Digital Dinah Craik Codebook  
\*\*Last update November 2017. To be reformatted.\*\*

# Getting Started: *Templates*

This is a generic template for an encoded letter. At the macro-level, a TEI letter can be broken down into large boxes: the doctype declaration, the TEI Header (includes metadata for the physical document and the digital file), and the letter itself (content). Within the letter are the opener, the body of the letter in paragraphs, the closer, and possibly a postscript.

<?xml version="1.0" encoding="UTF-8"?>  
<?xml-model href="http://www.tei-c.org/release/xml/tei/custom/schema/relaxng/tei\_ms.rng" type="application/xml" schematypens="http://relaxng.org/ns/structure/1.0"?>  
<?xml-model href="http://www.tei-c.org/release/xml/tei/custom/schema/relaxng/tei\_ms.rng" type="application/xml"  
 schematypens="http://purl.oclc.org/dsdl/schematron"?>  
<TEI xmlns="http://www.tei-c.org/ns/1.0">  
 <teiHeader>  
 <fileDesc>  
 <titleStmt>  
 <title>Letter from <persName>SENDER</persName> to <persName>RECIPIENT</persName>,  
 <date>DATE</date>.</title>  
 <author ref="CraikSiteIndex.xml#DMC">Dinah Mulock Craik</author>  
 <editor ref="CraikSiteIndex.xml#BourrierKaren">Karen Bourrier</editor>  
 <sponsor>  
 <orgName>Dinah Mulock Craik: A Digital Archive</orgName>  
 </sponsor>  
 <sponsor>University of Calgary</sponsor>  
 <principal>Karen Bourrier</principal>  
 <respStmt>  
 <resp>Transcription <date>DATE</date> by</resp>  
 <persName>PROJECT MEMBER</persName>  
 </respStmt>  
 <respStmt>  
 <resp>Proofing of transcription <date>DATE</date> by</resp>  
 <persName>PROJECT MEMBER</persName>  
 </respStmt>  
 <respStmt>  
 <resp>TEI encoding <date>DATE</date> by</resp>  
 <persName>PROJECT MEMBER</persName>  
 </respStmt>  
 <respStmt>  
 <resp>Proofing of TEI encoding <date>DATE</date> by</resp>  
 <persName>PROJECT MEMBER</persName>  
 </respStmt>  
 </titleStmt>  
 <editionStmt>  
 <edition>First digital edition in TEI, date: <date>YEAR + MONTH THAT THE LETTER IS  
 UPLOADED</date>. P5.</edition>  
 </editionStmt>  
 <publicationStmt>  
 <authority>Dinah Mulock Craik: A Digital Archive</authority>  
 <pubPlace>Calgary, Alberta, Canada</pubPlace>  
 <date>2016</date>  
 <availability>  
 <p>Reproduced by courtesy of the <placeName>REPOSITORY</placeName>.</p>  
 <licence>Distributed under a Creative Commons Attribution-ShareAlike 3.0  
 Unported License</licence>  
 </availability>  
 </publicationStmt>  
 <seriesStmt>  
 <title>Dinah Mulock Craik: A Digital Archive</title>  
 </seriesStmt>  
 <sourceDesc>  
 <msDesc>  
 <msIdentifier>  
 <repository>REPOSITORY</repository>  
 <collection>COLLECTION NAME</collection>  
 <idno>IDENTIFIER FOR PHYSICAL LETTER</idno>  
 </msIdentifier>  
 <head>Letter from <persName>SENDER</persName> to <persName>RECIPIENT</persName>,  
 <date>DATE</date>.</head>  
 <physDesc>  
 <p>NOTES ABOUT THE PHYSICAL PROPERTIES OF THE LETTER GO HERE  
 (e.g. mourning paper, stamps, tears) THIS IS ALSO WHERE YOU NOTE IF  
 THERE IS AN ACCOMPANYING ENVELOPE</p>  
 </physDesc>  
 <additional>  
 <adminInfo>  
 <note>EXTRA IDENTIFIERS FOR THE PHYSICAL LETTER GO HERE (e.g. Box #  
 ; Folder #)</note>  
 </adminInfo>  
 </additional>  
 </msDesc>  
 </sourceDesc>  
 </fileDesc>  
 <encodingDesc>  
 <editorialDecl>  
 <p>Our aim in this edition has been to transcribe the content of the letters as  
 accurately as possible without reproducing the physical appearance of the  
 manuscript. Craik’s spelling, punctuation, underlining, superscripts,  
 abbreviations, additions and deletions are retained, except for words which are  
 hyphenated at the end of a line, which we have silently emended. Where Craik  
 uses a non-standard spelling, we have encoded both her spelling and the standard  
 Oxford English Dictionary spelling to facilitate searching. The long s is not  
 encoded.</p>  
 </editorialDecl>  
 </encodingDesc>  
 </teiHeader>  
 <text>  
 <body>  
 <div type="letter">  
 <opener><salute>OPENING SALUTATIONS (e.g. Dear <persName>Karen  
 Bourrier</persName>)</salute></opener>  
 <p>FIRST PARAGRAPH</p>  
 <p>SECOND PARAGRAPH</p>  
 <p>THIRD PARAGRAPH</p>  
 <closer><salute>CLOSING SALUTATIONS (e.g. Yours truly,)</salute>  
 <signed><persName>Kailey Fukushima</persName></signed></closer>  
 </div>  
 </body>  
 <back>  
 <div type="notes">  
 <note target="#n1" resp="CraikSiteIndex.xml#FukushimaKailey">SHORT, PITHY,  
 EXPLANATORY NOTES GO HERE (similar to footnotes). IF YOUR LETTER HAS AN ACCOMPANYING ENVELOPE, ADD IT HERE &amp; CHANGE THE DIV TYPE TO "ENVELOPE."</note>  
 </div>  
 </back>  
 </text>

**2 Example Letters can be found** [**at the end of this document**](#_Example_Letters)

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# TEI Header: *Giving Credit & Tracking Responsibility*

|  |  |
| --- | --- |
| Responsibility Statements | Create a separate responsibility statement in the teiHeader <respStmt> for each stage of the **4 main encoding processes—transcription, proofing of transcription, TEI encoding, and proofing of TEI encoding**. Each <resp> description must include an approximate date (year + month or year + range of months). The reason for separating respStmts is to show who did what to the TEI file and in what sequence.  **e.g.**  <respStmt>  <resp>Transcription <date from="2015-07" to="2015-08">July – August 2015</date>  by</resp>  <persName ref="CraikSiteIndex.xml#ParkerJanice">Janice Parker</persName>  </respStmt>  <respStmt>  <resp>Proofing of transcription <date when="2015-11-04">4 November 2015</date>  by</resp>  <persName ref="CraikSiteIndex.xml#FukushimaKailey">Kailey Fukushima</persName>  </respStmt>  <respStmt>  <resp>TEI encoding <date from="2015-07" to="2015-08">July – August 2015</date>  by</resp>  <persName ref="CraikSiteIndex.xml#ParkerJanice">Janice Parker</persName>  </respStmt>  <respStmt>  <resp>Proofing of TEI encoding <date when="2015-11-04">4 November 2015</date>  by</resp>  <persName ref="CraikSiteIndex.xml#FukushimaKailey">Kailey Fukushima</persName>  </respStmt> |
| Revisions to TEI Files after Publication | After the initial publication of a TEI file on TAPAS, all changes made will be listed in the <revisionDesc> section of the TEI Header. The <revisionDesc> goes after the end-tag of </encodingDesc>. Within <revisionDesc>, include <listChange> and <change> tags. Each <change> tag will have a @when and a @resp attribute in the start-tag and a short description of what was changed between the start and end tags.  e.g.  </encodingDesc>  <revisionDesc> <listChange> <change when="2017-06-12" resp="#LastnameFirstname">Encoding Declaration updated.</change>  <change when="2017-06-15" resp="#LastnameFirstname">Salute tag altered.</change>  </listChange> </revisionDesc> |

# Text Body: *Parts of a Letter*

TEI Letters have 3 or 4 main sections

1. <opener>
   * Positioned at the beginning of the letter
   * Usually contains <dateline>
     + A dateline usually contains <date> and/ <placeName>
   * Usually contains <salute>, e.g. Dear Mr. Chapman
2. <p>
   * Positioned after the opener
   * Designates the beginning and the end of a paragraph
3. <closer>
   * Positioned after the main body of the letter <p>
   * Usually contains <salute>, e.g. “Yours truly”
   * Contains <signed>, i.e. the signature
     + <persName> goes within <signed>
4. <postscript>
   * Positioned after the <closer>
   * Must contain <p>

# Text Body*: Contextual Encoding*

Once the main sections of the document are encoded, we encode on a sentence-by-sentence level for context. In this edition, we are encoding people (both fictional, real, human, and animal), places, book titles, organizations (such as publishers), and events. If you find any of these that are not yet in the Site Index, let me know so I can add them. We are also encoding Craik’s additions, deletions, underlines, and superscripts, and irregular spellings.

