



Involvement and Resume Building

March 3rd, 2025



Overview & Agenda for today

**7:00 pm : Opportunities on campus: clubs,
community service, on-campus
jobs,
SOURCE, Honors**

**7:15 pm : Professional relationships,
resumes, cover letters**

**7:25 pm : Preparing for research
opportunities**

7:40 pm : Small Group Discussions

8:00 pm : End



Clubs

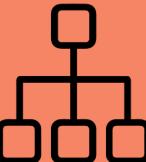
Omicron Delta Epsilon

Economics Honors Society for juniors and seniors. Require an overall GPA of 3.30 or higher, and Economics GPA of 3.30 or higher



Economics Student Association

Economics focused club which helps connect you to career opportunities



Slice Consulting

Student-run consulting firm offering pro-bono services to socially impactful businesses and nonprofits.



Delta Sigma Pi

Enjoy high-quality training, frequent events with business and cultural leaders, opportunities to mentor and be mentored by leaders in their fields, and supportive friendships that strengthen both professional and personal success and fulfillment.

Alpha Kappa Psi

Providing resources for enhancing the educational experience of future business leaders through brotherhood, knowledge, and service.

Oxfam

We work in alignment with Oxfamamerica an international relief and development organization, which fights the injustice of poverty across the



Clubs from your suggestions:

Consulting Club

Club in Whitman focused on preparing members to work in business and consulting



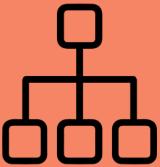
Private Equity Club

Introduces students to a career in private equity through networking and professional development opportunities



The Women's Network

This club works to support women through networking and professional development opportunities



Shaw Center

The Syracuse University “Academic Community Engagement” is Syracuse’s volunteer center. Provides all the resources needed for students to successfully volunteer outside of campus.



Programs offered by the Shaw Center

Literacy Corps: a reciprocal learning experience in which SU students gain firsthand experience by working as tutors in local schools and community-based settings

Balancing the Books: Tutors work with students on financial literacy, reading, writing, mathematics, and other skills that are necessary to help students achieve their goals in school and after graduation

Nutrition Initiative: The Nutrition Initiative is a reciprocal-learning and community engagement opportunity for Syracuse University students. The focus is to inspire and educate elementary and high school students about health and balanced nutrition



Volunteering through the Shaw Center provides you with

Shaw Transportation

Match you to places/programs to volunteer - [Volunteer Interest Form](#)



Why should you volunteer?

Volunteering engages you into the Syracuse community, good way to spend your time, looks good on resume

Both Honors and Whitman have Volunteer hour requirements



On Campus Jobs

Alumni Call Center



Great for building communication skills, creating alumni relationships, learning about alumni jobs and connections



Front desk assistant for faculty



Good for building relationships with faculty within a department

CLASS Tutor



Center for Learning and Student Success hires peer tutors for small group tutoring and individual tutoring for historically challenging undergraduate classes

Another opportunity suggested at the meeting is for Undergraduate graders: students who help professors grade assignments, papers, tests, etc for their classes!



SOURCE: Syracuse Office of Undergraduate Research & Creative Engagement

- Encourages undergraduate participation in faculty guided research
- Should I get involved?
 - **If even remotely interested** in Research (even to find out if it's right for you), **YES!**
 - **Paid Opportunities** (Grant Funding)
- Visit their office in 208 Bowne Hall or email at “ugresearch@syr.edu”



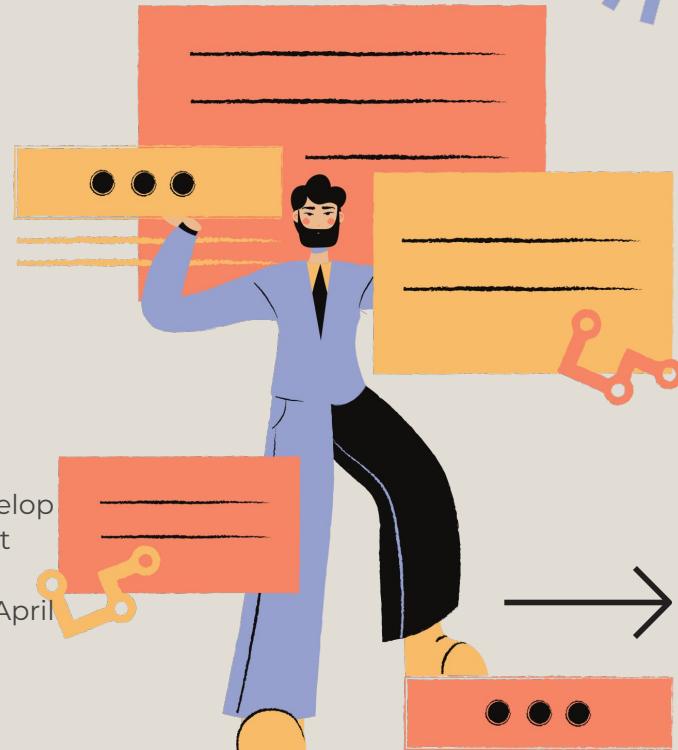
SOURCE: Syracuse Office of Undergraduate Research & Creative Engagement

