

# HAWAII ULTIMATE LEAGUE ASSOCIATION BYLAWS 2003

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## **ARTICLE I Identification**

**Section 1.01 NAME.** The name of the Non-Profit Corporation is HAWAII ULTIMATE LEAGUE ASSOCIATION (hereafter "HULA").

**Section 1.02 REGISTERED OFFICE AND REGISTERED AGENT.** The address of the registered office of HULA and the name of the registered agent at this address shall be that of the current serving Treasurer .The mailing address is P.O. Box 240638, Honolulu, HI 96824-0638. The address and location of Island offices other than Oahu shall be as designated by the Island Committees.

**Section 1.03 FISCAL YEAR.** The fiscal year shall begin on the first day of July of each calendar year and end on the last day of June in the succeeding

calendar year.

## **ARTICLE II Purpose**

**Section 2.01 PURPOSE.** The purpose of HULA is to encourage and promote disc-related activities including Ultimate, Disc Golf, Freestyle, Double Disc Court and Footbags as well as to promote the Spirit of the Game concept through regular league play, tournaments and educational programs for both youth and adults.

**Section 2.02 ANNUAL AGENDA.** Each year HULA shall draw up an annual agenda of goals along with a budget that includes:

- A. The Kaimana Klassik Tournament and Hopu Ka Lewa Tournament;
- B. Two Ultimate seasons;
- C. At least one disc golf tournament;
- D. At least one outreach program for youth and/or the general public;
- E. Other disc related activities at the discretion of the HULA Board of Directors.

**Section 2.03 ULTIMATE TOURNAMENTS.** Each year HULA shall sponsor two large ultimate tournaments, The Kaimana Klassik and Hopu Ka Lewa.

- A. The Kaimana Klassik Tournament generally will take place on Presidents' Day weekend of each year. This tournament will consist of Open and Women's competitive tournament play. At least one bid must be reserved in each division for an Oahu team, and one bid in each division must be reserved for a neighbor island team. This tournament may be run for a profit, but any profit from fees received in excess of \$5,000 (after deducting subsidies provided by HULA), shall be used for Outreach purposes, except that the Kaimana Klassik Committee may retain sufficient funds from such profits to maintain an account equal to 1/4 the cost of the previous year's tournament to be used as seed money for the next year's tournament.
- B. Hopu Ka Lewa Tournament generally will take place on Easter weekend each year. Hopu Ka Lewa will consist of coed (mixed) tournament play, with a maximum of 16 teams per tournament. A goal of Hopu is to strengthen coed (mixed) play in Hawai'i, and will therefore encourage everyone in the Hawai'i ultimate community to play or participate in the tournament. As a result, no legitimate bid from a Hawai'i team will be denied. Any profit from fees received (after deducting subsidies provided by HULA) shall be used for Outreach purposes, except that the Hopu Committee may retain sufficient funds from such profits to maintain an account equal to 1/4 the cost of the previous year's tournament to be used as seed money for the next year's tournament.

## **ARTICLE III Membership**

**Section 3.01 MEMBERS.** Members shall be any person who meets one of the following requirements:

- A. Regular membership:
  - 1. Has participated in at least one season in the fiscal year; and
  - 2. Paid the season dues in a timely manner; or
- B. Has been inducted into the HULA Hall of Fame; or
- C. Has been granted honorary membership by the Board of Directors.

**Section 3.02 FEES.** The membership shall pay fees from time to time as the directors of HULA, the Klassik Komitee, Hopu Committee, or the Commissioner deems necessary. Fees may be collected for each season of ultimate play. The current season commissioner shall determine the amount of the dues for the season. Fees may also be collected for Kaimana Klassik and Hopu Ka Lewa play. Any standing or ad hoc committee shall have the authority to determine the amount of fees for tournament play.

**Section 3.03 VOTING RIGHTS.** Only current members will be entitled to vote. Current members are those members who meet the requirements in Section 3.01 as of the most recent completed season. Each current member shall be entitled to one vote on each matter submitted to a vote for members. Current members shall be present at the voting meeting or shall enter a written proxy before or at the time of the vote.