These kinds of tags\* will often have attributes <persName ref="#ReferenceHere"> that allow us to link, for instances, all the mentions of Craik’s cat Rose together.

\*Some terminology:

This is a start-tag: <persName>

This is an end-tag: </persName>

This is an element: <persName>Kailey Fukushima</persName>

This is an element with an attribute and a value: <persName ref="#FukushimaKailey”>Kailey Fukushima</persName>

|  |  |
| --- | --- |
| People | <persName ref="CraikSiteIndex.xml#AllinghamHelen">Helen  Paterson</persName>   * Every time “Papa” and “Mama” appear in the letters they should be tagged <persName>. * Use the cert attribute on a <persName> if you are having trouble disambiguating people with the same last name e.g. Dinah often writes to Mr. Chapman, but does not specify if she is writing to Edward or Frederic Chapman. |
| Places | <placeName ref="CraikSiteIndex.xml#NewYork">New York</placeName> |
| Titles | <title corresp="CraikSiteIndex.xml#Ogilvies">The Ogilvies</title>   * The <title> tag requires a @corresp attribute instead of a @ref attribute. |
| Organizations | <orgName ref="CraikSiteIndex.xml#Harpers">Harper’s</orgName>   * Most organizations will be publishers or charities. * Families (e.g. the Marstons and the Pikes) should also be encoded as <orgNames>. |
| Dates including a Year | There are two ways to encode dates in Digital Dinah Craik. In both cases, dates must be encoded in **YYYY-MM-DD** format. However, in the title and header, you must always write out dates in **DD Month YYYY** format.  The first, defined in this section, is used for dates with either complete datable information or partial datable information that includes a year. This is also the method for encoding long letters written in a precise time span. In this method, use the <date> tag with the @when attribute or with @from and @to attributes ([TEI att.datable.w3c](http://www.tei-c.org/release/doc/tei-p5-doc/en/html/ref-att.datable.w3c.html))  Complete: e.g. Dinah wrote February 2nd/87 on her letter   * <date when="1887-02-02">2 February 1887</date>   Partial, including a year: e.g. Dinah wrote 1887 or February 1887 on her letter   * If you only have the year: <date when=“1887”>1887</date> * If you are missing the day: <date when=“1887-02--”>February 1887</date>   Long letters: e.g. Dinah spends many days writing one long letter to a relative.   * <date from="1887-02-02" to="1887-02-06" >2–6 February 1887</date> * These letters usually have a complete date written in the opener, but you should keep track of days mentioned in the letter to get more precise datable information |
| Dates not including a Year | Use this second method if you have either missing datable information or partial datable information that does not include a year.In this method, use the <supplied> tag with a @resp attribute for all datable information that you supply as an editor based on your research and your knowledge of Dinah Craik. Inside the <supplied> tag, use the <date> tag with the @notBefore, @notAfter, and @precision attributes for all date ranges you provide. For letters with only a month and a day but not a year, use the <date> tag with a @when-custom attribute (or @from-custom and @to-custom etc.) We use the @X-custom attribute because TEI att.datable.w3c attributes are cyclical and if no year is provided in the encoding, @when="--02-02" means every February 2nd and not some February 2nd.  Missing: e.g. Dinah does not write any date on her letter   * <supplied resp="CraikSiteIndex.xml#LastnameFirstname"><date notBefore="1884" notAfter="1887" precision="medium">between 1884 and 1887</date></supplied> * **At the very least**, all letters must have some kind of a year range in the title and header. Derive a range using your research and knowledge of Dinah Craik   Partial, not including a year: e.g. Dinah writes February 2nd on her letter   * <date when-custom="--02-02">2 February</date> <supplied resp="CraikSiteIndex.xml#LastnameFirstname"><date notBefore="1884" notAfter="1887" precision="medium">between 1884 and 1887</date></supplied> * In this case, the @when-custom attribute does not provide sufficient datable information and must also be combined with a year range supplied by an editor. |
| Precision | All dates and date ranges supplied by an editor require a @precision attribute  precision="low"   * When you have either a notBefore attribute or a notAfter attribute **OR** if you have a vague idea of when the letter was written * We can often date letters depending on whether Dinah Craik signs using her maiden name, Mulock, or her married name. * Other key dates: Ben died in 1863. She adopted Dorothy in 1869.   precision="medium"   * when you have both a notBefore attribute and a notAfter attribute **OR** if you have a good educated guess as to when the letter was written. e.g. Dinah mentions that her novel *Olive* has been published and that she is currently writing *John Halifax, Gentleman*, then the letter was written sometime between 1850 and 1856.   precision="high"   * When you are very certain about when the letter was written even though it is not written on the page. You might start with a medium precision date range, and find that you can pinpoint the exact year within that date range using a Weekday calculator. e.g. Dinah writes about attending a play that was only performed in London in 1857. |
| Times | Do not encode times that come up in letters. They are mostly train times and are not pertinent to our current research questions. |
| Reference | When Dinah refers to someone or something without using his/her/their/its actual name, insert a reference string. The reference string element requires both a type and a reference attribute.  <rs type="person" ref="CraikSiteIndex.xml#MulockBen">my brother</rs>  The value for @type can = “person” “org” “place” “event” or “title” |
| Event | In the CraikSiteIndex.xml list of events:  <event ref="CraikSiteIndex.xml#CivilWar>the Civil War</event>  In a letter:  <rs type="event" ref="CraikSiteIndex.xml#CivilWar">the Civil War</rs> |
| Currency | <measure type="currency">£15</measure> |
| Illegible words | <unclear>firma</unclear> |
| Underlining | <hi rend="underline">would</hi>  <hi rend="underdoubleline">would</hi> |
| Superscript | February 13<hi rend="superscript">th</hi> |
| Additions | <add place="above">Harper’s</add> |
| Deletions | A deleted word you can still read:  <del rend="strikethrough">Harper’s</del>  A deleted word you cannot read:  <del rend="strikethrough"><gap quantity="1" unit="word" reason="illegible" /></del>  The @rend attribute in the deletion tag is free form, but we have chosen to standardize Craik’s deletions within our project. The values you can use are **rend=“strikethrough” rend=“overwrite”** and **rend=“scribbles”.** If you come across any deletions that do not fall under these three categories, please present them for discussion at a group meeting. |
| Modifications | When Dinah deletes one word and substitutes it for another, indicate this change with a modification element. The modification element is wrapped around both a deletion and an addition element.  <mod type="subst"><del rend="strikethrough">Thursday</del>  <add place="above"> Friday</add></mod> |
| Abbreviations | <choice>  <abbr>Jan<abbr>  <expan>January</expan>  </choice> |
| Misspelled words | <choice><sic>mispelled</sic><reg resp="CraikSiteIndex.xml#LastnameFirstname">correct spelling</reg></choice>   * Include a responsibility statement (resp=) linking to your name as the one regularizing the spelling. * You must use the first spelling in the OED. |
| Foreign Language | <foreign xml:lang="fr">Je m’appelle Dinah</foreign>   * The TEI uses 2-letter ISO language codes. The most common ones we see are “fr” (Français), “la” (Latin), and sometimes “de” (Deutsche). |
| Editorial Notes | In the <back> of the letter in <div type="notes">, write as many one-off notes as you need. These notes need to be anchored in the text and correspond to a precise xml:id contained within an anchor. Include a responsibility statement so people know you wrote it.  <note target="#n1" resp="CraikSiteIndex.xml#BourrierKaren">short, pithy, note about any card games, flora and fauna, medicines referenced here</note>    Then place an anchor in the body of the letter after the word or phrase you’ve annotated, so the note will pop up in the correct place  <anchor xml:id="n1"/>  See: <http://www.wwp.northeastern.edu/outreach/seminars/_current/presentations/advanced_encoding/advanced_encoding.xml> |
| Supplied Text | Use the <supplied> tag with a @resp attribute to markup text that has been supplied by a transcriber/editor. This tag is for information that would regularly be included in square brackets in a print edition.  Common uses for this tag:   * When Dinah accidentally omits an article * Adding estimated date ranges to letter titles and headers (see [Uncertain Dates](#_Uncertain_Dates) in this Codebook) |
| Surplus Text | Use the <surplus> tag with a @resp attribute to markup text that is superfluous or redundant.  Common uses   * When Dinah accidentally writes a word twice, tag the second instance with <surplus resp="CraikSiteIndex.xml#LastnameFirstname" >Word</note> |

