

Kristina Calumpong

Los Angeles, CA | 310.775.3346 || kcalumpong@gmail.com

Github: <https://github.com/kcalumpong> LinkedIn: <https://www.linkedin.com/in/kristinacalumpong>

EXPERIENCE

Jane Garnett Therapy— *Event Management*

May 2017 - PRESENT

Manage 5-10 global therapeutic retreats and conferences. Design programs and itineraries.

Coordinate event venue, catering, hotel bookings, flights, activities schedule and budget.

Ring — *Event Management, Trade Shows*

Sept 2016 - May 2017

Provide event management for all domestic and international events.

Plan, develop, communicate requirements, timeliness, and budget to ensure the success of 20-25 events annually, including CES 210.

Ring — *Executive Assistant to the CEO*

Nov 2015 - Sept 2016

The CEO's right hand woman.

Fulfill day to day operations, demands, and requests.

Respect confidentiality and practice discretion with private information.

EDUCATION

UCLA, Los Angeles — *Full Stack Development*

June 2019 - Dec 2019

General Assembly, Los Angeles — *HTML, CSS & Web Design*

Jan 2019 - Mar 2019

PROJECTS

Global by Night- <http://www.globalbynight.com>

A personal travel blog created on Wordpress.

Caledonia Train Scheduler- <https://kcalumpong.github.io/Train-Schedule/>

A train schedule that calculates arrival time in real time. Built with HTML, CSS, Bootstrap, Javascript, and jQuery.

Giftastic- <https://kcalumpong.github.io/Train-Schedule/>

A website that lets you pick a gif based on your mood. HTML, CSS, Javascript, jQuery, and GIPHY API.

Cheftastic- <https://kcalumpong.github.io/project-1>

A four team collaboration. A food app that handpicks recipes based on what ingredients you have at home. HTML, CSS, Javascript, jQuery, Bootstrap, Google Maps and Recipe API.

SKILLS

Photography

Email Marketing

HTML

CSS

Javascript

jQuery

Bootstrap

Project

Management

PROGRAM

MS Office

Wordpress

Asana

Trello

Basecamp

Skype

Zoom

Mailerlite

Adobe Photoshop

LANGUAGES

English

Spanish (not
fluent... yet)