Opportunities:

- 1) For Freshman: CFSA-SOURCE Emerging Research Fellows**
 - a) Guided, in-depth development for first-year students with a significant interest in research and creative work.
 - b) Typically a 2 year program - If you're remotely interested, apply for this.
 - c) Apply Late March/Early April

- 2) For Freshman & Sophomores: SOURCE Explore Research Fellows**
 - a) Hands-on, short term research experiences for first- and second-year students.
 - b) Typically a 6 week program.
 - c) Apply November-December.

- 3) For 1, 2, & 3 year students: SOURCE Faculty Research Assistant Grant**
 - a) Faculty-led research projects that allow undergraduate students to develop key research skills within their discipline through paid research assistant positions.
 - b) Students apply for positions that faculty post on Handshake, usually in April and November



Renee Crown Honors Program

Why consider Honors?



- Honors students excel in attaining scholarships, awards, fellowships, professional recognition, publication, internships, and entrance to graduate school and service organizations.
- Honors students complete a rigorous curriculum that represents breadth, collaborative capacity, global awareness, command of language, and depth.
- Each student completes a thesis and has contributed to community and campus civic engagement.
- Other benefits include a specific Honors Advisor, access to Honors funding (\$2000), and early class registration

Renee Crown Honors Program

Apply Prior than start of Junior Year. How?



- In the Fall Semester: The application form opens **October 15th** and the deadline to apply is **December 1st**, with decisions communicated in early January.
- In the Spring Semester: The application form opens **February 15th** and the deadline to apply is **April 1st**, with decisions communicated in early June.
- Application requirements include a minimum cumulative GPA that reflects the *cum laude* graduation: **School of Architecture: 3.2, All other schools and colleges: 3.4**

Building Professional Relationships



Our last [presentation](#) covered what, where, and why internships and research matter. For most professional opportunities, it's important to build connections with professors and professionals:

Reasons why:

- **Letters of Recommendation**
- **Career & Research Opportunities**
- **Mentorship & Guidance**
- Insights to work fields
- Skills development
- **Networking**
- Scholarship and Grants knowledge
- Long-term Professional Relationships



Building Professional Relationships



Who could this be?

- Professors
- Employers or Bosses
- Advisors
- Other Faculty

How to build these relationships?

- Attend office hours and come prepared
- Engage in class and ask follow up questions
- Seek mentorship
- Send follow up professional emails
- Be respectful
- Show your character, interest, and capabilities
- Stay in touch



A cartoon illustration of a person with short dark hair, wearing an orange shirt and black pants, carrying a massive blue resume or portfolio. The resume is so large it covers most of their body, and they are struggling to hold it upright. They are wearing yellow boots and have a small black bag slung over their shoulder.

Resume Tips

- Keep it **one page** (unless extensive experience)
- Use **strong action verbs** (e.g., "Led," "Developed," "Analyzed")
- **Tailor** your resume to each internship description
- Highlight **relevant skills, coursework, and projects**
- **Proofread** for grammar and formatting errors
- Check the effectiveness of your resume through **VMOCK**
- Watch out for **resume workshops** through clubs and the career center



Cover Letter Tips

- Address it to a **specific person** if possible
- **Explain why you're interested** in the role and company
- **Highlight key skills and experiences** (don't repeat your resume)
- Keep it **concise (3-4 paragraphs max)**
- End with a **strong closing statement** and a **call to action**



Research Involvement



→ Find the research involvement presentation at this [link](#)



Discussion Time

1. What SU resources have you visited so far (SOURCE, Study Abroad, Shaw Center, etc?)
2. What resources been the most helpful/least helpful? Mentors, when did you choose to seek them out?
3. Did you volunteer before? Where?
4. Do you have resume? How is it formatted? How did you choose what to include/highlight on it?
5. Is it better to make one cover letter template, or is it better to tailor each cover letter completely to the job application?
6. Do you plan to pursue research opportunities? What steps would you take to get on that path?