

Project: Office Renovation Project

Date: Feb 15, 20XX

#	Cause	Event	Impact	Risk Owner	Category	Probability Risk Rating	Impact Risk Rating	Risk Score	Trigger	Response
1	Vendor	Low Commitment Low Quality Work	Schedule Slips Budget Overages	Vendor Manager	Threat	2	5	10	Schedule Slips Defects	Careful Source Selection
2	Working from Home	Productivity Reduced	Daily Workload Delays	HR	Threat	2.5	3.5	8.75	Missed Deadlines	Working from Home Training
3	Construction Proximity	Noise Work Disruptions	Lost Productivity	QC	Threat	3	3	9	Worker Complaints	QC Partition Plans
4	Environmental	Dust and Fibers	Employee Health Suffers	Environmental	Threat	4	4	16	Sick Days	Ensure Proper Filtration
5	Permits	Delays	Schedule Slips	Electrical	Threat	1	3	3	Permits Delayed	Request Early
6	Customer Traffic	Enter Construction Area	Injury Risk	HR	Threat	1	5	5	Observation	Directional Signs
7	Location	Stair Hazard	Safety Incidents	Environmental	Threat	2	4.5	9	Incident Reports	Designated Crew Elevator
8	Aggressive Schedules	Compressed Milestones	Schedule Slippage	PM	Threat	4	5	20	Milestones Not Met	Ensure Adequate Resources
9	Team Skill Sets	Experienced Facility Manager	Rapid Issue Resolution	PM	Opportunity	3	-3.5	-10.5	None	Incentives
10	Budget	No Constraints	Adequate Resources	Finance	Opportunity	5	-5	-25	None	Plan Resources Carefully
Total Risk Score								45.25		

y use the Project Risk Score: Total Negative scores - positive scores. Larger the gap--the more risk the project h

robability Risk Rating	Impact Risk Rating
5: High	5: High
4: High to Moderate	4: High to Moderate
3: Moderate	3: Moderate
2: Moderate to Low	2: Moderate to Low
1: Low	1: Low