**Section 3.04 OBLIGATIONS OF MEMBERS.** Each member shall be obligated to uphold the "spirit of the game" and encouraged to attend all general meeting and vote at the annual meetings. Each member shall be obligated to inform the Commissioner or the Secretary of HULA of their current address and phone number.

### **Section 3.05 DURATION.**

- A. Membership lasts for the duration of the current fiscal year pursuant to the requirements set out in Section 3.01-A.
- B. Membership for HULA Hall of Famers is for the lifetime of the person or until the Board of Directors for any reason removes that person from the Hall of Fame.
- C. Honorary members shall have the duration of the membership designated by the HULA Board of Directors, or for the duration of the fiscal year if not designated by the board. Membership is non-transferable.

## **ARTICLE IV Meetings of Members**

**Section 4.01 ANNUAL MEETINGS.** The annual meeting of the members of HULA shall be held during the spring ultimate season.

**Section 4.02 GENERAL MEETINGS.** General meetings will be held throughout the year. There will be at least four general meetings at a time and place to be designated by the Board of Directors.

**Section 4.03 SPECIAL MEETINGS.** Special meetings of the members may be called by the President, Board of Directors, Klassik Kommittee , Hopu Committee or by petition signed by not less than twenty members entitled to vote at the meeting.

**Section 4.04 NOTICE OF MEETINGS.** Notice of meetings will be published and/or distributed by way of but not limited to HULA website, newsletter, flyers, email, or direct mailing. The notice shall include the place, day, and hour of the meeting, and in the case of a special meeting the purpose or purposes of the meeting.

**Section 4.05 PROXIES.** A member may vote either in person or by proxy executed in writing by the member.

**Section 4.06 ACTION WITHOUT A MEETING.** Any action required to be taken at a meeting of the members or any action that may be taken at a meeting of the members may be taken without a meeting if consent in writing setting forth the action so taken shall be signed by all of the members entitled to vote with respect to the subject matter thereof. This consent shall have the same effect as a unanimous vote of members and may be stated as such in any articles or document filed.

## **ARTICLE V Board of Directors**

**Section 5.01 NUMBER AND QUALIFICATIONS.** The business and affairs of the HULA shall be managed by a Board of not less than seven Directors. The number of Directors may be increased or decreased to not less than seven, from time to time by amendment of this section; provided that no amendment has the effect of shortening the term of any incumbent Director.

**Section 5.02 ELECTION.** Members of the initial Board of Directors shall hold office until the first annual meeting of members and until their successors have been elected and qualified. At the first annual meeting of members, and at each annual meeting thereafter, the members shall elect the directors to hold office during the next two fiscal years. Each Director shall hold the office for the term elected and continue until a successor has been elected and qualified. The term of each Director shall run for two years. The terms of the directors shall be staggered so that no more than six directors are elected each year.

**Section 5.03 VACANCIES.** Any vacancy occurring in the Board of Directors may be filled by the affirmative vote of a majority of the remaining Directors though less than a quorum of the Board of Directors. A Director elected to fill a vacancy shall be elected for the unexpired term of the predecessor in office.

**Section 5.04 PLACE OF MEETINGS.** Meetings of the Board of Directors, annual, regular, or special, shall be held within the State of Hawaii, at a place designated by the Board.

**Section 5.05 INITIAL BOARD OF DIRECTORS** The Board of Directors shall meet at the beginning of the fiscal year immediately after the annual meeting of the members, at a place designated by the Board of Directors for the purpose of organization, election of officers, and consideration of any other business that may be properly brought before the meeting.

**Section 5.06 OTHER MEETINGS/NOTICE.** Other meetings of the Board of Directors may be held without written notice as long as actual notice was received by the person or persons entitled to vote at the meeting. The minutes shall include the method of actual notification of each director not present and the absent director's reason for non-attendance . Neither the business to be transacted nor the purpose of the meeting of the Board of Directors need be specified in the notice or waiver of notice of the meeting.

**Section 5.07 QUORUM.** A majority of the number of Directors fixed by the Bylaws shall constitute a quorum for the transaction of business. The act of the majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors unless the act of a greater number is required by statute, the Articles of Incorporation, or the Bylaws.

**Section 5.08 ACTION WITHOUT A MEETING.** Any action that may be taken a meeting of the Directors or of a committee, may be taken without a meeting if consent in writing, setting forth the action to be taken, shall be signed before the action by all the Directors or all of the members of the committee, as the case may be.