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# Physical Appearance

|  |  |
| --- | --- |
| Unusual appearance | If your letter has any unusual physical attibutes (e.g. a cross-written letter, a letter written on mourning paper, or a letter written on personalized stationary) add a physical description element into the TEI Header. <PhysDesc> goes within <msDesc> right after the <head>. It should contain a paragraph <p> element.  This is where you will give a short description of the physical appearance of the manuscript letter. Include a responsibility statement (resp=). |
| Envelopes | If an envelope accompanies your letter, it should also be noted within the <physDesc> element.  To encode the envelope, add a new <div> at the bottom of the letter just before the end of the body (</body>). e.g. <div type=“envelope”><p><address><addrLine>18 Camden Street North</addrLine>  <addrLine>London</addrLine></address></p></div>  e.g.  <back>  <div type="envelope">  <p><address>  <addrLine><persName ref="CraikSiteIndex.xml#NovelloClara">Miss  Novello</persName></addrLine>  <addrLine><placeName ref="CraikSiteIndex.xml#GrosvenorVillas">1 Grosvenor  Villas</placeName></addrLine>  <addrLine><placeName ref="CraikSiteIndex.xml#MarquisRoad">Marquis  Road</placeName></addrLine>  <addrLine><placeName ref="CraikSiteIndex.xml#Canonbury"  >Canonbury</placeName>. – </addrLine>  <addrLine><placeName ref="CraikSiteIndex.xml#London"  >London</placeName></addrLine>  <addrLine><date when="1850-05-12">May 12 <choice>  <abbr>50</abbr>  <expan>1850</expan>  </choice></date></addrLine>  </address></p>  </div>  </back>  </text> </TEI> |

# Notes on Transcription

|  |  |
| --- | --- |
| wh, cd, shd, wd | These abbreviations can be silently written out in full as which, could, should and would, without any further encoding |
| Mr, Mrs. Messrs , St, Dr | There’s no need to encode the superscript on all of these, we are normalizing to 21st century use. Be sure to include a period after these abbreviations (e.g. write Mrs. not Mrs) |
| 1st, 2nd | Please do encode the superscript on these, as they would still be superscript in 21st century use |
| Dashes | Transcribe all dashes as n-dashes ( – ) with a space before and a space after unless you see an obvious hyphen performing a linking function between two words. We are not attempting to distinguish the length of her dashes. |
| Ampersand | “&” needs to be “&amp;” |
| Line breaks and page breaks | In general, we do not encode line breaks and page breaks in letters. If they are necessary for making sense of the information in a letter, you can use them sparingly. Please note that **page breaks and line breaks mark the beginning of a line/page, not the end.**  Line break:  <lb/>  Page break:  \*These are useful for keeping track of page spans and page order in very long letters  <pb/>  Can be combined with @n="#” to mark page # |
| Hand Shifts | Sometimes another person writes a note or two directly onto Dinah’s letters. **Ignore these if they are notes by archivists, librarians, cataloguers, etc.** If the note is written by someone from the nineteenth-century (e.g. by the letter’s recipient) please do encode it.  Mark the beginning of every handShift with an empty element <handShift corresp="CraikSiteIndex.xml#LastnameFirstname" /> |

# Craik Site Index: *Prosopography Entries*

In the Craik Site Index, we formally encode the full name, nicknames, role names (i.e. Bishop or King), dates of birth and death (a year is enough, though you can include exact dates if you have them), sex, nationality and occupation of each person. The rest of the information about that person goes in a biographical note.

## How to write biographical notes:

* Use full sentences.
* Keep them short (one or two sentences) and centered around the relationship to Craik
* Include a reference if needed. The first source should be the ODNB for famous people, or the British Census data for Craik’s friends and neighbours, cited as such at the end of the note.
* If you use another source, include a short Chicago Style citation.
  + Reference the online Chicago Manual of Style via. the UCalgary library (<http://ezproxy.lib.ucalgary.ca/login?url=http://www.chicagomanualofstyle.org)>
* Put sources that need to be verified (i.e. quick and dirty info from ancestry.org) as <!-- green comments -->
* No hyperlinks are necessary in the notes.
* No citation may be necessary if our knowledge of a person derives completely from Craik’s letters.
* Refer to Dinah Mulock Craik simply as Dinah in the notes.
* Do not add elements and leave them blank. If you do not have information like birth, occupation, or a note, simply leave the element out of the biographical entry. As of 1 January 2016, if you add an element and leave it blank, it will show up on the TAPAS interface and display a lack of information. If you leave out the elements you are missing, they will not appear on TAPAS.
* Unless a person, place, thing, is mentioned in the letter, do not create a new Site Index entry. You may mention it in a note, if you would like to.

E.g. I created an entry for the Lakes District and in a note, I wrote that it features prominently in the poetry of William Wordsworth and the Lake Poets. There is no need to create entries for William Wordsworth or the Lake Poets. They should still be tagged as <persName>/<orgName>

## Examples:

<person xml:id="PatonWallerHugh" sex="M">

<persName>

<surname>Paton</surname><forename>Waller</forename><forename>Hugh</forename>

</persName>  
 <birth when="1828-07-27"/>  
 <death when="1895-03-08"/>  
 <occupation>Artist</occupation>  
 <nationality>Scottish</nationality>  
 <note type="bio" resp="#FukushimaKailey"><persName>Waller Hugh Paton</persName>  
 was a brother of <persName ref="#DMC">Dinah</persName>’s close friend <persName  
 ref="#PatonJosephNoel">Joseph Noel Paton</persName>.  
 <persName>Waller Paton</persName> was an artist and specialized in landscape  
 paintings. He was a member of the <orgName>Royal Scottish Academy</orgName>  
 <date from="1865" to="1895">from 1865 until his death.</date> ODNB.</note>  
 </person>

<person xml:id="CroslandCamillaDufour" sex="F">  
 <persName>

<surname type="married">Crosland</surname>

<surname type="maiden">Toulmin</surname>

<forename>Camila</forename><forename>Dufour</forename>

<addName>Mrs.  
 Newton Crosland</addName></persName>  
 <birth when="1812-06-09"/>  
 <death when="1895-02-16"/>  
 <occupation>Writer</occupation>  
 <nationality>English</nationality>  
 <note type="bio" resp="#FukushimaKailey"><persName>Camila Dufour  
 Crosland</persName> was a writer and a good friend of <persName ref="#DMC"  
 >Dinah</persName>’s. They attended <persName ref="#LoudonJane">Jane  
 Loudon</persName>'s and <persName ref="#HallAnnaMaria">Anna Maria  
 Hall</persName>'s literary soirées together during <persName ref="#DMC"  
 >Dinah</persName>'s early years in <placeName ref="#London"  
 >London.</placeName>  
 <persName ref="#DMC">Dinah</persName> was her bridesmaid in <date when="1848"  
 >1848.</date><lb/> ODNB.</note>  
 </person>

## Standardizations

|  |  |
| --- | --- |
| Nationality | This is a list of standard values we use to fill the <nationality> element  English  Scottish  Irish  Anglo-Irish (the Mulocks and the Pilkingtons)  Welsh  French  American  Canadian  In some cases, it is best to encode two separate <nationality> tags (for example, English subjects born and raised abroad). Use your best judgment in these cases.  **e.g.** <nationality>Scottish</nationality> |
| Occupation | This is a list of standard values we use to fill the <occupation> element  Actor  Accountant  Architect  Artist  Athlete  Business  Civil Servant  Clergy  Courtier  Curator  Doctor  Editor  Education  Engineer  Gentlewoman  We use “gentlewoman” for the many middle class women with no formal occupation  Lawyer  Military  Musician  Politician  Publisher  Royalty  Trades  Scientist  Scholar  Servant  Social Reformer  Writer  <occupation> can include @type in the start tag with the values “primary” and “secondary”  **e.g.** <occupation type=”primary” >Lawyer</occupation><occupation type=”secondary”>Artist</occupation> |
| Sex | Always include a sex attribute in the start tag for person entries using @sex. The typical categories we use are:  M for male  F for female  U for unknown\*  \*There are also more specific non-binary categories we can use. That being said, we need to be careful not to assign gender identities retroactively. If you are unsure, use U. If your prosopographical research reveals that someone specifically identified as trans, you can encode their gender as follows   * TG for transgender * TG F for transwoman * TG M for transman * I for Intersex * N for None   e.g. <person xml:id=”FukushimaKailey” sex=”F”/> |
| Residence | For important people, you might want to add a <residence> tag to their <person> entry. This will be positioned after <nationality> and before the bio <note>  It will include a <placeName> tag that links to a <place> entry with a unique @xml:id using @ref. **This tag is for home addresses not for general place names or business addresses.**  <residence> can include a @type in the start tag with the values “primary” and “secondary”  <residence> can include datable attributes such as @from and @to in the start tag  e.g. <person xml:id="DMC" sex="F">  <persName>  <surname type="married">Craik</surname>  <surname type="maiden">Mulock</surname>  <forename>Dinah</forename>  <forename>Maria</forename>  </persName>  <birth when="1826"/>  <death when="1887"/>  <occupation>Writer</occupation>  <nationality>English</nationality>  <residence type="primary" from="1866" to="1887">  <placeName ref="#CornerHouse">The Corner House</placeName></residence>  <residence type="secondary" from="1878" to="1887">  <placeName ref="#HubertTerrace">9 Hubert Terrace</placeName></residence>  </person>  \*NB: Dinah’s entry in the Craik Site Index is updated with all her residences from ca. 1832 to 1887 |

# Checking Your Work: *Digital Dinah Craik Schematron*

The schematron is used to ensure that every persName, placeName, orgName and title element in a respective TEI file corresponds to/refers to an existing xml:id in the most updated version of our project’s Craik Site Index.

