

Project: Success Investor Day Date: January 31		
Team Member Name	Assigned Role	RACI Designator
Juan Cortez	Project Manager	R, A, C, I
Sandra Morgan	Sponsor	A, I
Ramesh Patel	Catering Manager	R, A
Sophia Lamar	SME - IT/AV	R, A, C
Sarah Kim	Hotel Liaison	R, A
Priya Singh	Event Manager	C
Michael Watson	Intern	R
Valerie Shannon	SME - Operations	C

R	Responsible	Assigned work tasks. Responsible for providing project deliverables.
A	Accountable	Accountable for the end result of the work.
C	Consult	Provide technical and operational guidance and direction as required.
I	Inform	Provide access to all project communications. Requires status on all aspects of the project.