

My Journeys Application (SAF)

User Guides
Version 0.1.0

Document Revision History

Rev.	Date	Contributor	Changes
1	May 28, 2020	Sokly Heng	Initial Manual
2	June 10, 2021	Sokly Heng	Update Manual

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1) Domain

myjourneys.info

2) Login

ເដີ່ມຜູ້ໃຊ້ເປັນຜູ້ໃຊ້ກຳລົງໃຫ້ຕິດຕະຫຼອດ email ສືບໍ່ Password,
ບຸກາເປື້ອຍະວາງຕາມໄຍ້: google Gmail

ຜິດເກີ່ມສູ່ຂໍຜົນການສ່ວນ
(My Journeys)



ຄໍາໃຊ້ຈຸດສິດທະນາຍ / Funded by

Download Mobile App?



ເຂົ້າໃຈ / Sign in

[Sign in with Gmail](#)

OR

Email

Password

Remember me

[Sign in](#)

[Forgot your password?](#)

[About us](#)

Version: 0.0.1

Important: ສປມາປ່ວມ Login ຕາມ Gmail, ມູນເປັນຜູ້ໃຊ້ກຳລົງ
ຕະຫຼອດເວັບໄຊໂທຣໃໝ່ເປັນຜູ້ໃຊ້ Email ຜູ້ຜູ້ອ່ານ

- In addition to this page, it also contains QR code for download
ຜິດເກີ່ມສູ່ຂໍຜົນຮບສ່ວນ mobile application

3) Accounts

Create a new account

- ក្នុងតាមទីជាត្រូវបានគ្រប់គ្រងដើម្បីបានបង្កើតគម្រោង។
- ចូចលើ Button **+ Add new**

The screenshot shows the 'Accounts' section of the application. On the left sidebar, there are several navigation items: 'Accounts' (selected), 'App Users', 'Your departures', 'Your safeties', 'Looking for helps', 'Your stories', 'Notifications', and 'About'. The main content area is titled 'Accounts' and displays a table of existing accounts. The table has columns for '#', 'Email', 'Role', and 'Status'. There are three accounts listed:

#	Email	Role	Status
1	guest@instedd.org	Guest	Active
2	sokly@instedd.org	System Admin	Pending
3	admin@instedd.org	System Admin	Active

To the right of the table, a red text overlay says 'Click (+ Add new) to go to create a new account'. Below this text is a blue button labeled '+ Add new'.

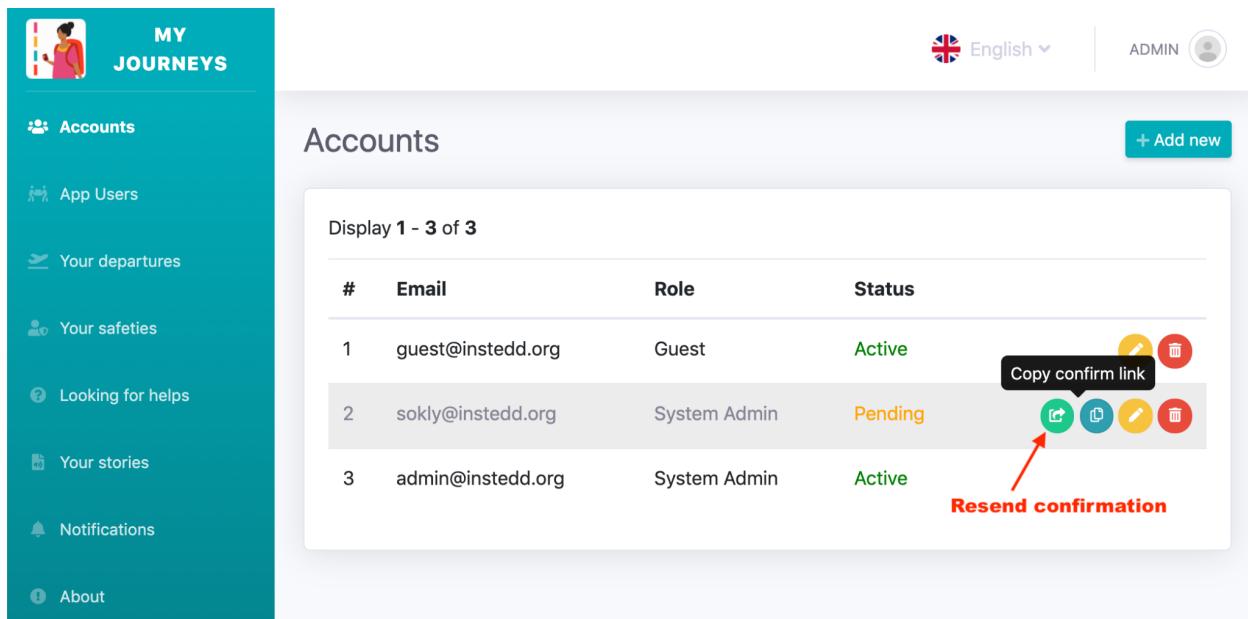
- Fill in email and role, and click on the button **Save**

