

U. K. C. P. MAHINDA

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Vision

Fulfill organizational and personal objectives through improved quality in planning, operationalization, supervision and ensuring productivity of workforce.

Mission

Enhance personal skills through education, training, exposure and experience for better understanding of workplace and life dynamics to be a leader and a mentor in versatile work platforms to identify talents of people and align them for improved productivity and quality.

Career Objective

To contribute for high quality productions in any industry through sound professional experience in the production management field while committing towards continuous self-improvement and innovations in the industry.

Personal Characteristics

- Fast Learner-possess high level ability to learn work related details on technical and operational aspects in a short period of time and enthusiastic on learning new areas
- Versatile - Can handle multiple tasks to fulfill work related matters
- Adaptable - Get used situations and quickly fit in Analytical Analyze work situations quickly and use them for future planning
- Rational decision maker - Takes decisions based on a rationale backed by analysis
- Skill picker - Identifies workforce SWOT quickly and put right people into right places and provide them with relevant assistance for capacity building
- Soft and Sharp - Very natural and easy going with people but sharp to keep them on track

Professional Qualifications

- Diploma in Production Management at Indian institute of Management & Technology.
- Green Belt Award for six Sigma at NIBM
- Diploma in Information & Communication Technology at YASASS Computer Training Institute, Sri Lanka.
- Diploma in English at London Business School
- Certificate Course in Hotel Management at Ceylon Hotel School Passed

Special Awards and Achievements

- Best Kaizen Award at 4th National Convention in 2003
- Quality Circle Award at 4th National Convention in 2003
- Continuous Improvement Award in 2004 by Uni Dil Packaging Ltd.
- Award for Productivity Improvement through Employee Counseling in 2005 by Uni Dil Packaging

Short Term Courses Attended

- 5S Practices and Implementation
- Training Programme on Living beyond Limits Conducted by Sensei
- Training Programme on Neuron Linguistic Conducted by sensei
- Training Programme on Service Excellence Conducted by sensei
- Training Programme on Refocus and Re-invent and Re profits Conducted by sensei
- Training Programme on Synergetic Leadership Conducted by Sensei
- Participated workshop on "Internal Auditing ISO 9001:2000" at SLSI
- Participated in work shop on "Seven Habits" conducted by Mr. Lalith Fernando
- Participated Training Programme on "Customer service Excellence" conducted by Mr. Dammika Kalupage
- Attended several seminars in the field of HR

Educational Qualifications

- ✓ GCE A/L (1986) in Science stream with a credit an 3 passes
- ✓ GCE O/L (1982) with 2 Distinctions and 6 Credits

Skills & Capabilities

- Printing and manufacturing of corrugate boards, cartons & metal cans.
- Printing and manufacturing of woven label fabric and heat transfer labels.
- Printing and manufacturing of offset boards and thermal labels.
- Workforce Management
- Grievance handling
- Workforce planning
- Material and stock management
- Sense of different machine debugging
- Versatility with different machines and production patterns

Main Tasks and Responsibilities

- Responsibility of overall effective operation of production department
- Actively Participated Quality Circle and productivity improvements
- Monitoring and evaluating departmental production plans
- Monitor that the allocation of resources is done in the most cost-effective manner,
- to achieve company goals
- Overlook proper maintenance work is carried out on machinery and equipment
- Planned preventive maintenance that would enhance productivity
- Monitoring critical factors
- Co-ordinate between shifts and other departments to optimizing manufacturing process
- Responsible for control of activities to eliminate waste
- Generated reports and information
- Training and Development
- Counseling of employees
- Welfare matters such as Canteen management, organizing get-togethers, excursion and other recreation and other events etc.
- Responsible for all type of contract workers Performance Management. A good practitioner in 5'S' (Secretary Steering committee)
- Internal Auditor (ISO)

Working Experience

- **Weetraa Holdings Pvt Ltd (corrugated cartons)** 2020-Jan- up to date
Factory Manager.
- **Fine Pack Care Industry. (corrugated cartons)** 2018-Jan to 2020-Jan.
Marketing & Product Development Manager
- **International Trimmings & Labels Lanka Pvt Ltd.** 2014-Feb to 2017 Dec
Asst. Manager Production.
- **Tunip Lanka Pvt Ltd. (corrugated cartons)** 2013-Feb-2014-Feb
Plant Manager
- **Sunshine Packaging Ltd. (Metal cans)** 2011 to 2013
Manager. Printing & Quality
- **Express International Company (Egypt) (corrugated cartons)** 2010-2011
Production Manager.
- **Nisol Corrugated Cartons Ltd (corrugated cartons)** 2007 to 2009.
Production Manager
- **Uni-dil Packaging Ltd (corrugated cartons)** 1998 to 2007
Assistant Production Manager
- **Eastern Pak (Dammam - K S A) (corrugated carton)** 1994 to 1998
Production Foreman
- **Nisol Corrugated Cartons Ltd (corrugated cartons)** 1989 to 1994
Production Supervisor

Personal Details

- Date of Birth : 1966.06.07
- N.L.C No : 661591528 V
- Nationality : Sri Lankan
- Gender : Male.
- Civil Status : Married

Non-related Referees:

Mr. Najith Paranagama

Director Operations

International Trimmings & Labels Lanka (Pvt) Ltd

No.72 D. Hokandara Road,

Thalawathugoda.

Mobile: 0094 773072082

Dr. Deepal N Perera

Principal Management Consultant.

DSMS Management Consultant Ent.

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Ganemulla, Srilanka

Mobile: 0094 772222223

I declare that particulars furnished above are true and accurate to the best of my knowledge. assure you that I would commit myself for the improvement of the printing industry at your organization.

Yours truly,



U. K. C. P. MAHINDA