Document Writing Guideline

Editor (Document Writer): is responsible for preparing a *detailed* document and present the corresponding subjects to the class. This guideline is for editors.

- **Document Details:**

  • The document can be prepared in Turkish or English, but English is strongly recommended.

  • The document should be prepared via the LaTEX template which is provided below. If this is the first time you are preparing a document, you may want to take a short look at previous documents, and if you are not familiar with LaTEX, you may look-up the LaTEX tutorial first.

    - [LaTEX Template](#)

    - LaTEX Tutorial

  • Document should cover all corresponding topics, and some additional problems and codes can be added.

- **Suggested Steps for Preparing Document:**

  • Firstly, there are some useful sources in [topic bundle file](#) for most week's subjects. Please read each material in detail and take some notes. If you have difficulty to find additional sources, you can ask for help via discord channel.

  • Then prepare an outline of the document that you will prepare with adding one sentence summary of each part. To see an example of outline, please see the link.

  • Ask for review for that outline and summary.

  • According to feedbacks, start to prepare each section and throughout this process, ask reviewers whenever you need help. For all those questions, please use the discord channel. When preparing document, please use overleaf or sharelatex for real time collaboration.

- After you finished first draft, ask review. After you get feedbacks, update the document according to the feedbacks and ask for second review. To see an instance of first draft please see the [link](#).

- After you reach a consensus and the releasing date is arrived, please share the document in discord channel and add that material to [github](#) repo under the inzva organization as an open source project to make it permanent resource for competitive programming study. For the last version of sample document please see the [link](#).

- Additional Notes:

- All sources used should be referenced for the sake of *academic honesty*.

- All feedbacks given by reviewer should be considered, and all proposed changes and improvements should be made.