

Service Now Project Documentation

Introduction

- **Project Title:** Educational Organisation Using ServiceNow
- **Team Members:**
 - i. Kavya Sree Manchinti
 - ii. Yadadhala Kalyan Reddy
 - iii. Navarasala Lakshmi Prasanna
 - iv. M Madhavi

Project Overview

- **Purpose:** To develop a robust Educational Management System using ServiceNow to manage admissions, student progress, and institutional data with automated workflows and form configurations.
- **Features:**
 - Online admission form with approval workflow
 - Student and teacher data management
 - Academic progress tracking dashboard
 - Notifications for task status and approvals
 - Role-based access control for admins, teachers, and students

Architecture

- **Frontend:**
 - Developed using HTML, CSS, and JavaScript
 - UI built through ServiceNow UI Pages and Catalog Items
- **Backend:**
 - Business logic implemented via ServiceNow Script Includes, Business Rules, and Flow Designer
- **Database:**
 - Tables created using the Table module in ServiceNow
 - Data stored in platform-native schema with relationships and references

Setup Instructions

➤ Prerequisites:

- ServiceNow Developer Account
- Personal Developer Instance (PDI)
- Basic knowledge of ServiceNow Studio

➤ Installation Steps:

Step 1: Sign in at <https://developer.servicenow.com>

Step 2: Request and activate your Personal Developer Instance

Step 3: Create Update Set → Tables → Forms → Process Flows

Step 4: Deploy Client Scripts for automation

Folder Structure (Logical in Studio)

EducationalOrganisation/

└─ Tables/

| └─ x_edu_student

| └─ x_edu_teacher

| └─ x_edu_admission

| └─ x_edu_progress

└─ UI Pages/

| └─ admission_form

| └─ student_dashboard

└─ Script Includes/

| └─ AdmissionWorkflowUtils

└─ Client Scripts/

| └─ validate_form.js

└─ Styles/

└─ styles.css

Running the Application

To run the application:

- Login to your ServiceNow PDI

- Navigate to the created application
- Use the left navigation pane to open modules such as:
 - Admission Form
 - Student Records
 - Progress Dashboard
- Perform form submissions and automation testing

API Documentation

- GET /api/x_edu_org/students
- Response:
 - ✓ {
 - ✓ "student_id": "STU102",
 - ✓ "name": "A. Chaithanya",
 - ✓ "department": "Computer Science"
 - ✓ }

Authentication

- Role-based access is implemented using admin, teacher, and student roles, managed through ServiceNow Access Control Rules (ACLs).

User Interface

- Designed with HTML, CSS, and JavaScript using ServiceNow UI Pages for a clean and responsive layout.
- Includes dashboards, admission forms, student profiles, and result tracking interfaces.
- Role-based access displays relevant modules for admin, teacher, and student users.

Testing

- Manual testing was done through the ServiceNow form submission interface.
- Validations verified via onChange and onLoad client scripts.
- Fields were tested for automation, data flow, and visual updates.

Screenshots or Demo

servicenow All Favorites History Workspaces : Student Progress - Create SAL0001011

Search

Student Progress
New record

Submit

Admission Number

Grade -- None --

Student Name

Father Name

Mother Name

Father Cell

Mother Cell

Student Progress

Telugu

Hindi

English

Maths

Science

Social

Total

Percentage

Result

Submit

servicenow All Favorites History Workspaces : Admission - Create SAL0001012

Search

Admission
New record

Submit

Admission Number

Purpose of join -- None --

Student Name

Father Name

Mother Name

Comments

Admin Date

Grade -- None --

Fee \$ 0.00

Father Cell

Mother Cell

Admin Status -- None --

School Details Address

Pincode -- None --

Mandal

House No

Area

City

District

Submit

servicenow All Favorites History Workspaces : Salesforce - Create SAL0001013

Search

Salesforce
New record

Submit

Admin Number

Admin Date

Grade -- None --

Student Name

Father Name

Mother Name

Father Cell

Mother Cell

Known Issues

- Form layout may vary slightly on different devices.
- Client Scripts dependent on exact field naming — ensure accuracy.

Future Enhancements

- Add role-based user dashboards
- Integrate notifications (email/SMS) for admission status
- Extend to manage teacher data and fee structure
- Add reporting dashboards using ServiceNow Performance Analytics