

ALI KAZMI

Oshawa, ON

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🌐 <http://www.linkedin.com/in/syed-kazmi-design>

PROJECT COORDINATION | QUALITY & COST CONTROL | TIME MANAGEMENT

Dynamic, Engineering Professional with the educational background and proven work ethic to handle all aspects of technical project coordination and management. Known for delivering excellent service in fast-paced environments, with the skillset to quickly solve complex issues, facilitate document management, generate clear reports, perform analysis, maintain clear communication, and leverage expertise with engineering and product development. Out-of-the-box thinker who is comfortable working in teams or independently to ensure results consistently meet or exceed business and project goals. Exceptional academic qualifications, a Bachelor of Engineering Honours in Energy System Engineering from the Ontario Tech University.

CORE COMPETENCIES

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|----------------------------|-----------------------------|---------------------------|
| ▪ Project Coordination | ▪ Organized Time Management | ▪ Construction Estimating |
| ▪ Project EPC Cycle | ▪ Stakeholder Communication | ▪ Project Planning |
| ▪ Engineering Drawings | ▪ Budget & Quality Control | ▪ MS Office |
| ▪ Tracking & Documentation | ▪ Reports & Presentations | ▪ Enterprise PM Software |

EDUCATION

Ryerson University 2019: *Professional Master's Diploma, Energy and Innovation*

Ontario Tech University: 2018 – *Bachelor of Engineering (Hons), Energy System Engineering*

PROFESSIONAL EXPERIENCE

GECS – ENGINEERING CONSULTANCY SERVICES | TORONTO, ON | 2020 – 2021

Project Coordinator – Residential Construction Projects

- Performed tasks involving development, execution, supervision, and coordination of all technical aspects of the construction projects; newbuilds and renovations.
- Coordinated engineering designs and permits of projects for approval from all respective stakeholders, resolving any RFIs.
- Initiated POs for material procurement from vendors as per requirements, monitored timeliness of deliveries to site, and ensured materials received meet specifications and established quality standards.
- Maintained quality assurance standards to verify work is in accordance with contracted scope of work, design specifications, industry standard and company policy through site visits and coordination.
- Tracked project schedules using management software to determine completion of milestones and provided frequent updates to the project management team.
- Timely professional liaison with project owner, municipal authorities, users, and general contractor as per company guidelines.
- Document management throughout the full EPC cycle of the construction projects from initial design to commissioning.
- Analyzed the completed project based on various performance metrics (timelines, budget, quality, safety, client satisfaction, environmental impact) and compared with previous projects to gain insights and indicate areas of improvement for future contracts.

CANADIAN SOLAR SOLUTIONS INC. | GUELPH, ON | 2017 – 2018**Engineering Coordinator - Requirements Engineering: 2018**

- Drafted electrical single-line diagrams, gaining in-depth knowledge surrounding company policies/procedures.
- Expanded expertise at every opportunity, undergoing intensive training while working with the engineering team.
- Sought for understanding involving local technical subcontract, to help structure the global technical subcontract for solar projects abroad; aided in creating a handbook to convey best practices and lessons learned.
- Configured new requirements engineering software (Polarion) based on global engineering contract structure; delivered clear, concise reports to management on current initiative progress, issues, and improvement potentials.

Project Coordinator - Engineering Design & Acceptance Testing: 2017 – 2018

- Coordinated engineering design reviews for a wide array of drawings for approval, demonstrating productivity and attention to detail within a fast-paced, deadline-driven environment.
- Examined technical details of design drawings drive strict adherence with quality assurance expectations.
- Streamlined methods to track and compile acceptance tests and quality inspection documents for all construction activities, earning praise for ingenuity and the ability to solve complex problems.
- Managed RFIs and NCRs to consistently deliver on all project objectives.
- Processed construction-related financial and logistical documents, as per project milestone requirements.
- Responsibilities through EPC cycle of 10 MW class solar power plants from design and construction, to commissioning and utility connection, while coordinating/communicating with multiple stakeholders.

ADDITIONAL CREDENTIALS

TECHNICAL SKILLS	<ul style="list-style-type: none"> ▪ Microsoft Office: Word, Excel, PowerPoint, Projects ▪ CAD: Autodesk Fusion 360, Revit, SolidWorks, Siemens NX ▪ Cloud & PLM: SharePoint, QuickBase, Primavera, SAP, Box ▪ Coding: Python, MATLAB, RET Screen ▪ Video Editing: DaVinci Resolve
HONORS & AWARDS	<ul style="list-style-type: none"> ▪ Appreciation Letter, Engineering Director (Global), Canadian Solar Solutions Inc.
PROFESSIONAL DEVELOPMENT	<ul style="list-style-type: none"> ▪ 'Product Development' open innovation, taking ideas to market through licensing. ▪ 'Engineering Communication' conducted, Canadian Solar Solutions Inc. ▪ 'Project Coordination', Canadian Solar Solutions Inc. ▪ 'Real-Time Market Training, IESO', Independent Electricity System Operator.
ORGANIZATIONS	<ul style="list-style-type: none"> ▪ Professional Engineers Ontario: Engineer-in-Training
INTERESTS	<ul style="list-style-type: none"> ▪ Philanthropy, Diversity and Community Improvement Initiatives ▪ Personal Development ▪ Climate Change and Sustainability Cycles ▪ Electric Vehicles and Robotics