
Qualifications

Highly skilled coder in both scripting and programming languages. Strong background in Microsoft Office, especially Excel, utilizing VBA programming and macros. Able to type accurately and consistently at 78wpm. Attended ITT Technical institute for 1 year studying Networking and Security Administration. Excellent team player. Possess strong leadership capabilities.

Areas of Expertise

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|  Customer Service |  HTML, CSS, and Java proficient |
|  Computers |  High-Level Mathematics |
|  C,VBA,VB language proficient |  Problem Solving |

Accomplishments/Certifications

- ❖ Obtained Associate's degree in Liberal Arts, Math and Science.
- ❖ Successfully taught myself how to write macros and code in VBA. These skills were refined later after taking programming courses in college.
- ❖ Nearly finished my Bachelor's degree in Network and Security Administration at ITT Tech before school closed.
- ❖ Received an "outstanding" review on customer service from latest employer
- ❖ Graduated High School with a 3.8 average GPA

Education

1. ITT Technical Institute (Clovis, CA)
 - a. Majored in Networking and Security Administration
 - b. Maintained a 4.0 GPA
2. West Hills Community College (Lemoore, CA)
 - a. Majored in Liberal Arts and Science
 - b. Obtained Associate's Degree
3. Mount Shasta High School (Mt. Shasta, CA)
 - a. Graduated in 2012 with 3.8 GPA

Work Experience

1. **Tachi Palace Hotel and Casino (Lemoore, CA)** – August 2017 to Present
Poker Dealer
 - a. Deal all limit/no-limit and tournament poker games.
 - b. Ensure all guests are having a good time.
2. **Chukchansi Gold Resort and Casino (Coursegold, CA)** – August 2016 to August 2017
Table Games Dealer
 - a. Effectively ensured all guests are having a good time whether losing or winning
 - b. Consistently paid winning bets and took losing bets accurately
 - c. Obtained a thorough understanding of game rules and procedures
 - d. Presented my idea of an Excel program that would be useful in the industry
3. **Club One Casino (Fresno, CA)** – June 2015 to June 2016
Poker and Table Games Dealer
 - a. Effectively enforced rules and procedures of the games I dealt
 - b. Greeted all customers in a friendly, inviting manner
 - c. Researched game rules and procedures to gain higher levels of expertise
4. **Home Depot (Hanford, CA)** – April 2015 to June 2015
Lot Associate
 - a. Diligently maintained cleanliness of the parking lot
 - b. Was able to accurately answer customers' questions and provide assistance
 - c. Quickly became certified to run heavy machinery not required, but helpful to my position
5. **Tachi Palace Hotel and Casino (Lemoore, CA)** –Dec. 2013 to Jan. 2015
Banquets Server
 - a. Quickly and politely serve guests and cater to their needs
 - b. Assisted supervisors in directing new crew members and assigning tables
 - c. Thoroughly clean banquet rooms after the party has finished.