

PMM Web Interface (User Password Resets)

Production Link: <http://pmm:82/pwReset.aspx>

Purpose: To allow personnel without administrative credentials to reset user passwords.

Procedure:

- Enter production URL into a web browser (requires SEHP network access, site is not located in the DMZ).
- Enter a portion of the users id or name in the search text box or select the user.

The screenshot shows a web browser window titled "PMM Password Reset - Windows Internet Explorer". The address bar shows the URL "http://pmm:82/pwReset.aspx". The page header includes the "St. Elizabeth Healthcare" logo and a banner for "Materials Management". The main content area is titled "PMM Password Reset" and contains a "Select User:" section with a list of users. The user "pbehle - PATRICK (TEST) BEHLE" is selected. To the right of the list is a "User/Name Search:" text box containing "pbeh". Below the search box is a hint: "Hint: (Search by user id or First/Last name, select user then click reset button.)". A "Reset User Password" button is located below the user list.

St. Elizabeth Healthcare

Materials Management

PMM Password Reset

Select User:

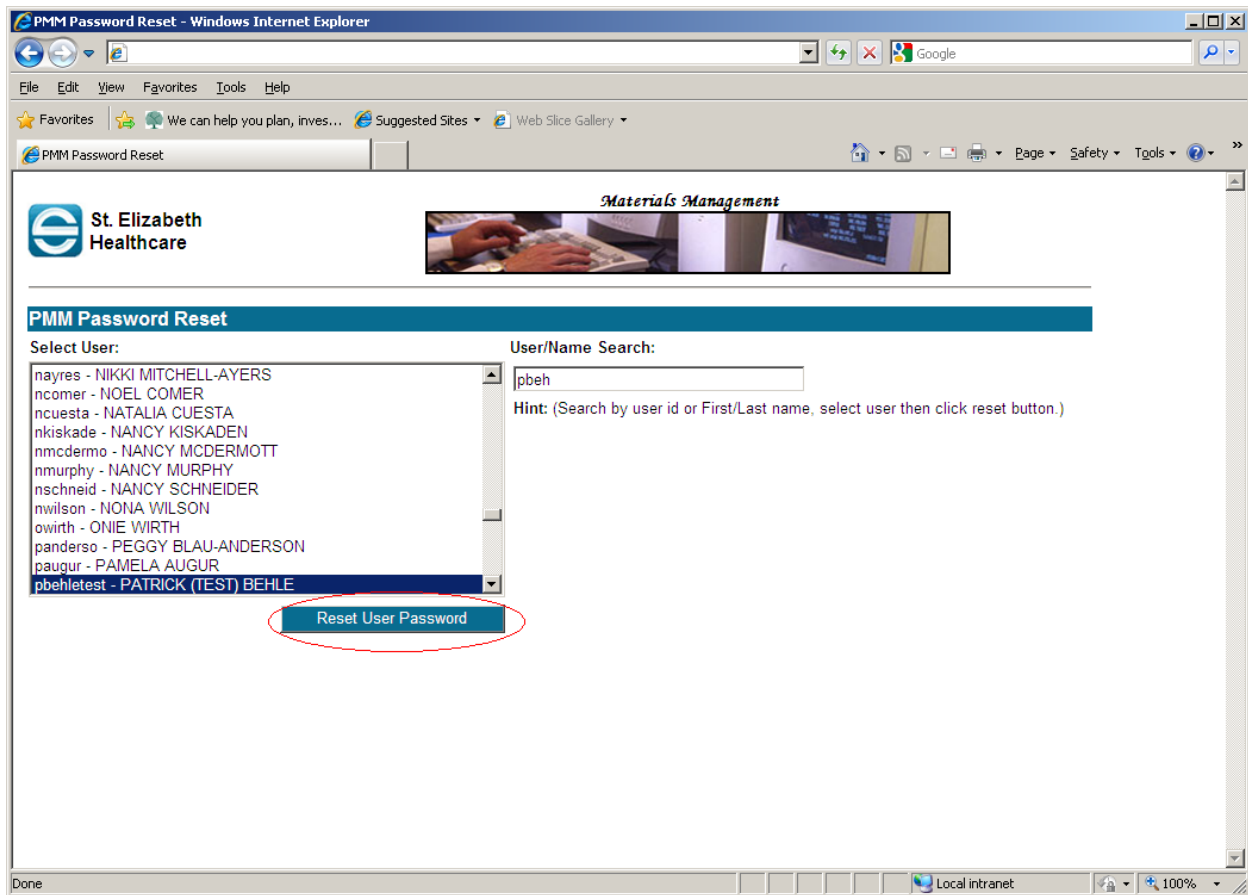
- nayres - NIKKI MITCHELL-AYERS
- ncomer - NOEL COMER
- ncuesta - NATALIA CUESTA
- nkiskade - NANCY KISKADEN
- nmcdermo - NANCY MCDERMOTT
- nmurphy - NANCY MURPHY
- nschneid - NANCY SCHNEIDER
- nwilson - NONA WILSON
- owirth - ONIE WIRTH
- panderso - PEGGY BLAU-ANDERSON
- paugur - PAMELA AUGUR
- pbehle - PATRICK (TEST) BEHLE**