The screenshot shows the 'New account' creation form. The left sidebar is identical to the previous screenshot. The main form is titled 'New account' and contains two input fields: 'Email' and 'Role'. Below the 'Role' field is a dropdown menu. At the bottom right of the form are two buttons: 'Cancel' and 'Save'.

Activation

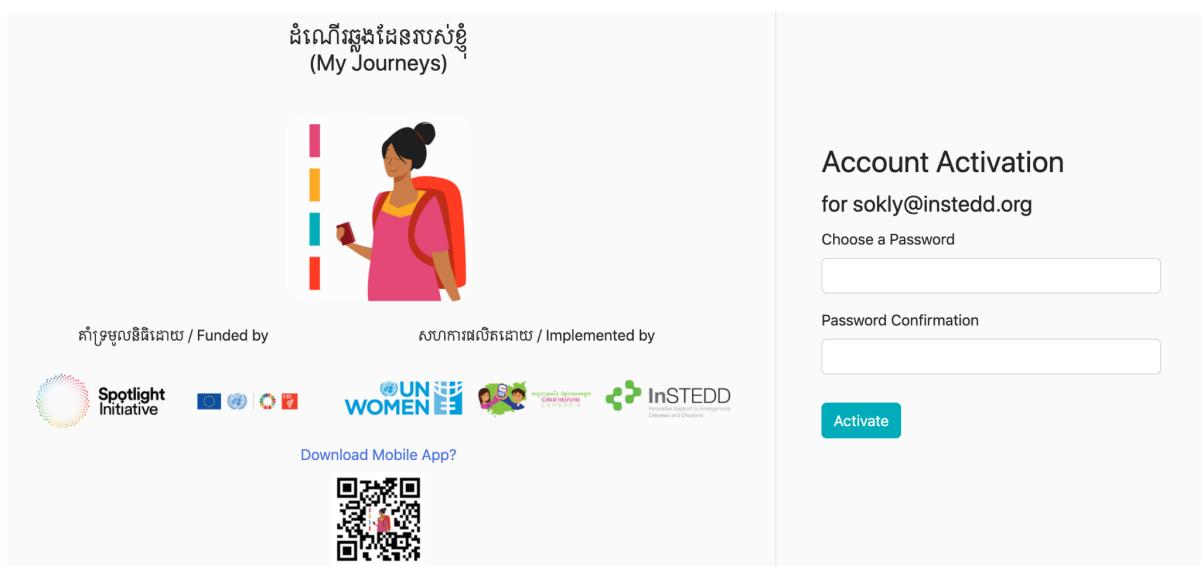
It will show status “**Pending**” on the created account. A confirmation email will be

sent out automatically. In addition, you can click on the button  to copy the confirm link and pass it to the browser to change the password. In case, you want to resend the confirmation you can click on button 



#	Email	Role	Status
1	guest@instedd.org	Guest	Active
2	sokly@instedd.org	System Admin	Pending
3	admin@instedd.org	System Admin	Active

Fill in **Choose a password** and **Password confirmation**, and click on **Activate**



ជំណើរដ្ឋដែនបស់ខ្លួន
(My Journeys)

គម្រោងបានផ្តល់ជាមើល / Funded by

សហការអភិវឌ្ឍន៍ / Implemented by

Spotlight Initiative  

Download Mobile App? 

Account Activation
for sokly@instedd.org
Choose a Password
Password Confirmation
Activate

4) App Users

User list

this page is for showing all users who have registered from mobile.

