

**T. S. D. College, B. D. Pur, Ganjam  
(NAAC ACCREDITED GRADE – ‘B’)**  
**The Annual Quality Assurance Report (AQAR) of the IQAC**  
**July 1, 2015 to June 30, 2016**

**Part – A**

**1. Details of the Institution**

1.1 Name of the Institution	Tentulia Sasan Debasthan College
1.2 Address Line 1	Bijaya Dhanurjaya Pur Sasan
Address Line 2	Via – Baragam, Dist – Ganjam, Odisha,
City/Town	Bijaya Dhanurjaya Pur Sasan
State	Odisha
Pin Code	761120
Institution e-mail address	tsdcollege@gmail.com
Contact Nos.	06818 267327
Name of the Head of the Institution:	Dr. Shyama Prasad Mishra
Tel. No. with STD Code:	06818 267327
Mobile:	919437263013
Name of the IQAC Co-ordinator:	Mr. Tapan Kumar Misra
Mobile:	919437594267
IQAC e-mail address:	tsdcollegeiqac@gmail.com
1.3 NAAC Track ID (For ex. MHCOGN 18879)	ORCOGN20792
1.4 Website Address:	www.tsdcollege.in
Web-link of the AQAR:	tsdcollege.in/IQAC/AQAR
For ex. <a href="http://www.ladykeanecollege.edu.in/AQAR201213.doc">http://www.ladykeanecollege.edu.in/AQAR201213.doc</a>	

## 1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	'B'	2.11	2015	2020
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle			17. 12. 2010	
4	4 <sup>th</sup> Cycle				

Date of Establishment of IQAC : DD/MM/YYYY

## **1.7 AQAR for the year (*for example 2010-11*) 2015 - 2016**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)4
  - ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
  - iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
  - iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

## **1.9 Institutional Status**

## Institutional Status

University      State            Central            Deemed       Private

Affiliated College Yes  No

Constituent College  Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution      Co-education  Men  Women

Urban  Rural  Tribal

Financial Status      Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

**1.10 Type of Faculty/Programme**

Arts  Science  Commerce  Law  PEI (Phys Edu)   
TEI (Edu)  Engineering  Health Science  Management   
Others (Specify)

**1.11 Name of the Affiliating University (*for the Colleges*)**

**1.12 Special status conferred by Central/ State Government—UGC /CSIR/ DST/  
DBT/ ICMR etc: No**

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes Any other (Specify)

UGC-COP Programmes

**2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	<input type="text" value="11"/>	International	<input type="text" value="Nil"/>	National	<input type="text" value="01"/>
State	<input type="text" value="Nil"/>	Institution Level	<input type="text" value="10"/>		

(ii) Themes

1. Maritime Trade and Commerce of Odisha form earliest time to 20<sup>th</sup> Century.
2. Bacterial Conjugation – A Study of Genetic recombination.
3. Energy Resources
4. Developing – Intelligence Capital
5. Role of Bureaucracy in the Parliamentary System.
6. Centre-state Relations under the Indian Constitution
7. Criminalization of Politics in India
8. Social Evils – The Tribals in Odisha.
9. Contemporary Communicative English
10. Importance of Soft Skill.
11. Invitro Fertilization, Success in Human Welfare

2.14 Significant Activities and contributions made by IQAC

1. Up gradation of college website done
2. Process for COSA (Computerisation of Salary Account) in our college started.
3. To enhance students amenities and facilities and to encourage students to involve in NSS and other social activities.
4. IQAC reviewed the academic performance of all departments and suggested steps to improve overall teaching learning to the management.
5. IQAC motivated research publication and so far 23 papers were published in National and International Journals. This is the highest number of publications during the last five years.
6. IQAC has submitted a proposal to organize an Inter-college Workshop on "Emerging Trends in Quality Education and the Role of Teachers" in collaboration with Regional Directorate, Higher Education, Berhampur, Odisha.

**2.15. Plan of Action by IQAC/Outcome**

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ol style="list-style-type: none"> <li>1. Organisation of more Yoga Sibiras.</li> <li>2. Procurement of more sports instruments for better interest of the students.</li> <li>3. Procurement of adequate Laboratory equipments, chemicals, and other furniture for laboratories.</li> <li>4. Installation of more LCD panel, computers with internet facilities in the classrooms.</li> <li>5. More Lavatories for students and hygienic drinking water for both students and staff.</li> <li>6. Construction of more class rooms from college surplus fund.</li> <li>7. Revival of Rover and Ranger units.</li>   <li>8. Organisation of regular Seminars and Extramural Lecture by the departments.</li> <li>9. Installation of more CCTV in the College campus and Laboratories.</li> <li>10. Organisation of Plantation programmes by NSS Units and YRC.</li> <li>11. Development of Botanical garden with herbal plant in the college campus.</li>   <li>12. Staff members are requested to contribute research articles to National and International Journals .</li> <li>13. Organisation of Exposure Visit and Study tour for better interest of the students.</li>   <li>14. Implementation of Students registration and SMS alert for the students.</li> </ol>	<ol style="list-style-type: none"> <li>1. Two Yoga Sibiras were organised in the session.</li> <li>2. Steps have been made to procure more sports instruments for the students.</li> <li>3. Funds have been allotted to procure adequate Laboratory equipments and furnitures.</li> <li>4. Internet facilities have been given to Office, Principal's Chamber etc.</li> <li>5. Construction works for lavatories and drinking water is in progress.</li> <li>6. Construction of more class rooms are also in progress.</li> <li>7. Steps have been taken to open Rover and Ranger units in the College.</li> <li>8. It is a regular activities of the college. Departments regularly organise seminars and Extramural Lectures.</li> <li>9. Steps have been taken to install more CCTV in the college campus.</li> <li>10. Plantation is a regular activity of NSS and YRC of the College.</li> <li>11. The Botany department is assigned to develop Herbal garden in the College campus.</li> <li>12. This year 23 no. of articles have been published in different journals and books.</li> <li>13. Exposure and Study Tours were organised by almost all departments for better interest of the students.</li> <li>14. It is implemented successfully for the students. SMS integration system has been introduced.</li> </ol>

