

## Contact



### Phone

54831566/ whatsapp 61928255



### Email

fkW220@gmail.com



### Address

Nam Cheong



## Education

- Oct 2023 - Jan 2024

### Front-end Web Developer Program (Cohort 9)

Clap@JC x Generation  
Instructor from Preface Created

- Sep 2021 - Oct 2023

### BA (HONS) in Marketing and Digital Strategy

School of Professional Education and Executive Development,  
The Hong Kong Polytechnic University

- Sep 2014 - Jun 2016

### Higher Diploma in Leisure Management

Hong Kong Institute of Vocational Education (Haking Wong)



## CERTIFICATION

- Illustrator Graphic Design and Advertising Professional Certificate
- Photoshop Digital Graphic Design Professional Certificate



## Language

- Cantonese - Native
- English - Good
- Mandarin - Fluent

# Kaylie, Fung Ka Wing

I am a back-to-school student majoring in Digital Marketing Strategy. I learned relevant technical skills in a Front-end Web Developer Program. With a friendly and helpful personality, willing to collaborate with others, I am confident and ready to start my career in the technology industry.



## Working Experience



### Jan 2020 - Jul 2021

Company Name | Royal Elite Service Company Limited

#### Club Vendome Senior Clubhouse Assistant

- Handled complaints from residents
- Processed interest class admin work
- Supervised and arranged job tasks for subordinates
- Planned and organized above 10 clubhouse events, e.g. Festival Carnival, DIY workshops



### Feb 2018 - Dec 2019

Company Name | Royal Elite Service Company Limited

#### Club Vendome Clubhouse Assistant

- Maintained clubhouse operations and implemented the order from the superior
- Established a good relationship with the resident and colleague
- Managed reservations and facilities set up



## Programming Language



HTML



CSS



JavaScript



React.js



## VASK

- Value - Kindness
  - Aesthetics
  - Honesty
- Attitude - Helpful
  - Friendly
- Skill - Active learning skills
  - Coordinating skills
  - Planning skills
- Knowledge
  - Front-end Web Development
  - Digital Graphic Design
  - Customer and Personal Service



## Hobby

- Cooking
- Photography
- Singing