

Kristin Brumfield

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Summary:

Motivated employee who is very dependable. Strives to provide excellent customer service to every client, no matter how small the task. Eager to learn new skills and to improve the skills already attained. Works well with groups and independently. Excellent listener and takes direction well.

Experience:

Sacramento Natural Foods Co-Op, 916-455-2667 *Helper Clerk*, December 2019 to September 2020

Duties: Greeting and welcoming customers, loading customer purchases into bags with efficiency and care, general janitorial duties of the Front End, store grounds, and parking garage. Making sure supplies are stocked at the Front End. Providing product and store knowledge for customers when asked. Maintaining customer safety while cleaning various glass or liquid spills.

Sacramento Pipeworks: Climbing and Fitness, 916-341-0100 *Customer Service Lead*, May 2012 to June 2019

Duties: Greeting and welcoming members and guests, reception, scheduling of appointments, handling memberships, and answering phone lines. Overseeing the safety of members and guests by providing quality instruction and supervision. General office support including copying, filing, faxing, typing, etc.

Gold River Racquet Club, 916-638-7001 *Customer Service Lead*, July 2011 to October 2012

Duties: Greeting members and welcoming guests. Managing the opening and closing procedures for the club, answering of busy phone lines, basic cashier tasks. Entering cash drops, and payroll. Handling member documents and filing paperwork and other office tasks. Giving potential members a tour of the facility, explaining gym equipment and etiquette.

Education

Certificate in Full Stack Web Development

A 24-week intensive program focused on gaining technical programming skills in HTML5, CSS3, Javascript, JQuery, Bootstrap, Firebase, Node Js, MySQL, MongoDB, Express, Handelbars.js & ReactJS.

Certificate in Massage Therapy

500 hour Massage Therapy certification through Massage Therapy Institute, Davis.

WPM: 70