## **ARTICLE VI Officers**

**Section 6.01 OFFICERS.** The officers of HULA shall consist of a President, Vice-President, Secretary, Treasurer, Kaimana Klassik Director, UH Queen, and other officers and assistant officers as may be deemed necessary by the Board of Directors, each of whom shall be elected or confirmed by the Board of Directors at its annual meeting. Officers are voting members of the Board of Directors. Each of the officers shall serve at the pleasure of the Board of Directors without compensation but may be reimbursed for expenses incurred. More than one office may be held by the same person. Officers are not required to be either Directors or members of HULA.

**Section 6.02 VACANCIES.** Whenever any vacancies shall occur in any office by death, resignation, increase in the number of officers of the HULA, or otherwise, the same shall be filled by the Board of Directors and the officer elected shall

hold office until a successor is chosen and qualified.

**Section 6.03 PRESIDENT.** The President shall have active executive management of the operations of HULA, subject however, to the control of the Board of Directors. The President shall:

1. Be the administrative officer;
2. Preside at all meetings of members and Directors;
3. Pursue the business of HULA;
4. Be authorized as a signatory on the HULA checking account; and
5. Perform any other duties as the Bylaws or Board of Directors may prescribe.

**Section 6.04 VICE PRESIDENT.** The Vice President shall:

1. Assist the President in the business of HULA;
2. Perform all duties incumbent upon the President during the absence disability of the President;
3. Chair the Nominating Committee;
4. Be authorized as a signatory on the HULA checking account; and
5. Perform any duties as prescribed by the Bylaws or the Board of Directors.
6. Assist the seasonal commissioner at securing fields for the league.
7. Assist the Kaimana Klassik Tournament Director and Hopu Ka Lewa Tournament Director at securing fields for the Kaimana Klassic and Hopu Ka Lewa.

The Vice President shall call and preside over all Hall of Fame Meetings but shall not have a vote unless the designated Vice President has previously been inducted into the Hall of Fame and is a member of the Hall of Fame in good standing.

**Section 6.05 SECRETARY.** The secretary shall:

1. Attend all meetings of the members, the Board of Directors and if the designated committees and shall keep, or cause to be kept in a book provided for that purpose, a true and complete record of the proceedings of these meetings;
2. Be the custodian of the records, including the membership lists and the current voting memberships list;
3. Attend to the giving of all notices;
4. Be an authorized signatory on the HULA checking account;
5. Perform other duties as the Bylaws or the Board of Directors may prescribe.

**Section 6.06 TREASURER.** The Treasurer shall:

1. Keep correct and complete records of account, showing accurately at all times the financial condition of HULA;
2. Be the legal custodian of all moneys, notes, securities and other valuables that may from time to time come into possession of HULA;
3. Immediately deposit all funds of HULA into a reliable bank or other depository to be designated by the Board of Directors and shall keep this bank account in the name of HULA;
4. A statement of financial condition of HULA; Furnish at meetings of the Board of Directors, or whenever requested, a statement of financial condition of HULA;
5. Be an authorized signatory on the HULA checking account.
6. Perform other duties as the Bylaws or Board of Directors may prescribe.
7. Assist the seasonal commissioner in the collection of league dues.
8. Serve on the Kaimana Klassik Kommittee.

**Section 6.07. UH QUEEN.** The U.H. Queen shall be confirmed by a majority vote of the Board of Directors. The U.H. Queen shall be:

1. A registered student at the University of Hawaii;
2. The liaison with the University and HULA; and
3. Responsible for getting the necessary permits needed to use the fields at U.H.

**Section 6.08 Kaimana Klassik Tournament Director.** The Kaimana Klassik Tournament Director shall be confirmed by a majority of the board of directors. The Chairperson shall:

1. Chair the Klassik Kommittee;
2. Select members to chair the subcommittees required for the Kaimana Klassik Tournament; and
3. Encourage and allow participation from all members to be active in planning and implementation of the Kaimana Klassik Tournament.