1. Copy and Paste (**do not drag and drop**) Schematron folder from Dropbox onto your computer’s desktop. It must stay on the Desktop.
2. Copy and Paste (**do not drag and drop**) the most updated version of the CraikSiteIndex.xml file from Dropbox and place it in the Schematron folder on your Desktop. The folder must only contain an XML file named CraikSiteIndex.xml and a XML Scheme file named CraikValidate.sch.
3. To use the schematron, start with a fully encoded letter. Click “Associate Schema” (an icon with a red thumb pin in the top menu bar of your oxygen XML editor)
4. A window will appear. Uncheck “Use path relative to file location. Click the yellow folder icon at the right hand side and choose the Schematron folder from your desktop.
5. Click OK. The schematron should now be working on your XML Letter file! If there are any reference/correspondence attributes in your text that do not correspond to an xml:id, they will be underlined in red. Be sure to check spelling/combination variants before creating a brand new entry for the Site Index.
6. When you are finished verifying the file, enclose the Schematron line in <!--green comments -->. Otherwise, people who download our TEI files will get an error message as they don’t have access to the Desktop from which the Schematron was applied.

\*\* Update the CraikSiteIndex.xml file in your schematron folder periodically.

# Checking your Work: *Simple XML Transformations*

As a final check, it can be helpful to look at your encoded letter without the distracting tags. This can make it much easier to catch in-text errors such as spelling mistakes, extra angle brackets, incorrect dash usage, and missing periods after Mrs. or Mr. Some people might also find it easier to find untagged people, places, organizations, and titles in simplified views

Method 1 (using alternate views in oXygen – the simplest way)

* Open your TEI letter
* At the centre-bottom of your oXygen XML editor, there is a bar with three categories: Text, Grid, and Author. Click Author.
* This will separate your viewer into 3 sections.
  + The Schematron will be highlighted in yellow at the top.
  + The TEI Header (i.e. the metadata for the project, physical object, and digital file) is enclosed in a pink box
  + The text (i.e. the content) is outside of the pink box.
* There will be small arrows around tagged text

Method 2 (using built-in XSLT – yields slightly more sophisticated results)

* Open your TEI letter
* In the top menu bar of your oXygen XML editor, click “Configure Transformation Scenario” (the wrench with the red play button)
* A window will pop up with 5 TEI P5 options. Click TEIp5 XHTML. Then, click Apply associated in the bottom-right of the window.
* After about 10 seconds, a web browser will pop up with your transformed HTML. There will also be a .html file in the same folder that you saved your TEI letter in.
  + You will not be able to share this URL because it points to a place on your local drive
* You can use this method to transform your TEI into .doc, .epub, and .pdf as well. They will always be saved in the same folder as your original TEI letter.

# Full Example Letters

## Example 1: BL03

<?xml version="1.0" encoding="UTF-8"?>  
<?xml-model href="http://www.tei-c.org/release/xml/tei/custom/schema/relaxng/tei\_ms.rng" type="application/xml" schematypens="http://relaxng.org/ns/structure/1.0"?>  
<?xml-model href="http://www.tei-c.org/release/xml/tei/custom/schema/relaxng/tei\_ms.rng" type="application/xml"  
 schematypens="http://purl.oclc.org/dsdl/schematron"?>  
<!--<?xml-model href="file:/Users/kaileyfukushima/Desktop/Dinah%20Craik%20Schematron/CraikValidate.sch" type="application/xml" schematypens="http://purl.oclc.org/dsdl/schematron"?>-->  
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 >Charles Griffin</persName>, <supplied  
 resp="CraikSiteIndex.xml#AndersonHannah"><date when="1860" precision="high"  
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 <sponsor>  
 <orgName>Dinah Mulock Craik: A Digital Archive</orgName>  
 </sponsor>  
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 >Charles Griffin</persName>, <supplied  
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 accurately as possible without reproducing the physical appearance of the  
 manuscript. Craik’s spelling, punctuation, underlining, superscripts,  
 abbreviations, additions and deletions are retained, except for words which are  
 hyphenated at the end of a line, which we have silently emended. Where Craik  
 uses a non-standard spelling, we have encoded both her spelling and the standard  
 Oxford English Dictionary spelling to facilitate searching. The long s is not  
 encoded.</p>  
 </editorialDecl>  
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 <body>  
 <div type="letter">  
 <opener><salute>My dear <rs type="person" ref="CraikSiteIndex.xml#GriffinCharles"  
 >Sir</rs></salute></opener>  
 <p><persName ref="CraikSiteIndex.xml#PatonAllanPark" cert="medium">Mr.  
 Paton</persName> has told me your request to him concerning me – &amp; his  
 reply. He judged rightly. There is nothing that would annoy me more than any  
 "Life" – or any information further than what I myself <add place="above"  
 >have</add> forwarded once or twice on request – my name, age, birth-place,  
 &amp; parentage — which will be found in <title  
 corresp="CraikSiteIndex.xml#WomenoftheAge">"Women of the Age"</title> –  
 Beyond this, I consider public curiosity concerning a living author – <add  
 place="above">especially a woman</add> – unwarrantable, ungentlemanly, &amp;  
 altogether more of an impertinence than a compliment. – The public has my books  
 – <foreign xml:lang="fr">tous</foreign> it has no business whatever with my  
 personality. – </p>  
 <closer><salute>Yours very truly</salute>

<signed><persName ref="CraikSiteIndex.xml#DMC">Dinah Mulock</persName> –  
 </signed></closer>  
 </div>  
 </body>  
 </text>  
</TEI>

