



## MONTHLY ATTENDANCE SUMMARY

November-18

SL#	Employee ID	Employee Name	Designation	Total Month Days	No of Holidays	Working Days	Present Day	Tour	Approved Leave Day	Absent Day	Net Payble Day
Division Name : Admin											
1	237	Mohammad Golam Zilani	Manager	30	6	24	4	0	0	20	10
2	218	Md. Mahiuddin	Executive	30	6	24	4	0	0	20	10
3	231	Salman Hossain	Executive	30	6	24	4	0	0	20	10
4	240	Emraj Shah	Executive	30	6	24	5	0	0	19	11
5	203	Bodiul Alam Sohel	Office Assistant	30	6	24	5	0	0	19	11
6	230	Khondokar Masud Rana	Security Guird	30	6	24	5	0	0	19	11
7	346	Tofael Ahemed Bueyan	Security Guird	30	6	24	5	0	0	19	11
8	205	Md. Moslem	Driver	30	6	24	0	0	0	24	6
9	238	Md. Monir Hossain	Driver	30	6	24	2	0	0	22	8
10	219	Md. Haroon Or Rashid	Driver	30	6	24	0	0	0	24	6
11	235	Md.Kalam	Driver	30	6	24	0	0	0	24	6
12	236	Md.Nadim Ali	Security Guird	30	6	24	0	0	0	24	6
13	244	Md. Ismail Hossain	Office Assistant	30	6	24	5	0	0	19	11
14	247	Md. Shooed Jamal	Security Guird	30	6	24	0	0	0	24	6
Division Name : Finance											
1	113	Tapas Mazumder	Manager	30	6	24	2	0	0	22	8
2	114	Md. Rashedul Islam	Manager	30	6	24	0	0	0	24	6
3	234	Md. Nasir Khan	Sr.Executive	30	6	24	4	0	0	20	10
4	241	Kamrul Hasan Jewel	Executive	30	6	24	4	0	0	20	10
5	243	Raihanul Azim	Executive	30	6	24	3	0	0	21	9
6	246	Md. Sajib Hossain	Executive	30	6	24	5	0	0	19	11

Total Employee: 20