MY JOURNEYS

Accounts

App Users

Your departures

Your safeties

Looking for helps

Your stories

Notifications

About

Version: 0.0.1

English

ADMIN

App Users

Search

Display 1 - 5 of 5

#	Full name	Sex	Age	Voice	Registered at
1	Nary		30		
2	Soka		30		
3	Sana		30		
4	Guest		32	0:00 / 0:02	about 22 hours ago
5	Guest				2 days ago <input type="button" value="View Games"/>

Search

Admin can filter user data by typing the username in the search box.



Download Excel

It downloads users' information with their game history. And It limits 10000 records only



[Download Excel](#)

View Games

Click on this button [View Games](#) to see all game lists of the user that has been synced from the mobile app.

Guest(ID: 123456789)

Display 1 - 6 of 10

#	Start Date	End Date	Score	Answer	Quiz(6)
1	2023-09-01	2023-09-01	100	1. តើអ្នកធ្វើដំណើរដាយរបៀបណា? <input checked="" type="checkbox"/> by_land	Quiz(6)
2	2023-09-01	2023-09-01	100	2. តើអ្នកយកសំណង់របៀបណា? <input checked="" type="checkbox"/> id_card	Quiz(8)
3	2023-09-01	2023-09-01	100	3. នៅពេលដែលអ្នកទាន់ប្រទេសគោលដៅ មាននិមួយចំនួនដើរសំដាល់ការអនុញ្ញាត ហើយស្ម័គ្រាប់ការអារ៉ានៃលម្អានប្រាក់ខែដូស់នាយក្រឹម។ តើអ្នកនឹងទាត់ជាមួយតើដើម្បីទេ?	Quiz(5)
4	2023-09-01	2023-09-01	100	4. អ្នកទទួលបានឱ្យការអារ៉ា ម៉ោងកែសល់អ្នកបានស្រើសំច្បែកមកដើរនៅភាសាអង់គ្លេសបន្ថែមទៀត។ តើអ្នកប្រាកបដូចតាមសំណង់ដែលបានផ្តល់ទៅអ្នកទៅនឹងដោយតើដើម្បីទេ?	Quiz(4)
5	2023-09-01	2023-09-01	100	5. អ្នកមិនយល់ពីកិច្ចសន្យាទេ តើអ្នកត្រូវការង្ហោះដូចណាន់ណា?	Quiz(4)
6	2023-09-01	2023-09-01	100	6. បន្ទាប់ពីយល់ច្បាស់ពីកិច្ចសន្យាការអារ៉ាបីយោ តើអ្នកនឹងចុះហត្ថលេខាដែលនឹងដោយតើដើម្បីទេ?	Quiz(4)

5) Your Departures

Your Departures list shows all content related to your departure categories. And when it has added a new item, the mobile app can pull down its list to get the latest information.

MY JOURNEYS

Accounts

App Users

Your departures

Your safeties

Looking for helps

Your stories

Notifications

About

Your departures

Click here to create a new root item for your departure

+ Add new

Name

1. រៀបចំដំណើរសល់អ្នក

1.1. សិទ្ធិភាពផែន

1.2. ទីតាំង

1.3. ចំណោម

0:00 / 0:01

0:00 / 0:13

0:00 / 1:14

0:00 / 0:14

+ Edit Delete

+ Edit Delete

+ Edit Delete

To create a new item, click on the button **+ Add new** and fill in the required information such as name, image, audio, and description.

New departure

Icon 250 x 250 (32-bit PNG)

Name *

Description

Audio

Choose File No file chosen

Cancel Save

6) Your Safeties

It is the same as Your Departure, Your Safeties list shows all items of your safety category.

And mobile apps can refresh the new list as well.

Click (+ Add new) to create a root item for safety

+ Add new

Click here to create sub item

To create a new item, click on the button **+ Add new** and fill in the required information such as name, image, audio, and description.

New Safety



Icon 250 x 250 (32-bit PNG)

Name *

Description

Audio

No file chosen

7) Looking for helps

It lists down all information about contact of the institutions which are located in different countries. Such as Cambodia, Vietnam, Thailand, Qatar, South Korea, Japan, and so on.