## Example 2: UCLADM43

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<?xml-model href="http://www.tei-c.org/release/xml/tei/custom/schema/relaxng/tei\_ms.rng" type="application/xml"  
 schematypens="http://purl.oclc.org/dsdl/schematron"?>  
<!--<?xml-model href="file:/Users/kaileyfukushima/Desktop/Dinah%20Craik%20Schematron/CraikValidate.sch" type="application/xml" schematypens="http://purl.oclc.org/dsdl/schematron"?>-->  
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 Mulock</persName>, <date from-custom="--10-14" to-custom="--10-23">14–23  
 October</date>  
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 Angeles </placeName>.</p>  
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 Craik</persName> to <persName ref="CraikSiteIndex.xml#MulockBen">Benjamin  
 Mulock</persName>, <date from-custom="--10-14" to-custom="--10-23">14–23  
 October</date>  
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 accurately as possible without reproducing the physical appearance of the  
 manuscript. Craik’s spelling, punctuation, underlining, superscripts,  
 abbreviations, additions and deletions are retained, except for words which are  
 hyphenated at the end of a line, which we have silently emended. Where Craik  
 uses a non-standard spelling, we have encoded both her spelling and the standard  
 Oxford English Dictionary spelling to facilitate searching. The long s is not  
 encoded. </p>  
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 </encodingDesc>  
 </teiHeader>  
 <text>  
 <pb n="1"/>  
 <body>  
 <div type="letter">  
 <opener>  
 <dateline><date when="1860-10-14">Sunday <choice>  
 <abbr>Oct</abbr>  
 <expan>October</expan>  
 </choice> 14<hi rend="superscript">th</hi></date>  
 <lb/><placeName ref="CraikSiteIndex.xml#Wildwood">Wildwood</placeName>  
 </dateline><lb/><salute>My dearest <rs type="person"  
 ref="CraikSiteIndex.xml#MulockBen">boy</rs></salute>  
 </opener>  
 <p> – The usual interval between breakfast &amp; church, which you get the benefit  
 of. I have had a busy week – clearing off odds &amp; ends of work before I  
 settle to my long story. Once or twice I have seen <placeName  
 ref="CraikSiteIndex.xml#ValeLodge">Vale Lodge</placeName> people – &amp;  
 once or twice <persName ref="CraikSiteIndex.xml#HerfordLaura" cert="medium"  
 >Laura</persName> &amp; <persName ref="CraikSiteIndex.xml#MissMontgomery"  
 >Miss Montgomery.</persName> I have been to <persName  
 ref="CraikSiteIndex.xml#BensonJane">Jane Benson's</persName> nearly every  
 day. – The abscess is going on all right – but she suffers extremely.<anchor  
 xml:id="n1"/> You will understand from your boils how bad it is. – <persName  
 ref="CraikSiteIndex.xml#MartinCurtiss"><choice>  
 <sic>Curtis</sic>  
 <reg resp="CraikSiteIndex.xml#FukushimaKailey">Curtiss</reg>  
 </choice></persName> doctors her – &amp; is so kind &amp; good – it's  
 wonderful. She has greatly improved they say – &amp; sure there was need for it.  
 They always ask so kindly after you – &amp; so does everybody. I am afraid your  
 grand plan of coming home to <placeName ref="CraikSiteIndex.xml#England"  
 >England</placeName> as a "stranger" will never succeed. – unless you come  
 disguised: for everybody has the kindest feeling towards you. I have had letters  
 from <persName ref="CraikSiteIndex.xml#MottAlbert">Albert</persName> &amp;  
 <persName ref="CraikSiteIndex.xml#MottClara">Clara</persName> asking about  
 you. <persName ref="CraikSiteIndex.xml#MottAlbert">Albert</persName> has been  
 out of health for months – poor fellow! – It's pitiful how much he suffers &amp;  
 how he works <choice>  
 <abbr>thro'</abbr>  
 <expan>through</expan>  
 </choice> it all – 3 weeks lately at <placeName  
 ref="CraikSiteIndex.xml#Llandudno">Llandudno</placeName> did him good, but  
 when he got home he fell ill again. <persName ref="CraikSiteIndex.xml#MottClara"  
 >Clara</persName> is having a fourth baby in Spring. She is particularly  
 weak however. <persName ref="CraikSiteIndex.xml#DobellHorace">Horace</persName>  
 has had typhus fever – &amp; <persName ref="CraikSiteIndex.xml#DobellSydney"  
 >Sydney</persName> too has been ill. Indeed <persName  
 ref="CraikSiteIndex.xml#DobellClarence">Clarence</persName>  
 <mod type="subst"><del rend="overwrite">said</del><add>says</add></mod> all the  
 time of their stay at <placeName ref="CraikSiteIndex.xml#Llandudno"  
 >Llandudno</placeName> they have had nothing but ill news. They are obliged  
 to remain there still – <rs type="org" ref="CraikSiteIndex.xml#Dobell">all  
 <placeName ref="CraikSiteIndex.xml#Detmore">"Detmore"</placeName></rs> –  
 besides <rs type="person"  
 ref="CraikSiteIndex.xml#DobellHorace #DobellElizabethMary">the Horaces</rs>  
 have gone to <placeName ref="CraikSiteIndex.xml#Detmore">Detmore</placeName> for  
 change of air. I have only heard from <persName  
 ref="CraikSiteIndex.xml#DobellClarence">Clarence</persName> – who seems  
 flourishing – making studies for his picture but probably <persName  
 ref="CraikSiteIndex.xml#DobellNora">Nora</persName> or <persName  
 ref="CraikSiteIndex.xml#DobellMary">Alice</persName> will write next week –  
 they now &amp; then give me a long letter – &amp; then stop for two months.  
 <persName ref="CraikSiteIndex.xml#LovellMinna">Minna</persName> &amp;  
 <persName ref="CraikSiteIndex.xml#MissJames">Marian</persName> are gone to  
 join their parents at <placeName ref="CraikSiteIndex.xml#Southend"  
 >Southend</placeName> – I went in the evening before they left &amp; thought  
 they both look wickedly ill: but <persName ref="CraikSiteIndex.xml#MissJames"  
 >Marian</persName> I suppose had been fretting <pb n="2"/>about <persName  
 ref="CraikSiteIndex.xml#DobellSydney">Sydney</persName> – &amp; <persName  
 ref="CraikSiteIndex.xml#LovellMinna">Minna</persName> I know has been  
 bothered out of her life with some family row – probably <persName  
 ref="CraikSiteIndex.xml#LovellWilliam">William</persName> &amp; <persName  
 ref="CraikSiteIndex.xml#MrsLovellWilliam">Fanny.</persName> Which has made  
 <persName ref="CraikSiteIndex.xml#LovellMaria">Mrs. Lovell</persName>  
 nervous to the last degree. O why will people fight about nothing – But I feel  
 sorry to my heart for <persName ref="CraikSiteIndex.xml#LovellMinna"  
 >Min</persName> – she is getting quite a worn old-maidish face at times –  
 &amp; I am sure it is just with the incessant worries of home. How people can  
 bother one another – with the very best intentions! – <persName  
 ref="CraikSiteIndex.xml#MissCoates">Emily Coates</persName> I took a walk  
 with yesterday – good soul. – She is busy with the <placeName  
 corresp="CraikSiteIndex.xml#HowlingWilderness">Howling  
 Wilderness</placeName>. She &amp; <orgName ref="CraikSiteIndex.xml#Jameses"  
 >the <choice>  
 <sic>James</sic>  
 <reg resp="CraikSiteIndex.xml#AndersonHannah">Jameses</reg>  
 </choice></orgName> seem all right &amp; happy – so their affairs are  
 everybody's business but their own. Certainly there can be no doubt she is  
 excessively fond of <persName ref="CraikSiteIndex.xml#MissJames"  
 >Marian</persName>. – I can't think of anything else that you will care to  
 hear about. <placeName ref="CraikSiteIndex.xml#Wildwood">Wildwood</placeName> is  
 as usual – a week of "quiet evenings". – which <persName  
 ref="CraikSiteIndex.xml#Christopher">Christopher</persName> &amp; I spend  
 together. Of course it is a change after 3 months of lively large families, but  
 I'm quite content. I have a lot of peaches – descendents of poor "Moses"<anchor  
 xml:id="n2"/> – but small &amp; sour – so that nobody will eat them. However  
 I eat 6 <foreign xml:lang="la">per diem</foreign>, also nectarines, with sugar –  
 &amp; enjoy them very much. The two pear trees &amp; the apple-tree are  
 tolerably tall – if only they ripen un-stolen – Poor <persName  
 ref="CraikSiteIndex.xml#MottAlbert">Albert</persName> – among his other woes  
 has had indefinite boils – how have yours gone on? You have never named them so  
 I have concluded their race was ended. Also that your eyes keep right – at least  
 as right as usual. – I was able to give <persName  
 ref="CraikSiteIndex.xml#PatonJosephNoel">Joe</persName> great comfort from  
 your experience in the matter of eyes – as he had been suffering for a year or  
 two exactly in the same way – &amp; was thinking of going to the <choice>  
