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1611 Kalani iki St.
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EDUCATION **Santa Clara University**, Santa Clara, CA
Bachelor of Science in Commerce, Information Systems & Analytics, Expected June 2020
Bachelor of Arts in Japanese Studies Expected June 2020
GPA: 3.4/4.0

Nanzan University, Nagoya, Japan
Study Abroad Program, Santa Clara University, Fall 2019

Steven's Institute of Technology, Hoboken, NJ
Engineering Major, transferred to Santa Clara University **GPA: 3.5/4.0**

Related Coursework: Statistics & Data Analysis I & II, Management Sciences in Japan, Japanese Business, System Analysis & Design, Database Management Systems, Object-Oriented Programming, Systems Programming,

Projects:

- Created and wrote a program that recommends highly rated restaurants within a user's home state and allows further inquiry and investigation in food trends across major U.S. capitals. The program utilized a Yelp Fusion API and was written in Python.
- *Aquarium Database:* Developed a hypothetical database management system for an Aquarium monitoring the health of the animals; the staff members; the enclosures the animals lived in and the services the staff members performed for the animals.

SKILLS

Computer Languages: Python, UML, Java

Operating Systems: Linux

Software: MS Excel, MS Visio, SQL Server management studio, Word, PowerPoint, Adobe Photoshop, Premiere Pro, WordPress, Squarespace, POS Systems, Bullhorn ATS

Foreign Language: Intermediate Japanese communication ability

**RELEVANT
WORK**

Research Intern

The Ciocca Center for Innovation & Entrepreneurship, Santa Clara, CA Jun. 2019 – Aug. 2019

- Facilitate and implement programs for the university's first "Bronco Venture Accelerator."
- Pitched the idea and plan for the school's first *Entrepalooza* event to encourage interest in the Entrepreneurship program, now scheduled for Fall 2021.

Photo & Social Media Correspondent

Institute for the International Education of Students, Nagoya, Japan Aug. 2019 – Dec. 2019

- Created engaging written and visual content to engage interested study-abroad students thru social media on IES' Instagram, website and published catalog

Sales Associate

Quay Australia, Santa Clara, CA Apr. 2018 – Sep. 2019

- Responsible for customer service and sales of sunglasses and eye accessories in one of Quay's top grossing retail stores.
- Awarded the title of "Highest Units per Transaction (UPT)" among all sales associates, October 2018
- Met and exceeded personal sales and productivity goals.

Recruitment Intern

Optia Partners KK., Tokyo, Japan Jun. 2018–Aug. 2018

- Sourced and recommended candidates, utilizing the Bullhorn application tracking system, conducted screening interviews via email and telephone communications.
- Received the "Optia Internship Award" for completing the most sales pitch phone calls and phone appointment calls among all fellow interns.
- Sourced a qualified candidate for successful employment at a Japanese company, resulting in a \$27,000 sale for Optia Partners.

Front-Office Receptionist*Fukunaga & Associates Inc.*, Honolulu, HI

Jun. 2017 – Sep. 2017

- Handled company inquiries, coordinated office meetings, answered phones, and greeted guests.

Sales Associate*Abercrombie & Fitch*, Honolulu, HI

Jun. 2016 – Aug. 2016

- Represented the retail brand by providing exceptional customer service and meeting daily sales goals.

**LEADERSHIP
EXPERIENCE****Student Ambassador***Leavey School of Business*, Santa Clara, CA

Mar. 2019 – Present

- Student representative for the Leavey School of Business, directing 2,000+ prospective students at Open House, Preview Days, Orientation and Family Weekend.
- Participant in student life panels, fielding and answering any inquiries and questions for incoming students.
- Create monthly online blogs, showcasing opportunities for prospective students.

Silent Auction and Raffle Chair*The American Cancer Society*, Santa Clara, CA

Nov. 2017 – Apr. 2018

- Auction Chair: orchestrated the procurement of donations, raising \$103,151.
- Trained and directed over ten volunteers to facilitate the silent auction tent.

Group Leader*The YMCA*, Honolulu, HI

Jun. 2017 – Sep. 2017

- Organized three of the YMCA's youth enrichment programs
- Managed over 40 students, ages 7 to 11, from diverse backgrounds up to 30 hours a week

Camp Counselor*Girl Scouts of the USA*, Honolulu, HI

Aug. 2013 – Jan. 2015

- Gold Award: planned and coordinated a 3 day overnight camp for over 30 kids (ages 5-12).
- Planned and executed a 2 day overnight camp for 15 underprivileged children of the Boys & Girls Club of Hawaii.

ACTIVITIES*Member*, Women's Club Ultimate Frisbee Team, 2018 – Present*Member*, Kappa Kappa Gamma Eta-Nu Chapter, 2017 – Present*Participant*, Intramural basketball, 2018 – Present*Volunteer*, Santa Clara Community Action Program, 2017 – 2018*Member*, Steven's Institute of Technology Varsity Volleyball Team (D3), 2016