

EMPLOYEE BENEFITS ENROLLMENT FORM

PLEASE USE BLOCK CAPITAL LETTERS

CLIENT NAME												CLIENT #			
												POLICY #			
												SUB GROUP #			
MEMBER LAST NAME												MEMBER ENROLLMENT TYPE 1 - NEW 2 - REINSTATE <input type="checkbox"/>			
MEMBER FIRST NAME															
MEMBER ADDRESS												DEPENDENT ENROLLMENT TYPE 1 - NEW 2 - REINSTATE <input type="checkbox"/>			
CONTACT # (H) () - (O) () - (M) () -												DEPARTMENT			
BANK NAME												TITLE/POSITION			
BRANCH															
BANK ACCOUNT NUMBER															
SEX <input type="checkbox"/> Male <input type="checkbox"/> Female												ANNUAL SALARY			
DOB (DD/MM/YY)												EMPLOYMENT DATE DD/MM/YY			
E-MAIL ADDRESS												\$ / /			
MARITAL STATUS <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Common Law <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed															

COVERED DEPENDENTS

List below your spouse and the name/s of unmarried children under 19 years. Unmarried students ages 19-23 years must submit a School Letter in order to be covered.

LAST NAME	FIRST NAME	SPOUSE SON DAUGHTER (Please state)	DOB DD/MM/YY	STUDENT Y - Yes N - No	SEX M - Male F - Female	ENROLLMENT TYPE 1 - New 2 - Reinstatement	EFFECTIVE DATE DD/MM/YY

COVERED BENEFICIARIES

List below.

LAST NAME	FIRST NAME	RELATIONSHIP	DOB DD/MM/YY	SHARE %

PRODUCT - This section is to be completed by the Employer

Coverage Types: (MEM) Member Only / (MNC) Member & Child / (MNS) Member & Spouse / (MCH) Member & Children (FAM) Family.

EFFECTIVE DATE DD/MM/YY	BENEFITS	VOLUME	COVERAGE TYPES	UNDERWRITERS NOTES
	GTL		MEM	
	ADD		MEM	
	VOLF		MEM	
	DEPF			
	MA			
	SMM/CMM			
	DEN			
	OPT			
	PENSION			

CERT #

UNDERWRITING APPROVAL

SIGNATURE

DATE / /

If any beneficiary listed above dies before me, the interests of such beneficiary shall, unless otherwise provided above, accrue to the surviving beneficiaries or if none, to my estate. I reserve the right to change any beneficiary named above. I request membership of the group policy, as indicated above, for which I am or may become eligible. I agree, if admitted, to the deduction of the appropriate contribution from my salary, if applicable and to produce evidence of insurability if required. I hereby declare all statements and answers to the above questions are complete and true to my knowledge.

MEMBER SIGNATURE	DATE DD/MM/YY / /	PLAN ADMINISTRATOR	DATE DD/MM/YY / /
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CONTACT # (H) () - (O) () - (M) () -										ANNUAL SALARY \$	
BANK NAME BRANCH BANK ACCOUNT NUMBER										EMPLOYMENT DATE DD/MM/YY	
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LAST NAME	FIRST NAME	SPOUSE SON DAUGHTER (Please state)	DOB DD/MM/YY	STUDENT Y - Yes N - No	SEX M - Male F - Female	ENROLLMENT TYPE 1 - New 2 - Reinstate	EFFECTIVE DATE DD/MM/YY

COVERED BENEFICIARIES

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