Final things to think about & partially consolidated feedback for previous deliverables:

If you owe documentation, it will need to be in by next Tuesday 4/21. Please follow the templates on D2L discussion board or GitHub. I will provide you with a purpose statement for each object shortly. I have to do this for the help file anyway and there’s no point in recreating the wheel at this point.

We need to decide on Tuesday what direction we want to take in our presentation and what slides we want. Conan is in charge of this portion of the project, and I’m sure he already has some ideas about this.

I have integrated suggestions for reports directly after each query feedback. Once again, like the previous things, just a jumping off point to be improved on. If you have a better idea, you are not going to hurt my feelings.

Each report description is in the area of the most pertinent query for the report. This doesn’t mean the query is necessarily related to the report, but some are. We will need 7 reports. Most of these reports will be easy. Just make sure you address the QA issues to the query \*before\* you attempt to do the report.

There may be some more QA feedback coming, but I wanted to give you as much time as possible to integrate comments, so I will forward those comments separately.

We will probably have to help each other out to finish on time with a high quality product.

Ok, so now for the implementation feedback and report ideas:

QA of Queries

MR: Hannah’s comments

MEMBER ID Lookup

The Member ID Lookup is nice, but instead of city, state and zip (which is always the same data) it might be a good idea to change the title of the “Description” field in the Officer Table to “Officer Title” [take the size down to 40?, I could update both Data Dictionaries, if that’s ok. Let me know the size you decide.]. That’s what she is putting in that field, so it would be easy to make it a better description.. We could then put “Officer Title after “IsOfficer” and add Address Code after address. We probably want to sort this list by member ID since it is called Member ID lookup. Maude agrees on these.

Three easy reports:

[We can make three very easy reports off this one query that will be helpful to the members until they adjust to the use of member ID, address Code, etc.

1) The first report could be Member Report done alphabetical by name, with the new fields mentioned above, plus phone number, emergency name and emergency number for the report (not the query). If you’re your tight for space, we might turn off member ID.(might need to be landscape print).

2) A second report could be Address Code report with Address code coming before last name and first name with the sort done by first address code and then by Last name and then by first name. No need for emergency contact info on this one. (I realize we have another query for address code lookup but that data is better suited to do mailing labels.)

3) The last report would be a Member ID report with member ID in the first field and Member ID being the sort. I think officers would want a hardcopy of this information for reference.

Dues Status

Wow! You did a great job on the fields on this one. Maybe we should put Last Name before First Name so you can sort on both fields(last primary, first secondary). You could probably hide Officer Code too since it will always be MC. Also, it shouldn’t pull up records if Unusual Expense is checked.

The only problem is that it doesn't seem to be functional. I am putting in dates with active dues payments and it is giving me nothing. This will be great once it is running!

 4 & 5 Report: We will need a Dues report from this data. We will need a financial report by event number as well. They already have these reports currently and Maude has hard copies to go by.

Check Number Lookup

Once again, very effective look up. It just needs to be sorted by check number, so they don’t have to look through the whole list to find it.

6: One of the most important reports. We need to be able to provide a balance sheet report similar to what they currently have. Maude also has a hard copy of this report.

Address Code Lookup

Great job! Sort by Address code is good. It would be a good idea to keep but not display city, state and zip on this query, so we can use this as part of the mailing label report, but not show the same info on this lookup over and over. (all city state and zips are the same.)We also need to use actual member first and last name instead of Owner At Time so it will have current member information for mailings. We might want to print only one mailing per Address Code though to save postage. (combining names?) Not sure how to work that one. We might have to pick one or the other and exclude duplicates. Open to suggestions. Any ideas??:)

Report 7: This query should union with Contacts that have an address and have a null VendorType field. This will be for mailing labels once we have the multiple name issue resolved.

 Property Work Status

Instead of City, State, and Zip, which will always be the same, it would be better to include the empty and Sale Amount columns since they will eventually have valid data in them.

Forms QA

Most of the forms look really good. There’s just something funky going on with the Contact Information buttons. They are super long for some reason.

**MR: When the first record is showing and the “previous” button is pushed the message is uninformative.**

**Maybe change it to read “This is the first record.”**

On the search button, can we default the Look In search domain to current document instead of current field? I think that might be easier for the user.(I was commenting based on a search of the Member table. Based on Maude’s comment maybe some of the searches are already doing this.).

**MR: My latest copy of the DB already has “Current document” as the default.**

We need to decide on one order for the buttons. I think the order on Member Information form: First, back, next, Last Search is good, but I’m flexible as long as they are consistently in the same order.

Let me know if the Add and Remove buttons are working properly, etc.

**MR: I added a new contact in the CONTACT table and it worked just fine. I made a copy of the DB for me to play with it will not affect what is on GitHub.**

Don’t forget to coordinate Github access so work doesn’t have to be redone. Let me know if you have questions or I can help on anything. I have done most of an SQL script this weekend and the data should be good now. That along with this QA process should get us all some extra credit and get the best product possible. Take care. D