reserve the right to take cognizance of the communication made outside e-tender portal under exceptional circumstances.
- 17) Bidder cannot make any claim against IOCL towards its expense incurred in connection with the preparation and delivery of their bids, site visit, participating in the discussion and other expenses incurred during bidding process.
- 18) Bidder should make sure that their priced bid (Part – II / BOQ) contains only prices. Rates mentioned elsewhere shall not be taken into cognizance. Offer shall be liable for rejection if any condition directly or implied, recorded in Priced Bid (Part – II / BOQ).
- 19) Submission of authentic documents is the prime responsibility of the bidder. Wherever IOCL has concern or apprehension regarding the authenticity/ correctness of any document, IOCL reserves the right to get the documents verified from issuing authority/any relevant source. If documents (Part or full) are found forged, such offers will be summarily rejected and EMD will be forfeited and may be debarred from future tenders.
- 20) After opening of the technical bids but before the opening of the price bids, the bids may be rejected for unsatisfactory performance or adverse comments which have come to the notice after the issue of the tender enquiry.
- 21) Offers not meeting statutory requirement are liable for rejection.
- 22) Bidders are advised to visit Announcement section/ Information / FAQs of e-tender Portal before bidding.
- 23) Notwithstanding any other condition /provision in the tender documents, in case of ambiguity or incomplete documents pertaining to pre-qualification criteria (PQC), bidders shall be given only one opportunity with a fixed deadline after bid opening to provide

complete & unambiguous documents in support of meeting the pre-qualification criteria (PQC). In case the bidder fails to submit any document or submits incomplete documents within the given time, the bidder's tender is liable to be rejected. However, IOCL reserves the right to make any further queries.

- 24) Refer ITB of the tender document /e-tender Portal web site for more details.
- 25) Any Addendum/Corrigendum/Sale date extension in respect of above Tender shall be issued on e-tender Portal i.e. (<https://iocletenders.nic.in>) only and no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit e-tender Portal website to keep themselves updated. Failure of Bidder to submit tender without taking cognizance of Corrigendum / Amendment (if any) issued by IOCL shall make bid liable for rejection.
- 26) IOCL does not take any responsibility for the correctness of tender documents obtained from any other source. Bidders are advised to visit above mentioned website before submitting their offer for official version of the tender document including any corrigendum / amendment if any, which shall be binding to the bidder.

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