

REGINE KAYE B. CALICA

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Portfolio: <https://kayecalica.github.io/kaye.portfolio/>

Highly capable Computer Engineer seeking employment. Ready to utilize my skills and passion to further the mission of a company. Technologically adept, offering experience with different computer troubleshooting, and advanced computer skills. Bringing forth a positive attitude and the willingness and motivation to learn new skills and programs.

Educations

- BACHELOR OF SCIENCE IN COMPUTER ENGINEERING 2018-2022
Wesleyan University - Philippines

Areas of Expertise

- *Network routing and switching*
- *Installing & Configuring*
- *Computer Hardware and Troubleshooting*
- *HTML, CSS, JavaScript*
- *Microsoft Word, Powerpoint, and Excel*
- *Deadline-Oriented*
- *Effective Communication*
- *Time Management*
- *Customer Service*

TRAINING AND CERTIFICATIONS

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- Cisco Packet Tracer | NetAcad - Introduction to Packet Tracer – Mobile
 - Cisco Packet Tracer 1 | NetAcad - Introduction to Network
 - ICpEP – XP Boost – Level Up Your UI/UX Design
 - ICpEP – CpE AI and Minds: Data Science, AI Engineering, and Mental Health Management
 - ICpEP – CYBER SAFE: Cyber World's Nightmare

PROFESSIONAL EXPERIENCE

Social Media Management | VapeVibes 2022

- Managing all the VapeVibes social media pages and updating calendar
- Responding to comments, post content, creating basic images and graphics
- Managing overall community management.
- Providing good customer service and excellent organizationskills

Front End Developer | Project Intership 2022

- Design simple pages, components and creating content
- Analyzed UI/UX design for responsive layout to improved usability
- Turn design pages and specific component into HTML, CSS and JavaScript
- Maintaining of code, debugging issues and solving problems

Setting Up a Server 2008/ 2012 Using VMware Station/VirtualBox | Internship 2021

- Installation of ADDS, DHCP, and DNS
- Creating a User and Folder for Mapping
- Connecting the Client to the Domain & Remote Desktop Connection
- Implementing strategic outcomes, and managing security

Customer Service Representative for 1800 Flowers | Inspiro 2021

- Receiving and placing customer service telephone calls
- Handling questions and concerns with speed and professionalism
- Resolving customer complaints
- Data entry and research as required to troubleshoot customer problems