\* Attach the Academic Calendar of the year as Annexure. Attached

2.15 Whether the AQAR was placed in statutory body Yes  No

Management

Syndicate

Any other body  IQAC

Provide the details of the action taken

The august Body discussed and approved the AQAR 2015-16 and recommended to upload in the College Website and submit the same before NAAC office.

## Part – B

### **Criterion – I**

#### **1. Curricular Aspects**

##### **1.1 Details about Academic Programmes**

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	x	x	x	x
PG	x	x	x	x
UG	02	x	x	x
PG Diploma	x	x	x	x
Advanced Diploma	x	x	x	x
Diploma	x	x	x	x
Certificate	x	x	x	x
Others	x	x	x	x
<b>Total</b>	<b>02</b>	<b>x</b>	<b>x</b>	<b>x</b>

Interdisciplinary	x	x	x	x
Innovative	x	x	x	x

##### **1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options**

Range of Core /Elective options are offered by the Berhampur University and those opted by the college-

- (a) The College has Core options at the UG level in English and Environmental studies. Elective option offered by the college is Alternative English. Amongst the honours and General courses subjects offered are English, Odia, History, Political Science, Economics, Philosophy, Education, Physics, Chemistry, Botany, Mathematics, Zoology
- (b) Proposal has been submitted to Higher Education Department of Odisha Govt. for opening of new subjects as suggested by NAAC Peer Team, like Home Science, Mass Communication, and Computer Science both Pass and Honours.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	02

- 1.3 Feedback from stakeholders\*      Alumni            Parents        
 Employers            Students        
**(On all aspects)**  
 Mode of feedback: Online            Manual        
 Co-operating schools (for PEI)

**\*Please provide an analysis of the feedback in the Annexure**

14. Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO. The syllabus is prepared and revised by the affiliating Berhampur

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

UG programme: Education and Philosophy (Pass),

## **Criterion – II**

### **2. Teaching, Learning and Evaluation**

2.1

Total	Asst. Professors	Associate Professors	Professors	Others
27	26	01		

Total No. of permanent faculty

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
3	0	0	0	0	0	0	0	3	0

2.4 No. of Guest and Visiting faculty and Temporary faculty:

Guest: 1

Visiting:

Temporary:

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		16	
Presented papers		16	
Resource Persons			

**2.6 Innovative processes adopted by the institution in Teaching and Learning:**

1. Use of ICT in teaching. Presentation and Interactive sessions of students, Guest Lectures, Soft skill training programs,
2. Admission is made strictly on merit basis. Rules & regulations, seat reservation policy of affiliated University and government are maintained. All information is properly communicated to stake holders in college website, and in the notice board of the college.
3. College gives prospectus at the time of admission to the students, where students know the information about fees structure, student support, etc. Department of Commerce issues Academic calendar.
4. ICT is introduced by the college in teaching and learning.
5. To teach the students in a more illustrative and understandable way, teachers are using laptops, LCD projector in the class room. Certain departments are using different academic software for advanced learning of their students.
6. The Principal, encouraged the teacher to participate in Refresher Courses, seminar etc for faculty improvement.
7. Regular educational excursions in Science Departments are held.
8. All departments are conducting two exams. (Monthly and Test), Result published within 15/20 days. Some departments hold class test, the Evaluative papers are shown to students as per demands, and discuss the shortcoming of their answers scripts.
9. College Colander reflects the Roll numbers of Rank Holders in the University Examinations.

**2.7 Total No. of actual teaching days**  
during this academic year

174

**2.8 Examination/ Evaluation Reforms initiated by**  
the Institution (for example: Open Book Examination, Bar Coding,  
Double Valuation, Photocopy, Online Multiple Choice Questions)

College generally maintains the traditional Examination System as per Government and University guidelines and rules. As it is an affiliated institution coming under Govt. and University rules regulations, as such does not enjoy any decisional autonomy.