The screenshot shows a mobile application interface titled 'MY JOURNEYS'. On the left, a sidebar menu includes 'Accounts', 'App Users', 'Your departures', 'Your safeties', 'Looking for helps' (which is selected and highlighted in blue), 'Your stories', 'Notifications', and 'About'. The main content area is titled 'Looking for helps' and displays a list of 40 institutions. A search bar and a navigation bar with buttons for 'Prev', '1', '2', and 'Next' are at the top of the list. The table has columns for '#', 'Institution Name', 'Countries', 'Contacts', 'Logo', 'Audio', and 'Address'. Each row contains an institution's name, its country (with a flag icon), its contact number, and edit/delete icons. The 'Looking for helps' section is currently displaying 1-20 of 40 entries.

#	Institution Name	Countries	Contacts	Logo	Audio	Address
1	Police	柬埔寨	113			
2	Vietnamese Women's Union	柬埔寨	1900969680			
3	Cambodian Consulate in Ho Chi Minh City	柬埔寨	+8488292751			
4	The Social Development and Human Security Ministry	柬埔寨	1300			

To create a new institution, click on the button **+ Add new** and fill in the required information.

The screenshot shows a 'New institution' form. It includes fields for 'Institution Name *' (with a placeholder 'Institution name'), 'Type' (set to 'Government' with a green checkmark), 'Address' (with a placeholder 'Institution address'), and file upload fields for 'Logo (32-bit PNG) recommended 64x64' (labeled 'Choose File No file chosen') and 'Audio (.mp3 not exceed 2 megabytes)' (labeled 'Choose File No file chosen'). There are also fields for 'Countries' (a search bar with placeholder 'Type to search') and 'Contacts' (a button labeled 'Add contact').

New institution

Institution Name *

Institution name

Type

Government

Address

Institution address

Logo (32-bit PNG) recommended 64x64

Choose File No file chosen

Audio (.mp3 not exceed 2 megabytes)

Choose File No file chosen

Countries

Type to search

Contacts

Add contact

8) Your stories

Your stories list down all information about form stories and questions for users to play games.



To publish the form, please click on the button and confirm it.

Note: On the mobile version, users will refresh the app to get published stories only.

A screenshot of the 'Your Stories' page in the MY JOURNEYS app. The left sidebar shows navigation options: Accounts, App Users, Your departures, Your safeties, Looking for helps, Your stories (which is selected and highlighted in teal), Notifications, and About. The main content area is titled 'Your Stories' and displays a table with three rows of data. The table has columns for '#', 'Name', 'Created Date', 'Modified At', and 'Published At'. Each row contains a set of three circular icons for edit, delete, and preview. The data in the table is as follows:

#	Name	Created Date	Modified At	Published At
1	ចាប់ផ្តើមដំណើរសង្គម	2 days ago	2 days ago	
2	នខាងក្រោមបំណើរសង្គម	2 days ago	2 days ago	
3	ប្រឡាយកម្មវិធី	2 days ago	2 days ago	

To create a new form, click on the button and fill in the required information.

New form

Name

ចាប់ផ្តើមដំណើររសល់ខ្លួន



Questions ▶

Ⓐ	១. ត្រូវស្រើសប្រធានស - កន្លែងដែលអ្នកដឹងទៅ <i>Hint</i>	<button>Choose File</button> No...sen	
abc	ប្រធានសង្គមទី៣ (សុខបញ្ជាក់ពីលោយាប្រធានស) <i>Hint</i>	<button>Choose File</button> No...sen	
☰	២. តើអ្នកចំណាត់ក្រុកទាំងនេះត្រូវគោលបំណងដឹងទៅ? <i>Hint</i>	<button>Choose File</button> No...sen	

Fill in Name and add questions as much as you want.

Create questions

In order to create question, please click on button

+ Add question

, and

1. Fill in the question name

+ Add question

2. Click on button +Add question

New form

Name

Questions ▶

1

១. រដ្ឋីសរើសប្រទេស - កំពើដែលអ្នកចង់ទៅ

Choose File N...n

+ Add question



2

+ Add question

Cancel

Save

3. Choose question type

Questions ▶

១. រដ្ឋីសរើសប្រទេស - កំពើដែលអ្នកចង់ទៅ

Choose File N...