 <abbr>Hopath</abbr>  
 <expan>Homeopath</expan>  
 </choice>  
 <anchor xml:id="n3"/>. – I told him what the <choice>  
 <abbr>Hopath</abbr>  
 <expan>Homeopath</expan>  
 </choice> said to you – &amp; how much you were improved. He was improved as  
 soon as he got stronger &amp; ceased working by gas-light. – It <pb n="3"/>is  
 curious how one finds out <hi rend="underline">everybody's</hi> suffering. I  
 "preached" to <persName ref="CraikSiteIndex.xml#PatonJosephNoel">Joe</persName>  
 without end in sanitary matters – &amp; <persName  
 ref="CraikSiteIndex.xml#PatonMaggie">Maggie</persName> writes me he really  
 has minded it – taken to getting up early, &amp; not working at night – &amp; is  
 very much better. – Well, this is very stupid<anchor xml:id="n4"/> – &amp; so  
 goodbye – for I must get ready for Church.</p>  
 <p>Evening I return to my letter to put in a <mod type="subst"><del  
 rend="strikethrough">joke</del><add place="above">riddle</add></mod>  
 which <persName ref="CraikSiteIndex.xml#HerfordLaura">Laura</persName>  
 particularly wishes communicated to you – as she thinks it <mod type="subst"  
 ><del rend="strikethrough">bad</del><add place="above">good</add></mod>  
 enough for you to appreciate. "What are the <add place="above">degrees of</add>  
 compar<mod type="subst"><del rend="overwrite">isons</del><add place="inline"  
 >atives</add></mod>  
 <mod type="subst"><del rend="strikethrough">of</del><add place="above"  
 >on</add></mod> a Lawyer's <add place="above">career</add> – First he gets  
 on – then he gets <hi rend="underline"><choice>  
 <sic>honor</sic>  
 <reg resp="CraikSiteIndex.xml#FukushimaKailey">honour</reg>  
 </choice></hi> – then he gets <hi rend="underline">honest</hi>!!!" She &amp;  
 the <orgName ref="CraikSiteIndex.xml#Ziepel">Ziepels</orgName> came in &amp;  
 stopped tea in the usual way – <persName ref="CraikSiteIndex.xml#MrZiepel">Mr.  
 Z</persName> played <foreign xml:lang="ge">Liedes</foreign><anchor  
 xml:id="n5"/> – &amp; he looked over your <choice>  
 <abbr>Phos</abbr>  
 <expan>Photographs</expan>  
 </choice>. Then I have been playing alone by myself <choice>  
 <abbr>till</abbr>  
 <expan>until</expan>  
 </choice> 11. P.M. – I always miss you of a <date>Sunday</date>. I shall never  
 get used to it. &amp; it's no use trying. A year hasn't made it any better –  
 &amp; its just a year today since the first <date>Sunday</date> you were away. –  
 After lunch I went to see <persName ref="CraikSiteIndex.xml#BensonJane"  
 >Jane</persName> – which was very sad – besides her illness or rather I  
 think because of it, she has got into a state of religious melancholy – and  
 <persName ref="CraikSiteIndex.xml#MartinFrances">Fanny</persName> doesn't  
 know what to do with her – Her state of despair at her own weakness poor dear –  
 is quite pitiful – because she thinks she does not bear her illness as she ought  
 – She will read none but religious books – &amp; thinks of nothing else. –  
 <persName ref="CraikSiteIndex.xml#MartinFrances">Fanny</persName> is so  
 patient with her &amp; so devoted to her – it is quite beautiful. I promised to  
 put aside work &amp; spend tomorrow morning with <persName  
 ref="CraikSiteIndex.xml#BensonJane">Jane</persName> &amp; see what I can do  
 – but it's little anybody can do but cheer &amp; amuse her, &amp; prevent her  
 thinking of herself – The abscesses are going on all right – They must take  
 their time. There seems so much illness &amp; trouble about – that I feel  
 frightened of hearing more ill news of you – especially as the hot season is  
 coming on – it seems sometimes bad enough that I must be probing after other  
 such talk while you are left to be looked after by strangers – yet you keep  
 telling me <gap reason="illegible" quantity="2" unit="word"/><pb n="4"/>much  
 better you like strangers – so it's no use minding. – It is one of the sad  
 inevitables of life. – I hope however in spite of my fidgets you are well &amp;  
 happy – &amp; getting all you want – or a good deal of it. God bless you – <rs  
 type="person" ref="CraikSiteIndex.xml#MulockBen">my boy</rs>. Goodnight.</p>  
 <p><date when="1860-10-21">Sunday 21</date>. I hope to get a French mail letter  
 tomorrow morning. – Yesterday came out in <title  
 corresp="CraikSiteIndex.xml#IllustratedNews">the News</title> 2 <choice>  
 <abbr>Phos</abbr>  
 <expan>Photographs</expan>  
 </choice> of the <placeName ref="CraikSiteIndex.xml#Brazil">Brazil</placeName>  
 rail – with short notice &amp; your name as large as life, as the Photographer  
 to the railway. I can't say they are very well engraved – but one of them looks  
 pretty well – you will get the paper by the regular mail – <persName  
 ref="CraikSiteIndex.xml#Orrinsmith">Harvey</persName> may come tonight &amp;  
 then I'll tell you more. I have had a quiet week – working hard. There was some  
 mistake made by <persName ref="CraikSiteIndex.xml#MacleodNorman">Dr.  
 Macleod</persName> in the <title corresp="CraikSiteIndex.xml#GoodWords">Good  
 Words</title> offer – they will not give <measure type="currency"  
 >£1000</measure> except with right of reprint – So <persName  
 ref="CraikSiteIndex.xml#MacleodNorman">Dr. Macleod</persName> rushed over  
 for a day &amp; we talked it over &amp; settled it – <title  
 corresp="CraikSiteIndex.xml#GoodWords">"Good Words"</title> pays me <measure  
 type="currency">£5</measure> per page – which will come to <measure  
 type="currency">£400</measure> – or <measure type="currency">£500</measure>  
 if I like to make it so long. &amp; <persName  
 ref="CraikSiteIndex.xml#BlackettHenry">Mr. Blackett</persName> gives for the  
 first edition if 2 <choice>  
 <abbr>vols</abbr>  
 <expan>volumes</expan>  
 </choice>: <measure type="currency">£500</measure> – &amp; half profits  
 afterwards as usual. – I have begun the tale – its title is <title  
 corresp="CraikSiteIndex.xml#MistressAndMaid">"A Noble Woman"</title>. – The  
 story is purely imaginary – but the character my poor <persName  
 ref="CraikSiteIndex.xml#Bessy">Bessy</persName> without any alteration. – It  
 will be six months work – but I am well &amp; wish to work while I can – on  
 <date when="1860-10-16">Tuesday</date> I heard from <persName  
 ref="CraikSiteIndex.xml#MulockThomas">Papa</persName> &amp; <persName  
 ref="CraikSiteIndex.xml#FulfordWilliam">Major Fulford</persName> – he has  
 got his free discharge &amp; goes out tomorrow – to lodgings in <placeName  
 ref="CraikSiteIndex.xml#Stafford">Stafford</placeName> – thence he intends  
 to go to <placeName ref="CraikSiteIndex.xml#Killarney">Killarney</placeName>. I  
 have written saying that I will send him <measure type="currency">£4</measure>  
 per month instead of <measure type="currency">£3</measure> – &amp; that I can do  
 no more – &amp; that I do <hi rend="underline">not</hi> wish him to come to  
 <placeName ref="CraikSiteIndex.xml#Wildwood">Wildwood</placeName> – as it  
 would hinder my work, &amp; if I do not work I cannot keep either him or myself.  
 This makes it his interest to keep away – which is the sole hold I have over  
 him. – I am quite convinced by his late letters that to deal with him by means  
 of any spark of affection or generosity is utterly out of the question. – it  
 isn't in him – you might as well appeal to a stone. He has lived all his life  
 utterly for himself – &amp; sees nothing in the whole world <hi rend="underline"  
 >but</hi> himself. I hear <choice>  
 <abbr>thro</abbr>  
 <expan>through</expan>  
 </choice>  
 <rs type="person">the <orgName ref="CraikSiteIndex.xml#Fulfords"  
 >Fulford's</orgName> governess</rs> whose sister <persName  
 ref="CraikSiteIndex.xml#MiersAnnie">Annie Miers</persName> knows that there  
 was lately an awful row between <persName ref="CraikSiteIndex.xml#MulockThomas"  
 >Papa</persName> &amp; some person in the prison, in which <persName  
 ref="CraikSiteIndex.xml#MulockThomas">Papa's</persName> behaviour they say,  
 could only be accounted for by his mind being not right. <pb n="5"/>but as  
 neither he nor the <persName ref="CraikSiteIndex.xml#FulfordWilliam"  
 >Major</persName> have named this – of course I take no notice of it. Of  
 course I shall live in perpetual fear now of some awful fuss occurring – or if  
 his appearing at <placeName ref="CraikSiteIndex.xml#Wildwood"  