**Section 6.09 COMMISSIONER.** By-law change to begin for Spring 2002 Commissioner selection through Fall 2001 League (For the Fall League 2001): The current league Commissioner shall;

1. Be the winning captain of the previous seasons' final game or the captain's designee;
2. Run the next consecutive season;



3. Encourage the "spirit of the game" by providing a format that encourages players of all levels to participate, learn and enjoy the game.

(Starting Spring League 2002; By-law change for League Commissioner voted by membership on 6/9/01)

It is the duty and responsibility of the current commissioner to run the league season in a manner that encourages the "spirit of the team" by providing a format that encourages players of all levels to participate, learn and enjoy the game.

The current commissioner shall be chosen in the following manner:

1. The teams from the previous league season shall vote upon a "Spirit Team" from that season.
2. The chosen Spirit Team shall then designate a player/players from its team to serve as the following season's commissioner.

**Section 6.10 TRANSFER OF AUTHORITY.** In case of absence of any officer of HULA or for any other reason the Board of Directors may deem sufficient, the Board may transfer the powers and duties of that officer to any director or member of HULA provided a majority of the full Board of Directors concurs.

**Section 6.11 HOPU KA LEWA TOURNAMENT DIRECTOR.** The Hopu Ka Lewa Tournament Director shall be confirmed by a majority of the board of directors.

The Hopu Tournament Director shall:

- A. Chair the Hopu Committee;
- B. Select members to chair the subcommittees required for the Hopu Ka Lewa Tournament; and
- C. Encourage and allow participation from all members to be active in planning and implementation of the Hopu Ka Lewa Tournament.

## **ARTICLE VII Amendments**

**Section 7.01 AMENDMENTS.** The power to alter, amend, or repeal the Bylaws, or to adopt new Bylaws is vested in the members. The Board of Directors may present any alterations, amendments or repeal of the Bylaws to the membership at any meeting. The Bylaws may contain any provisions for the regulation and management of the affairs of HULA not prohibited by law or the Articles of Incorporation.

## **ARTICLE VIII Committees**

**Section 8.01 NOMINATING COMMITTEE.** The Nominating Committee shall be chaired by the Vice President as a non-voting officer and shall include at least two HULA members who are not on the Board of Directors or Officers of HULA and at least three members of the HULA Hall of Fame. The Nominating Committee shall not be less than three people. The members of the Nominating Committee shall be selected by the Vice President. The Nominating Committee shall be responsible for:

- A. Identifying members who are willing to be on the Board of Directors for terms;
- B. Identifying a Kaimana Klassik Tournament Director and a Hopu Ka Lewa Tournament Director.
- C. Identifying a U.H. Queen; and
- D. Nominating new members into the HULA Hall of Fame.

In all cases it shall be appropriate but not necessary to take recommendations from the general membership. The Nominating Committee will be formed annually and meet as necessary and disbanded once their missions have been accomplished.

**Section 8.02 KAIMANA KLASSIK KOMMITTEE.** The Kaimana Klassik Kommittee shall be chaired by the Kaimana Klassik Tournament Director. The Klassik Kommittee shall consist of at least five members and shall include the Secretary and Treasurer of HULA. The Kaimana Klassik Tournament Director shall have the authority to set up sub-committees as needed. The Klassik Kommittee shall be responsible for all aspects of the Kaimana Klassik Tournament and all members shall assist the Kommittee towards that end.

**Section 8.03 ISLAND COMMITTEES.** Each island other than Oahu may form a Committee to pursue the goals and purposes of HULA. The Committees shall be known as Maui-HULA, Kauai-HULA, Big Island-HULA, etc, or the Committee may select another name. Each Island Committee shall inform HULA of their official address. Each Island Committee is authorized to open a separate bank account in their name and keep separate financial records with regular reports to the HULA Treasurer and President. The Committee shall elect their own Island Committee President, Vice President, Treasurer and Secretary. Each island committee may choose to follow the bylaws of HULA or draw up their own standing rules and submit them to the Board of HULA. If the Committee selects another name or wishes to alter the operation of their Committee by adopting standing rules that differ from the bylaws of HULA, the standing rules shall include the official name of the Committee, how the officers are selected, and that there be no less than two signatories on any bank account opened by an island committee under the authority of HULA. Standing rules shall be approved by the HULA Board of Directors.