3

Select one

Select Multiple

abc Text

Result

There are 4 question types in the system, and they are

- SelectOne: allow only one option selected
- SelectMultiple: allow more than one options selected
- Text: user can type to answer the question
- Result: it shows game result

4. Add option

4.1 Type: **Selection One** and **Select Multiple** are the same.

To add option, click on button **+ Add option** and fill in option name and option value. Users can click on the button **+Add option** again and again to add more options.

New form

Name

Questions ▶

①	៩. ត្រូវសរុបប្រទេស - ការណែនាំលម្អិតចំនៅទៅ	Choose File N...	question audio
	Hint	question hint	
	option name	thai option value	score
	ចាត់ទួយសី	malaysia	score
+ Add option			

+ Add question

4.2 Advance option(alert, warning, repeat)

There are some options that will popup messages to alert or warn users that their choice is in danger. So they must make decisions carefully or they will be at risk. And some options also force mobile app users to repeat the question as well.

3. នៅពេលដែលអ្នកទៅដំប្រើសគាលដោ មានដន្តុមួយចំនួនដើរសំដោ។

Hint

Click on Advanced to show other columns

បាទ/ចាស yes score

អ្នកអាចនិងស្នើសុំ
តួនាទីកំប្រឈម Alert audio Set as warning? Repeat the question?

ទូ no score

+ Add option

4.3 Type: Text

For type text, no option for it as this question type allows the user to type information rather than selection option.

abc

ប្រធានាជាម្មាន (សុខបញ្ជាក់ពីឈ្មោះប្រធាន)

Hint

4.4 Type: Result

This question type doesn't have an option either. But it requires passing score, passing message, failing message. Audio is optional.

	<p>បុកសរុបពិន្ទុ យោងទៅលើចម្លើយរាសស់អ្នកប្រើប្រាស់ដែល Hint</p>	<input type="button" value="Choose File N..."/>
<p>Passing score</p> <div style="border: 1px solid #ccc; padding: 5px; display: flex; align-items: center;"> 1 3 </div>		
<p>Passing message 2</p> <div style="border: 1px solid #ccc; padding: 5px; display: flex; align-items: center;"> អ្នកហាក់ដូចជាតានត្រូវមិនរួចរាល់នៅទីផ្សេយទេក្នុងការធ្វើចំណាក់ស្រុក ប៉ុន្មោះអ្នកប្រើប្រាស់ប្រាកដជាអ្នកមាន៖ </div>		<p>Passing audio</p> <input type="button" value="Choose File N...en"/>
<p>Failing message 3</p> <div style="border: 1px solid #ccc; padding: 5px; display: flex; align-items: center;"> អ្នកហាក់ដូចជាចិនទាននត្រូវមិនរួចរាល់នៅទីផ្សេយទេក្នុងការធ្វើចំណាក់ស្រុកនៅទៅ។ ប្រសិនបើអ្នកប្រើប្រាស់ការពិនិត្យបន្ថែមអំពីការធ្វើចំណាក់ស្រុក </div>		<p>Failing audio</p> <input type="button" value="Choose File N...en"/>

5. Skip logic

We use skip logic for special options.

Example:

Question: ៩. តើអ្នកធ្វើដីណ៍ណែនាំដោយរបៀបណា?

Option:

- A. តាមផ្លូវគោកក
- B. តាមផ្លូវអោកាស
- C. មធ្វើបាយដូចងារទៅ (សូមបញ្ជាក់ពីមធ្វើបាយ) (value: other)

So here, if the user chooses option C, the app will allow the user to type the information.

In order to do that, users need to create another question using the TEXT question type.

And click on to open setting

abc	មន្ត្រីបាយដូចតែទៅ (សុខបញ្ជាក់ពីមន្ត្រីបាយ)	<input type="button" value="Choose File"/> N...
Setting <div style="display: flex; justify-content: space-between;"> Question Option Data column name </div> <div style="border: 1px solid #ccc; padding: 5px; margin-top: 5px;">f2_qu_001_other </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> Skip logic <input type="checkbox"/> Mandatory Response </div>		

