Kristen Schaefer

PROFESSIONAL EXPERIENCE

FULL-STACK CODING BOOTCAMP   2023 - Current
University of Minnesota, Minneapolis, MN

Three month bootcamp hosted by the U of M covering full-stack development.

BUSINESS OPERATIONS MANAGER   2022 - 2022
Logiq, Inc Minneapolis, MN

Ensure operational and organizational effectiveness of the business unit. Analyze data and trends to identify, develop, and implement departmental processes, platforms, and workflows. Improve internal processes so the business can scale efficiently and effectively.

Partner with department leaders to understand and solve their pain points. Provide data and recommendations to c-suite leaders to achieve strategic results.

BUSINESS CONSULTANT   2019 - 2022

Advise multiple leadership teams on optimizing and improving their overall business model. Restructure organizations to improve accountability, communication, and increase company efficiency and effectiveness.

HR/OPS BUSINESS PARTNER   2018 - 2019
Logiq, Inc Minneapolis, MN

Manage full life-cycle HR for rapidly scaling tech startup. Built HR department from the ground up including handbook + policies, payroll + benefits, compensation, recruiting, performance management, process improvement and documentation, and legal compliance.

Worked cross-functionally to identify areas for process improvement. Worked with leadership teams to identify and solve departmental pain points.

PRIOR EXPERIENCE

HR Business Partner (10 months) Gensler
HR Generalist (5 years) Pella Northland
Outbound Customer Service (1 year) Sunrise Greetings
Store Manager (2 years) Family Video

CONTACT

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TECHNICAL SKILLS

HTML
CSS
JavaScript
Node
Express
SQL
MongoDB
React
MERN

Jira
Asana

EDUCATION

WARTBURG COLLEGE
BA in Business Administration
Four time Dean's List Recipient, graduated Magna Cum Laude, GPA 3.79/4.0

PHR Certification
November, 2017

Full-Stack Certification
March, 2023