 >Wildwood</placeName> – sometimes it turns me perfectly sick: but I shall  
 get used to it – &amp; anything is better than having him constantly here. I  
 shall never try that idea again. – His coming out will at least end the bad  
 choices that have gone about concerning me. &amp; anything he does to "disgrace  
 the family" must just be borne. – Poor <persName  
 ref="CraikSiteIndex.xml#MulockEliza">Aunt Eliza</persName> – she takes it  
 quietly &amp; hoping he will not come out after all – I have not the heart to  
 tell her he <hi rend="underline">is</hi> out. – I spent a morning with <persName  
 ref="CraikSiteIndex.xml#BensonJane">Jane Benson</persName> &amp; heard a few  
 "trifles" about <persName ref="CraikSiteIndex.xml#MartinCurtiss"><choice>  
 <sic>Curtis</sic>  
 <reg resp="CraikSiteIndex.xml#FukushimaKailey">Curtiss</reg>  
 </choice></persName> – Oh how selfish men can be – He gets <measure  
 type="currency">£1200</measure> a year – &amp; <rs type="person"  
 ref="CraikSiteIndex.xml#MartinMatilda">his mother</rs> &amp; <persName  
 ref="CraikSiteIndex.xml#MartinHannah">Hannah</persName> live upon <measure  
 type="currency">£120</measure> – &amp; he hardly helps them at all –  
 <persName ref="CraikSiteIndex.xml#MartinFrances">Fanny</persName> has to do  
 it. – &amp; she does, nobly. – With all that, they adore him, &amp; now he is  
 going out next week to <placeName ref="CraikSiteIndex.xml#Africa"  
 >Africa</placeName> are breaking their hearts for him. – It is a thing I  
 can't understand. – I know if you had been such a fellow &amp; lost my <hi  
 rend="underline">respect</hi>, I never could have gone on loving you  
 although I might have pitied you &amp; done my duty by you – He is not "bad",  
 <persName ref="CraikSiteIndex.xml#BensonJane">Jane</persName> says – it's  
 their selfish thoughtlessness – &amp; love of his own sake – &amp; indifference  
 to money. – But I do despise such a character for the bother of any soul. – the  
 utmost Scotch stinginess that exacts every half-penny &amp; <hi rend="underline"  
 >pays</hi> every halfpenny, is higher &amp; less harmful to other folk. –  
 Now I must go – as it is Church time. – It is always comfortable to go to Church  
 – especially when one is worried – as I own I have been by this matter of  
 <persName ref="CraikSiteIndex.xml#MulockThomas">Papa</persName>. <persName  
 ref="CraikSiteIndex.xml#BlackettHenry">Mr. Blackett</persName> was here last  
 night – &amp; told me <hi rend="underline">his</hi> woes. <rs type="person"  
 ref="CraikSiteIndex.xml#BlackettHarriet">His sister</rs> has fallen into "a  
 low way" – &amp; he fears he must put her in an Asylum – but means to take her  
 to live with him first, &amp; try what he can do. <anchor xml:id="n6"/>– He has  
 terrible health himself, poor man – He is a worthy sort. I wouldn't leave him.  
 <persName ref="CraikSiteIndex.xml#LovellMinna">Minna</persName> came in  
 afterwards &amp; we walked with <persName ref="CraikSiteIndex.xml#BlackettHenry"  
 >Mr. Blackett</persName> to <persName>Jack  
 <unclear>Brants</unclear></persName> &amp; then came back &amp; spent a  
 quiet evening – talking about many things – but never about you. – <persName  
 ref="CraikSiteIndex.xml#MissJames">Marian</persName> is at <placeName  
 ref="CraikSiteIndex.xml#HillRoad">Hill Road</placeName> for a week –  
 <persName ref="CraikSiteIndex.xml#HardyAlice">Miss Alice Hardy</persName>  
 was married on <date when="1860-10-16">Tuesday</date> – six bridesmaids – 17  
 carriages – quite a show – all <placeName ref="CraikSiteIndex.xml#NorthEnd"  
 >North End</placeName> tarried at its doors &amp; windows, but I was away  
 with <persName ref="CraikSiteIndex.xml#BensonJane">Jane Benson</persName> &amp;  
 missed it all.</p>  
 <pb n="6"/>  
 <p> – I have in vain waited for my letter – but there is still a chance tomorrow  
 morning, before this goes. <persName ref="CraikSiteIndex.xml#Orrinsmith"  
 >Harvey</persName> did not appear yesterday. I mean to write to him – Poor  
 fellow I hope he is not ill. – <persName ref="CraikSiteIndex.xml#MiersAnnie"  
 >Annie</persName> writes to say she believes I can send newspapers per  
 French mail – so I shall try to send your news. – Yesterday there was a lot of  
 callers – among the rest an individual a friend of the <orgName  
 ref="CraikSiteIndex.xml#Wells">Wells</orgName> &amp; <persName  
 ref="CraikSiteIndex.xml#SmedleyFrank">Frank Smedley</persName> – who came to  
 ask me to write a continuous tale for a new May <title  
 corresp="CraikSiteIndex.xml#TempleBar">"Temple-bar"</title> started in  
 opposition to the <title ref="CraikSiteIndex.xml#Cornhill">Cornhill</title> by  
 <persName ref="CraikSiteIndex.xml#SalaGeorge">Sala</persName> – who after  
 writing the <persName ref="CraikSiteIndex.xml#HogarthWilliam">Hogarth</persName>  
 papers, has quarrelled with <persName  
 ref="CraikSiteIndex.xml#ThackerayWilliamMakepeace">Thackeray</persName> – Of  
 course I said no – wouldn't have to do with that set for any money – I stick to  
 <title corresp="CraikSiteIndex.xml#GoodWords">Good Words</title> &amp;  
 <persName ref="CraikSiteIndex.xml#MacleodNorman">Norman Macleod</persName> –  
 It amuses me somewhat the "run" there is upon me just now. I have had offers  
 contracts end this year for magazines &amp; publications – they'd swallow  
 anything – poor donkeys! – but I hope I have sense to see that it can't last  
 &amp; neither to kill myself nor write myself out – what's the use of making  
 money – &amp; writing trash. Did I tell you <persName  
 ref="CraikSiteIndex.xml#UrquhartMax">Max</persName> has been brought out at  
 the <placeName ref="CraikSiteIndex.xml#BritanniaTheatre">Hoxton  
 theatre</placeName> – <title corresp="CraikSiteIndex.xml#LifeForLife">"A  
 Life for a Life" or "the Burdens of Guilt"</title>. <persName  
 ref="CraikSiteIndex.xml#MrMartin">Mr. Martin</persName> went to see it &amp;  
 brought me the Playbill – which is killing<anchor xml:id="n7"/>! Plot slightly  
 altered – 1<hi rend="superscript">st</hi> scene – the murder at <placeName  
 ref="CraikSiteIndex.xml#Stonehenge">Stonehenge</placeName> – <persName  
 ref="CraikSiteIndex.xml#Harry">Harry</persName>, recovering, is really  
 killed by two choice villains – <persName ref="CraikSiteIndex.xml#Tyrell"  
 >Tyrell</persName> &amp; <persName ref="CraikSiteIndex.xml#Burgs"  
 >Burgs</persName>, who are taking off his clothes. – 2<hi rend="superscript"  
 >nd</hi> scene <persName ref="CraikSiteIndex.xml#UrquhartMax">Max</persName>  
 going to be hanged <persName ref="CraikSiteIndex.xml#JohnstonDora"  
 >Dora</persName> declares her woe <hi rend="underline">to</hi>  
 <persName ref="CraikSiteIndex.xml#Burgs">Burgs</persName>, who is only a villain  
 (he says) per circumstances – "I" know the murderer – Ha!" says he, &amp;  
 planting <persName ref="CraikSiteIndex.xml#JohnstonDora">Dora</persName> behind  
 <placeName ref="CraikSiteIndex.xml#Stonehenge">Stonehenge</placeName> makes  
 her overlook <persName ref="CraikSiteIndex.xml#Tyrell">Tyrell's</persName>  
 confession – she reeling out with "Ha - my <persName  
 ref="CraikSiteIndex.xml#UrquhartMax">Max</persName> is innocent!" is met by  
 <persName ref="CraikSiteIndex.xml#Tyrell">Tyrell</persName> – he pulls out a  
 pistol – she another – &amp; they chase one another about the stage. She is  
 about to get the worst of it &amp; be shot when constables appear &amp; rescue.  
 – It seems magistrates knew – <persName ref="CraikSiteIndex.xml#UrquhartMax"  
 >Max</persName>, black-coated, seedy, &amp; melancholy is set free, &amp;  
 <persName ref="CraikSiteIndex.xml#Tyrell">Tyrell</persName> – crowing he has  
 led an ill life &amp; would rather be hanged than not, goes to off to be hanged  
 accordingly. <persName ref="CraikSiteIndex.xml#UrquhartMax">Max</persName> leads  
 <persName ref="CraikSiteIndex.xml#JohnstonDora">Dora</persName> to the  
 floodlights with "Ha, my <persName ref="CraikSiteIndex.xml#JohnstonDora"  
 >Dora</persName> this is thy doing!" – &amp; a moral sentiment About the  
 wonderful workings of Providence – with which the play ends. Doesn't it beat me  
 hollow? – The admission is getting 3. &amp; so on – &amp; "No payment for <choice>  
 <sic>Sergants</sic>  
 <reg resp="CraikSiteIndex.xml#FukushimaKailey">Sergeants</reg>  