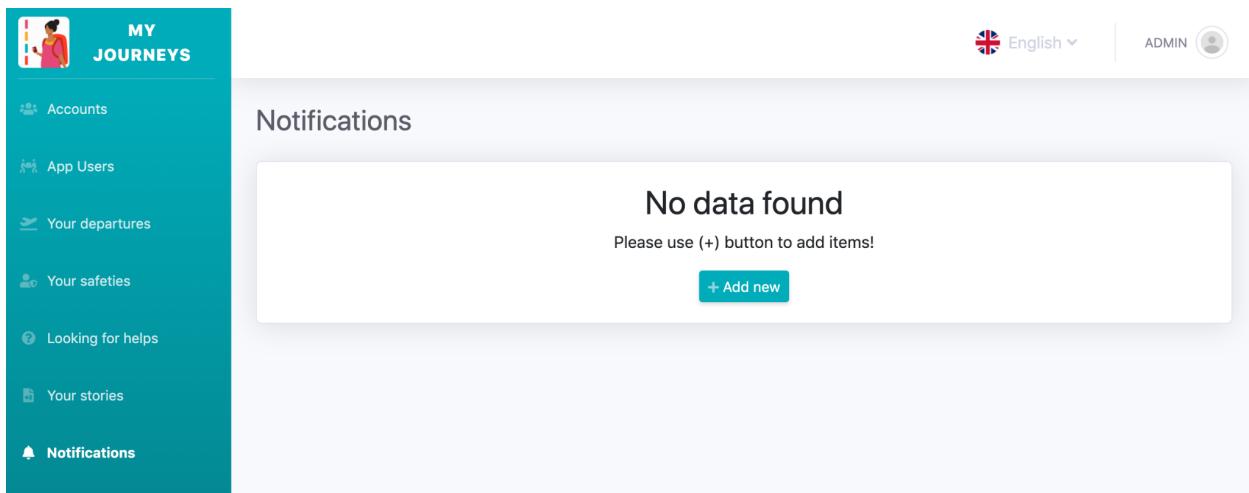
Then choose Skip logic and input value

- Question: question 1,
- Operator: (=)
- Value: other

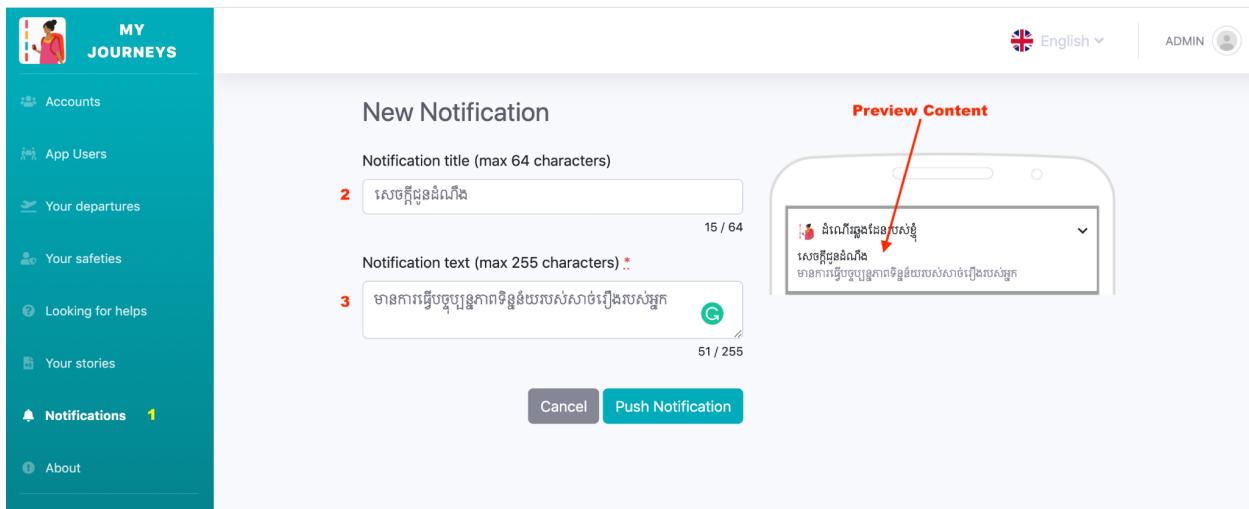
abc	មន្ត្រីបាយដូចតែទៅ (សុខបញ្ជាក់ពីមន្ត្រីបាយ)	 <input type="button" value="Choose File"/> N...
Setting <div style="display: flex; justify-content: space-between;"> Question Option 3 4 5 </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> Skip logic ៩. តើអ្នកធ្វើដំណើរ $=$ other </div> <div style="margin-top: 10px;">Response value</div> <div style="text-align: center; margin-top: 10px;">+ Add criteria</div>		

9) Notifications

This feature allows the admin to send notifications to the mobile app users.