**Section 8.04 OTHER COMMITTEES.** Other ad-hoc committees may be formed for any designated purpose as the directors authorize by resolution.

**Section 8.05 HOPU COMMITTEE.** The Hopu Committee shall be chaired by the Hopu Ka Lewa Tournament Director. The Hopu Committee shall consist of at least five members and shall include a liaison to the board of directors to HULA. The Hopu Tournament Director shall have the authority to set up sub-committees as needed. The Hopu Committee shall be responsible for all aspects of the Hopu

Ka Lewa Tournament and all members shall assist the Hopu Committee towards that end.

#### **[ARTICLE IX Financial Accounts**

**Section 9.01 CHECKING ACCOUNT.** HULA has designated Territorial Savings as the depository for all HULA operational funds. The checking account shall require two officers signatures. The four officers authorized to sign checks are the President, the Vice President, the Treasurer, and the Secretary . Checks in excess of fifty dollars shall require appropriate authorization as required in the Standing Rules.]

**Section 9.02 ISLAND COMMITTEE ACCOUNTS.** Each Island Committee shall designate a reputable financial institution as the depository for any island committee funds collected.

#### **ARTICLE X Hall of Fame**

**Section 10.01 ELIGIBILITY.** Individuals eligible to be inducted into the Hall of Fame shall be those individuals who have made an extraordinary contribution in mind, body and spirit to the advancement of the organization and the proliferation of disc activity in Hawaii.

**Section 10.02. INDUCTION.** Individuals nominated by the Nominating Committee or by any other current member of the Hall of Fame shall be considered as inductees for the Hall of Fame. All nominations to the Hall of Fame presented shall be voted on at the annual meeting of the Hall of Fame, held at the Kaimana Klassik. A 3/4 vote of all Hall of Fame members presented shall be required to induct a new member into the Hall of Fame.

#### **STANDING RULES OF THE HAWAII ULTIMATE LEAGUE ASSOCIATION.**

Authorization of release of funds.

1. All release of funds shall be approved by a quorum of the Board of Directors.
2. Requests for funds shall be submitted in writing to an officer of the Board.

### **BY-LAW AMENDMENTS APPROVED 7/1/2003**

**Section 2.02 ANNUAL AGENDA.** Each year HULA shall draw up an annual agenda of goals along with a budget that includes:

- F. [The] Kaimana Klassik Tournament [and Hopu Ka Lewa Tournament];
- G. Two Ultimate seasons;
- H. At least one disc golf tournament;
- I. At least one outreach program for youth and/or the general public;

- J. Other disc related activities at the discretion of the HULA Board of Directors.

*[new section]*

**[Section 2.03 ULTIMATE TOURNAMENTS.** Each year HULA shall sponsor two large ultimate tournaments, The Kaimana Klassik and Hopu Ka Lewa.

- C. The Kaimana Klassik Tournament generally will take place on Presidents' Day weekend of each year. This tournament will consist of Open and Women's competitive tournament play. At least one bid must be reserved in each division for an Oahu team, and one bid in each division must be reserved for a neighbor island team. This tournament may be run for a profit, but any profit from fees received in excess of \$5,000 (after deducting subsidies provided by HULA), shall be used for Outreach purposes, except that the Kaimana Klassik Kommittee may retain sufficient funds from such profits to maintain an account equal to 1/4 the cost of the previous year's tournament to be used as seed money for the next year's tournament.
- D. Hopu Ka Lewa Tournament generally will take place on Easter weekend each year. Hopu Ka Lewa will consist of coed (mixed) tournament play, with a maximum of 16 teams per tournament. A goal of Hopu is to strengthen coed (mixed) play in Hawai'i, and will therefore encourage everyone in the Hawai'i ultimate community to play or participate in the tournament. As a result, no legitimate bid from a Hawai'i team will be denied. Any profit from fees received (after deducting subsidies provided by HULA) shall be used for Outreach purposes, except that the Hopu Committee may retain sufficient funds from such profits to maintain an account equal to 1/4 the cost of the previous year's tournament to be used as seed money for the next year's tournament.]