 </choice> in Arms" – You may imagine the style of this. – You know you  
 prophesied it at <placeName ref="CraikSiteIndex.xml#BootlecumLinacre"  
 >Linacre</placeName>. – </p>  
 <pb n="7"/>  
 <p><date when="1860-10-23">Tuesday</date>. No letter per French mail has come – so I  
 conclude you have not written. I do hope you are still keeping well: but it  
 would have been a great satisfaction to have had a letter. – There was one from  
 <rs type="person" ref="CraikSiteIndex.xml#MulockThomas">Papa</rs> – quiet  
 and kind – he seems pleased about his additional money – which of course he says  
 he should not accept – &amp; of course will. – He asks for some more for clothes  
 – which I send him by return &amp; have told him to get whatever he needs – he  
 must be made comfortable this winter. He lodges with <rs type="person">a  
 widow</rs> &amp; <rs type="person">daughter</rs> – a little way out of  
 <placeName ref="CraikSiteIndex.xml#Stafford">Stafford</placeName> – <measure  
 type="currency">8</measure>/week he pays, he says. – His letter would be  
 very satisfactory if his statements could be relied on: but then unluckily they  
 can't. – I beg your pardon. I know you will say I am "hard" to <rs type="person"  
 ref="CraikSiteIndex.xml#MulockThomas">Papa</rs> &amp; perhaps I am, but  
 there is something about his plausibility which I do so intensely despise. He  
 tells me how his sole reason for not becoming insolvent was the discredit it  
 would reflect on the Father of the <rs type="person"  
 ref="CraikSiteIndex.xml#DMC">Author of <title  
 corresp="CraikSiteIndex.xml#JohnHalifaxGentleman">John</title></rs> – as  
 if I did not know that all his "sweet" letters are because he depends on me –  
 &amp; that if I couldn't send him money he would turn &amp; blacken the <rs  
 type="person" ref="CraikSiteIndex.xml#DMC">Author of <title  
 corresp="CraikSiteIndex.xml#JohnHalifaxGentleman">John</title></rs> in  
 every possible way. – well – well – I suppose he can't help it – I always write  
 him kindly – &amp; never say a word that he might not print in the <title  
 corresp="CraikSiteIndex.xml#Times">Times</title>. &amp; to other people I  
 just hold my tongue – having learned at least one thing – that under any  
 circumstances it is no credit to abuse one's father. But I cannot say black's  
 white for all that – &amp; pity him as you will &amp; attribute as much as you  
 will to a trick in his mind – there is a great deal in him which the largest  
 charity cannot set down to insanity – &amp; cannot help very cordially  
 despising. – There now I've relieved my mind: but you need never be afraid that  
 I shall not do my duty by <rs type="person"  
 ref="CraikSiteIndex.xml#MulockThomas">Papa</rs>, for all that. – I <pb n="8"  
 />do not by the way, think it is any duty of <hi rend="underline">yours</hi>. I  
 think all the money you can save you should save. – with a view to settling as  
 soon as you can find a wife. If you do not marry, &amp; settle – your life will  
 be thrown away &amp; ruined. – It is my first &amp; strongest wish – For me, I  
 shall never marry – it would be simply <hi rend="underline">impossible</hi>. I'd  
 rather live as a friend &amp; sister to <persName  
 ref="CraikSiteIndex.xml#PatonJosephNoel">Joe</persName> &amp; <persName  
 ref="CraikSiteIndex.xml#PatonMaggie">Maggie</persName> &amp; aunt to their  
 children than I'd marry any man alive – I'll just take care of <rs type="person"  
 ref="CraikSiteIndex.xml#MulockThomas">Papa</rs> as long as I can. – If  
 anything happens that I can't, you'll have to do it, but I don't see you have  
 any business to do it now. Your sole business is to save money, &amp; marry. –  
 &amp; the blessed change that marriage makes in a man's whole nature! – I think  
 if I wanted more convincing of a man's absolute <hi rend="underline">duty</hi>  
 to marry, &amp; the ruin is if he doesn't – it would be in seeing what I have  
 seen this year in the difference between <persName  
 ref="CraikSiteIndex.xml#PatonAllanPark">Allan</persName> &amp; <persName  
 ref="CraikSiteIndex.xml#PatonJosephNoel">Joe</persName> – I'll keep this bit <choice>  
 <abbr>till</abbr>  
 <expan>until</expan>  
 </choice> afternoon on chance of second post.</p>  
 <p>Afternoon – No letters – &amp; now I must post this. – Shall send you the <title  
 corresp="CraikSiteIndex.xml#IllustratedNews">News</title> if I can get it –  
 &amp; if the mail allows – Otherwise it will go by the regular mail next month.  
 – Anyhow I get a good deal of news in a small compass. price 8 – per 1/4 ounce.  
 A 1/2 ounce is 1/4 – which I have afforded you, by last French but can't do it  
 again!! – The communications which are to be sent next month to <orgName  
 ref="CraikSiteIndex.xml#Selver">Selver</orgName> &amp;c – I'll do my best to  
 get you. – I think on the whole I "have not laboured in vain!" – see <persName  
 ref="CraikSiteIndex.xml#PecksniffSeth">Pecksniff</persName><anchor  
 xml:id="n8"/>. The only thing that went wrong was the <date>July</date>  
 letter – &amp; that <persName ref="CraikSiteIndex.xml#MrGarlick"  
 >Garlick</persName> declares positively he posted on the day I named – <date  
 when="1860-10-09">Saturday 9<hi rend="superscript">th</hi></date>: – It must  
 have gone wrong at the <placeName ref="CraikSiteIndex.xml#HampsteadHeath"  
 >Hampstead</placeName> Post Office. There has been a row here about  
 non-delivered letters. – I hope they have not taken my French letter there  
 today. – Goodbye – I hope all is well with you <rs type="person"  
 ref="CraikSiteIndex.xml#MulockBen">my dearest boy</rs> – </p>  
 <closer><salute>Your <choice>  
 <abbr>affec</abbr>  
 <expan>affectionate</expan>  
 </choice></salute>  
 <lb/><signed>  
 <persName ref="CraikSiteIndex.xml#DMC">Sister</persName> – </signed>  
 <lb/>  
 </closer>  
 </div>  
 <div type="notes">  
 <note target="#n1" resp="CraikSiteIndex.xml#FukushimaKailey">Around the end of <date  
 when="1860-08">August</date>/the beginning of <date when="1860-09">September  
 1860</date>, <persName ref="CraikSiteIndex.xml#DMC">Craik</persName>'s  
 friend <persName ref="CraikSiteIndex.xml#BensonJane">Jane Benson</persName>  
 discovered benign but painful abscesses in her breast. She was ill for at least  
 a month.</note>  
 <note target="#n2" resp="CraikSiteIndex.xml#AndersonHannah">Moses is the name of one  
 of <persName ref="CraikSiteIndex.xml#DMC">Craik</persName>'s dead fruit  
 trees.</note>  
 <note target="#n3" resp="CraikSiteIndex.xml#AndersonHannah">"Hopath" seems to be an  
 abbreviation for the word "homoeopath."</note>  
 <note target="#n4" resp="CraikSiteIndex.xml#FukushimaKailey"><persName  
 ref="CraikSiteIndex.xml#DMC">Craik</persName> uses this work to mean "dull"  
 or "void of interest" (OED "stupid, adj. and n." 4).</note>  
 <note target="#n5" resp="CraikSiteIndex.xml#AndersonHannah">Lied is a genre in which  
 German poems are set to music. In the eighteenth and nineteenth centuries,  
 Romantic poems were often combined with musical compositions.</note>  
 <note target="#n6" resp="CraikSiteIndex.xml#FukushimaKailey">The publisher <persName  
 ref="CraikSiteIndex.xml#BlackettHenry">Henry Blackett</persName> had two  
 younger sisters, <persName ref="CraikSiteIndex.xml#BlackettHarriet"  
 >Harriet</persName> and <persName>Catharine</persName>. <persName  
 ref="CraikSiteIndex.xml#BlackettHarriet">Harriet</persName>, the middle  
 sister, lived with him and <orgName>his family</orgName> in <placeName  
 ref="CraikSiteIndex.xml#London">London</placeName> in the <date when="1861"  
 >1861</date> census. <lb/><!--Ancestry--></note>  
 <note target="#n7" resp="CraikSiteIndex.xml#AndersonHannah">"Killing" was nineteenth  
 century slang for "fascinating". <lb/>"Killing," Dictionary of Slang and  
 Colloquial English, eds. John S. Farmer and W. E. Henley (London: George  
 Routledge &amp; Sons, 1905), 253.</note>  
 <note target="#n8" resp="CraikSiteIndex.xml#AndersonHannah">The quote "I have not  
 laboured in vain" is from <persName ref="CraikSiteIndex.xml#DickensCharles"  
 >Charles Dicken</persName>'s novel, <title>Martin Chuzzlewit</title>. <lb/>  
 Charles Dickens, "Chapter XIX," The Life and Adventures of Martin Chuzzlewitt  
 (Leipzig: Tauchnitz, 1844), 280.<!--Google Books--></note>  
 </div>  
 </body>  
 </text>  
</TEI>

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