

KALEB STONE

kcstone04@vt.edu | 804-525-8489

Enthusiastic and dedicated Creative Writing and Professional and Technical Writing student at Virginia Tech. I am looking for jobs in content writing, marketing, anything literary, or anything else you think I might be a good fit for!

EDUCATION

Virginia Tech

Bachelor of Professional and Technical Writing and Creative Writing

GPA: 3.79

May 2026 (Blacksburg, VA)

HONORS AND ACTIVITIES

Scholarship Tripod Chair

Phi Sigma Pi National Honors Fraternity

January 2025 - Present (Blacksburg, VA)

- Arranging and hosting educational events for the fraternity.
- Helping members of the fraternity with their academics.

Marketing and Media Team Member

Studio 72

September 2022 - May 2023 (Blacksburg, VA)

- Running social media accounts and helping build and design a website.
- Teaches me how to navigate websites such as Wix and how to advertise.

RELEVANT EXPERIENCE

Writer and Editor

Freelance

August 2021 - Present (Remote)

- Editing a variety of different documents and texts, such as multiple college essays, and legal documents such as wills.
- Allows me to apply my academic skills to a professional environment, and teaches me how to navigate professional legal documents.

Small Press Publishing

NOEMI Press, Dr. Soham Patel

January 2025 - Present

- Reading and judging manuscripts submitted to the press.
- Reviewing recent and upcoming book releases.
- Promotion assistance for upcoming titles.

LINKS

<https://kcstone04.github.io/kalebstoneportfolio/>

<https://www.linkedin.com/in/kalebstone/>

SKILLS

Microsoft 365

GitHub

HTML

Heretto

Wordpress

Adobe InDesign

COURSEWORK

Creative Writing: Fiction

Intro to Communications

Writing Center Theory and Practice

Writing and Digital Media

Visual Rhetoric and Document Design

Developing Intelligent Content

Advanced Fiction (SP 25)

Grant Proposals and Reports (SP 26)

LANGUAGES

English

Japanese (beginner-level)

REFERENCES

Dr. Jennifer Mooney

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Dr. Tim Baird

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