MICHIGAN STATE
U N I V E R S I T Y

MEMORANDUM

TO: Chair, Major Professor, Graduate Student, and Associate Dean

FR: Karen L. Klomparens, Dean

RE: Letter of Exception for the Submission of Color Images

Submitting a thesis or dissertation with color images is acceptable if all parties below understand and agree to the following:

If the data in the thesis/dissertation differentiate between colors, they will lose that distinction in the UMI archival copy, which is microfilmed. UMI states: "microfilming is a black-and-white photographic process. For this reason, illustrative material drawn or computer-generated in black will reproduce satisfactorily, while colors will appear as slightly varying shades of gray."

When submitting a thesis or dissertation through University Microfilms (UMI), the document becomes available through the UMI database. UMI duplicates the black and white microfilmed document; so anyone who requests a copy will receive black and white, not color.

This letter of exception permits a student to submit a thesis or dissertation with color images. It must be signed by the graduate student, the major professor, the chairperson of the department, and the graduate associate dean. The undersigned understand and take responsibility for the fact that color will not reproduce as a true copy for the UMI archival copy.

Students must include a sentence in Methods and Materials, Results, or Figure Legends that states, **"Images in this thesis/dissertation are presented in color."** Anyone receiving a black and white copy from UMI would then be alerted to the fact that information in the images would not match the accompanying test.

_____
Student **(Print name)**

_____   _____
Student signature   Date

_____   _____
Major Professor signature   Date

_____   _____
Chair signature   Date

_____   _____
Associate Dean signature   Date

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