To create a notification, Click on the button **+ Add new**, and you will see the following form.



Fill in the information such as:

- Notification title (maximum 64 characters)
- Notification text (maximum 255 characters)

10) About

- It details the application, the implementers, and the funder.

- To go to about page, click on menu about in the sidebar

About

The screenshot shows the 'About' screen of the 'MY JOURNEYS' application. On the left is a sidebar with icons for Accounts, App Users, Your departures, Your safeties, Looking for helps, Your stories, Notifications, and About. The 'About' icon is highlighted with a teal background. At the bottom of the sidebar, it says 'Version: 0.0.1'. The main content area has a teal header with the text 'កម្មវិធីដំណើរដួងជែនសង្គម' (My Journeys Application). Below this is a large paragraph in Khmer about the Spotlight Initiative, mentioning InSTEDD, the European Union, UN Women, and Child Helpline Cambodia. There are logos for the EU, UN, InSTEDD, and Child Helpline Cambodia. The text at the bottom of the main content area says 'The Spotlight Initiative is a global, multi-year partnership between the European Union and the United Nations to eliminate all forms of violence against women and girls.'

11) Privacy Policy

The page does not show in the sidebar menu, so users can access the page manually.

Url: <https://myjourneys.info/privacy-policy>

ជំណើរដ្ឋាភិបាលនយោបាយ Privacy Policy

ជំណើរដ្ឋាភិបាលនយោបាយ App was developed by Child Helpline Cambodia (CHC) and InSTEDD Innovation Lab Southeast Asia(iLabSEA) as a product of the Safe and Fair: Realizing women migrant workers' rights and opportunities in the Association of Southeast Asian Nations (ASEAN) region. This mobile app is part of the Spotlight Initiative to eliminate violence against women and girls, a global, multi-year initiative between the European Union (EU) and the United Nations (UN). Safe and Fair is implemented through a partnership between the ILO and UN Women (in collaboration with UNODC). The ជំណើរដ្ឋាភិបាលនយោបាយ App is an Open Source and made available at no cost and is intended for use as is.

This document is intended to inform app/website visitors about the application's policy regarding the collection, use, and disclosure of Personal Information for those who utilize this App.

If you choose to use our app, then you agree to the collection and use of information as set forth in this policy. Your name will remain anonymous though the Personal Information that we collect is used for providing and improving our App. We will not use or share your Personal Information with anyone except as described in this Privacy Policy.

The terms used in this Privacy Policy have the same meanings as in our Terms and Conditions, which are accessible at ជំណើរដ្ឋាភិបាលនយោបាយ unless otherwise defined in this Privacy Policy.

12) Terms and Conditions

The page does not show in the sidebar menu, so users can access the page manually.

Url: <https://myjourneys.info/terms-and-conditions>

The screenshot shows the 'MY JOURNEYS' application interface. On the left, a sidebar lists navigation options: Accounts, App Users, Your departures, Your safeties, Looking for helps, and Your stories. The main content area is titled 'Terms and Conditions' and contains a section titled 'GENERAL SITE USAGE'. It includes a note that it was last updated on May 31, 2021, and a welcome message: 'Welcome to Safe Migration!'. Below this, a text block states: 'These terms and conditions outline the rules and regulations for the use of Safe Migration's services'. At the top right, there is a language selection dropdown set to 'English' and an 'ADMIN' user profile icon.

13) Logout

To logout from the application, please click on the profile icon on the top bar, and choose **Logout**. There will be a confirmation message popup, so click on Logout to confirm it.

The screenshot shows the 'My Journeys Application' interface. The top bar includes a language dropdown set to 'English', an 'ADMIN' user profile icon (circled in red), and a 'Logout' button. The main content area displays the application's name in Khmer and English: 'កម្មវិធីដំណើរផ្តល់នយោបាយ' (My Journeys Application). A central modal dialog box is open, asking 'Are you going to logout the account?'. It has 'Cancel' and 'Logout' buttons. The background shows a blurred view of the application's sidebar and content area.