**Section 3.02 DUES [FEES].** The membership shall pay dues [fees] from time to time as the directors of HULA, the Klassik KOMMITTEE, [Hopu Committee,] or the Commissioner deems necessary. Dues [Fees] may be collected for each season of ultimate play. The current season commissioner shall determine the amount of the dues for the season. Dues [Fees] may also be collected for Kaimana Klassik [and Hopu Ka Lewa] play. Any standing or ad hoc committee shall have the authority to determine the amount of dues [fees] for tournament play.

**Section 4.03 SPECIAL MEETINGS.** Special meetings of the members may be called by the President, Board of Directors, Klassik KOMMITTEE [, Hopu Committee] or by petition signed by not less than twenty members entitled to vote at the meeting.

**Section 6.04 VICE PRESIDENT.** The Vice President shall:

1. Assist the President in the business of HULA;
2. Perform all duties incumbent upon the President during the absence [or] disability of the President;
3. Chair the Nominating Committee;
4. Be authorized as a signatory on the HULA checking account; and
5. Perform any duties as prescribed by the Bylaws or the Board of Directors.
6. Assist the seasonal commissioner at securing fields for the league.
7. Assist the Kaimana Chairperson [Kaimana Klassik Tournament Director and Hopu Ka Lewa Tournament Director] at securing fields for the Kaimana Klassic [and Hopu Ka Lewa].

**Section 6.08 KAIMANA KLASSIK CHAIRPERSON** [Kaimana Klassik Tournament Director]. The Kaimana Klassik Chairperson [Kaimana Klassik Tournament Director] [shall be confirmed by a majority of the board of directors. The Chairperson shall:

4. Chair the Klassik KOMMITTEE;
5. Select members to chair the subcommittees required for the Kaimana Klassik Tournament; and
6. Encourage and allow participation from all members to be active in planning and implementation of the Kaimana Klassik Tournament.

*[new section]*

***[Section 6.11 HOPU KA LEWA TOURNAMENT DIRECTOR.*** *The Hopu Ka Lewa Tournament Director shall be confirmed by a majority of the board of directors. The Hopu Tournament Director shall:*

- D. Chair the Hopu Committee;*
- E. Select members to chair the subcommittees required for the Hopu Ka Lewa Tournament; and*
- F. Encourage and allow participation from all members to be active in planning and implementation of the Hopu Ka Lewa Tournament.]*

**ARTICLE VIII Committees**

**Section 8.01 NOMINATING COMMITTEE.** The Nominating Committee shall be chaired by the Vice President as a non-voting officer and shall include at least two HULA members who are not on the Board of Directors or Officers of HULA

and at least three members of the HULA Hall of Fame. The Nominating Committee shall not be less than three people. The members of the Nominating Committee shall be selected by the Vice President. The Nominating Committee shall be responsible for:

- E. Identifying members who are willing to be on the Board of Directors for terms;
- F. Identifying a Kaimana Klassik Kommittee Chairperson; [Kaimana Klassik Tournament Director and a Hopu Ka Lewa Tournament Director]***
- G. Identifying a U.H. Queen; and
- H. Nominating new members into the HULA Hall of Fame.

In all cases it shall be appropriate but not necessary to take recommendations from the general membership. The Nominating Committee will be formed annually and meet as necessary and disbanded once their missions have been accomplished.

**Section 8.02 KAIMANA KLASSIK KOMMITTEE.** The Kaimana Klassik Kommittee shall be chaired by the Kaimana Klassik Chairperson ***[Kaimana Klassik Tournament Director]***. The Klassik Kommittee shall consist of at least five members and shall include the Secretary and Treasurer of HULA. The Chairperson ***[Kaimana Klassik Tournament Director]*** shall have the authority to set up sub-committees as needed. The Klassik Kommittee shall be responsible for all aspects of the Kaimana Klassik Tournament and all members shall assist the Kommittee towards that end.

***[new section]***

***Section 8.05 HOPU COMMITTEE.*** *The Hopu Committee shall be chaired by the Hopu Ka Lewa Tournament Director. The Hopu Committee shall consist of at least five members and shall include a liaison to the board of directors to HULA. The Hopu Tournament Director shall have the authority to set up sub-committees as needed. The Hopu Committee shall be responsible for all aspects of the Hopu Ka Lewa Tournament and all members shall assist the Hopu Committee towards that end.*