User/Name Search: pbeh

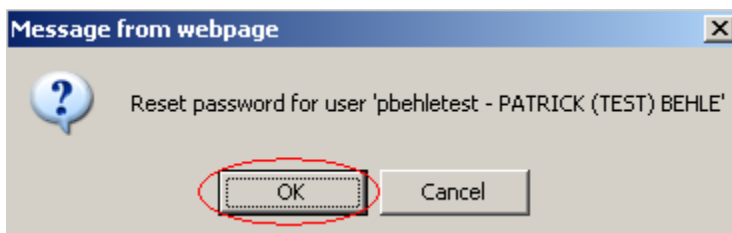
Hint: (Search by user id or First/Last name, select user then click reset button.)

Reset User Password

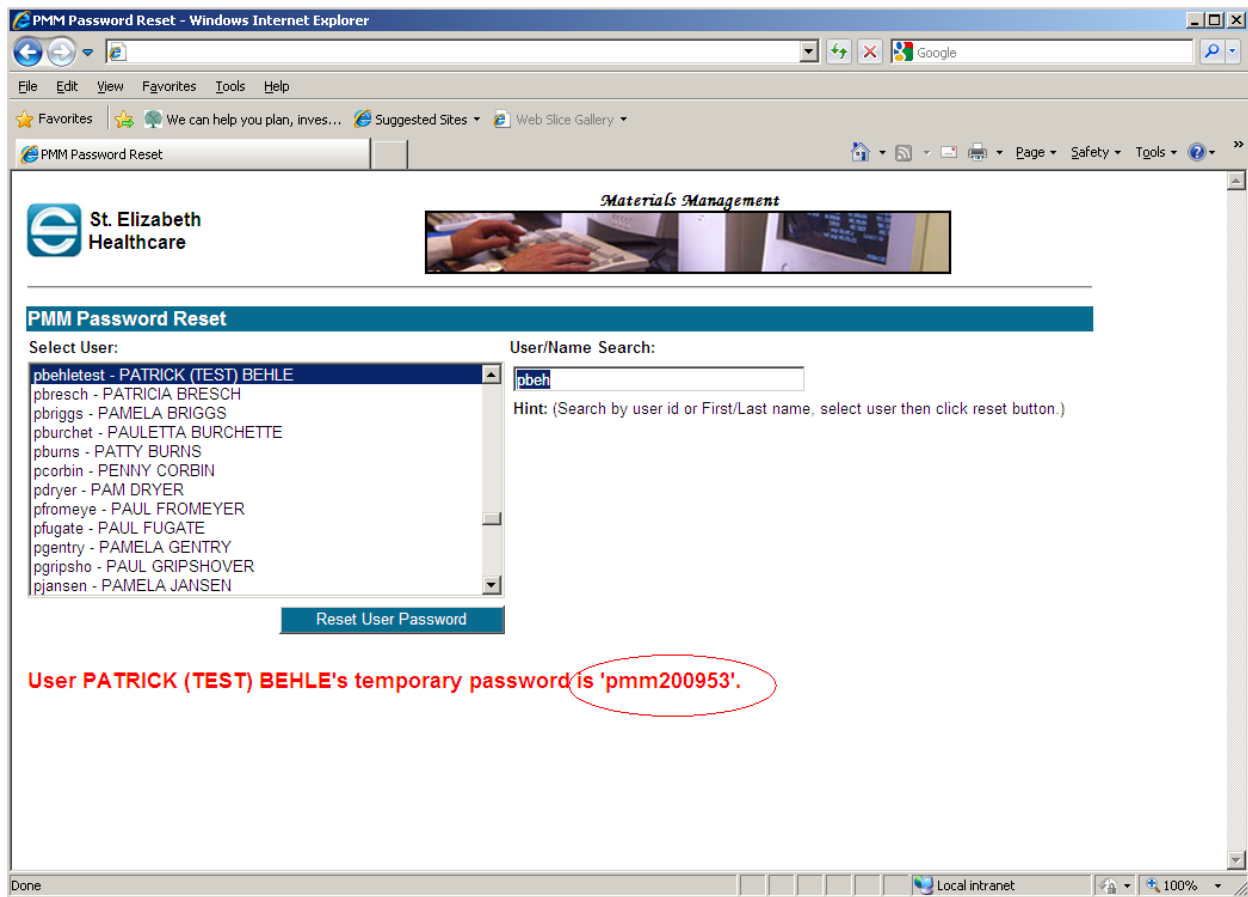
- Once the correct user is selected, click the 'Reset User Password' button below the list box.



- Confirm the reset by clicking the 'OK' button at the prompt.



- The users temporary password is displayed at the bottom of the screen.



Please note the following:

- The temporary password is random.
- The login id is set to expired so the user will need to change their password when logging in.
- If the users account was locked due to multiple invalid login attempts it is unlocked on reset.
- For security purposes a record is logged in the database and an email is sent to the PMM group and after each reset.