

## Kayla L. Stromvall

### Current Address

XXXXXXXXXX  
Old Town, ME 00000  
xxxxx@gmail.com

### Permanent Address

XXXXXXXXXXXXXXXXXXXX  
Winterport, ME 00000  
Cell: 207-XXX-XXXX

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### Education

**Bachelor of Science in Management**, Maine Business School, University of Maine, Orono, ME (August 2016 - Present), Expected Graduation May 2020

**High School**, Pembroke Academy, Pembroke, NH (August 2011 - June 2015)

### Skills

- Microsoft Office (Word, Excel, PowerPoint)
- Apple and Microsoft operating systems

### Experience

**Eyewear Consultant**, Lenscrafters, Bangor, ME (April 2017 - Present)

Help customers pick out frames based on face shape, prescription, lifestyle, and price range. Recommend lenses for the prescription written by the doctor. Take measurements for specific frames. Process customer vision insurance. Place orders for lenses and frames. Dispense glasses, perform adjustments and minor repairs. Solve customer issues with glasses. Tender sales. Provide excellent customer service.

**Mobile Sales Consultant**, Best Buy, Bangor, ME (July 2016 - March 2017)

Complete daily sales goal tracker. Find solutions based on customers' needs. Analyze phone and data plans. Offer best deal for customers' scenario. Set up of new devices. Installation of screen shields. Minor phone software diagnosis. Tender sales. Product knowledge in Mobile, Connected Home, and Computers.

**Front Desk**, Planet Fitness, Bangor, ME (March 2016 - July 2016)

Check guests in as they enter the gym. Give tours of the gym. Sign new members up. Tender sales. Monitor tanning booths and massage chairs. Clean exercise equipment and lockers. Reset weights and other exercise tools.

**Optical Shop Backroom**, Concord Eye Center, Concord, NH (August 2015 - February 2016)

Answer the phone. Call patients when their glasses were ready. Handle incoming outgoing orders. Organize optical jobs. Send out patient prescriptions. Process insurance authorizations. One of two people who had control over the frame inventory system. Enter all new frames into inventory. Place frame orders daily. Basic repairs. Dispensing glasses. Help patients pick out frames based on face shape, prescription, lifestyle, and price range.

**Boloco**, Team Member, Concord, NH (July 2014 - August 2015)

Count cash drawers. Take customer orders. Make food to order on hot line and cold line. Food prep including cutting meats, vegetables, making salsas, bagging tortilla chips, baking cookies, etc. Make smoothies to order according to a specific recipe. Clean the dining room.

**Market Basket**, Cashier and Grocery Department, Concord, NH (August 2013 - July 2014)

Cashier: Ring out groceries. Bag groceries. Clean registers. Stock soda coolers. Count cash drawers. Grocery: Stock all shelves. Pull items forward in even lines. Stock breads by date.

### Activities

**Member**, Phi Mu Fraternity, Pi Chapter, University of Maine (Spring 2017 - Present)

**Participant**, Intramural Volleyball, University of Maine (Fall 2016)

**President**, Future Business Leaders of America, Pembroke Academy (Fall 2013- Spring 2014)

**Student Ambassador**, People to People Student Ambassadors, Greece, Italy, and France (July 2012)