**2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop.**

Dr. S. P. Mishra (Member Board of Study)	+3 Arts	History and Tourism
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2.10 Average percentage of attendance of students: 76%

75% of attendance in both Theoretical and Practical classes is mandatory to appear in the University Examinations.

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA (Hons)						
History	27	5	20	7	-	100
Pol. Science	13	4	7	6	-	100
Odia	15	3	12	3	-	100
BA (Pass)	51	-	-	-	-	88
BSc (Pass)	60	-	-	-	-	71

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

It monitors and supervises the Teaching & Learning processes. It organises periodical reviews.

The Staff Council and Departmental Heads meets at the beginning of each session and prepare the Annual Plan. The IQAC takes Student Feedback from outgoing students and gives a report to the Principal. Teachers also guide groups of students for the departmental seminar. The IQAC also inspires the teachers to undertake research activities.

It also enables the students to learn to write scholarly and research oriented academic paper. The whole process is evaluated by the teacher. The IQAC sets the agenda by choosing areas / problems that should be written on. This process also helps students to avoid repetition on topics that they choose and it ensures that the topics chosen are relevant to the social needs.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	5	0	0	0
Technical Staff	3	0	0	0

### **Criterion – III**

#### **3. Research, Consultancy and Extension**

##### **3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution**

The College motivates the teachers for participating research by providing them necessary facilities, travel grants and Academic Leave for attending National/ International Seminars and Conferences, Symposia, etc. the students are also encouraged to participate in such activities. During this academic year 03 faculty members have obtained their Ph. D. from different Universities In order to promote quality research, 23 no. of articles have been published in different Journals.

1. IQAC regularly informs and encourages the faculty members to apply for research grants projects and grants to UGC/ICHR/ICSSR, etc.
2. The college authorities provide all necessary infrastructural support including space for carrying out research work.

##### **3.2 Details regarding major projects: Nil**

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs				

##### **3.3 Details regarding Minor projects:**

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	02	02	Nil
Outlay in Rs. Lakhs		290000/-	290000/-	To be submitted

##### **3.4 Details on research publications**

	International	National	Others
Peer Review Journals	1		
Non-Peer Review Journals		3	
e-Journals			
Conference proceedings		1	

3.5 Details on Impact factor of publications: NA

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2 years	UGC and ICHR	290000/-	194500/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	2	UGC and ICHR	2,90,000/-	194500/-
Students research projects ( <i>other than compulsory by the University</i> )				
Any other(Specify)				
Total	2			214500/-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books  2

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP <input type="text"/> NA	CAS <input type="text"/> NA	DST-FIST <input type="text"/> NA
DPE <input type="text"/> NA	DBT Scheme/funds <input type="text"/> NA	

3.9 For college  Autonomy  Nil CPE  Nil DBT Star Scheme  Nil  
 INSPIRE  Nil CE  Nil Any Other (specify)  Nil

3.10 Revenue generated through consultancy  Nil

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons 01

3.13 No. of collaborations International Nil National Nil Any other Nil

3.14 No. of linkages created during this year Nil

3.15 Total budget for research for current year in lakhs : Nil

From Funding agency   From Management of University/College    
 Total  

3.16 No. of patents received this year: Nil

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year : Nil

Total	International	National	State	University	Dist.	College

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them 01

3.19 No. of Ph.D. awarded by faculty from the Institution: NA

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones):

JRF Nil SRF Nil Project Fellows Nil Any other Nil

3.21 No. of students Participated in NSS events: Nil

University level	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 20px;"></span>	State level	<span style="border: 1px solid black; padding: 2px;">35</span>
National level	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 20px;"></span>	International level	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 20px;"></span>

3.22 No. of students participated in NCC events:

University level	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 20px;"></span>	State level	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 20px;"></span>
National level	<span style="border: 1px solid black; padding: 2px;">07</span>	International level	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 20px;"></span>

3.23 No. of Awards won in NSS: Nil

University level	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 20px;"></span>	State level	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 20px;"></span>
National level	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 20px;"></span>	International level	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 20px;"></span>

3.24 No. of Awards won in NCC: Nil

University level	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 20px;"></span>	State level	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 20px;"></span>
National level	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 20px;"></span>	International level	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 20px;"></span>

3.25 No. of Extension activities organized: Nil

University forum	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 20px;"></span>	College forum	<span style="border: 1px solid black; padding: 2px;">6</span>
NCC	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 20px;"></span>	NSS	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 20px;"></span>
		Any other	<span style="border: 1px solid black; padding: 2px;">1</span>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Coaching classes are organized to help the SC/ST/OBC/SEBC and Minority candidates appear the different Competitive Examinations
- The students of this college have organised different programmes such National NSS Day, National Youth Day and Week, World AIDS Day, etc.

**Criterion – IV****4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities: (insq.feet)

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12140.619		Own	12140.619
Class rooms	7476	2800	MIA/MP LAD	10276
Laboratories	3248	-	-	3248
Seminar Halls				
No. of important equipments purchased  (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during  the year (Rs. in Lakhs)				
Others	Nil	2100 sq feet	Own	2100 sq. feet

#### 4.2 Computerization of administration and library

The College office is computerised with advancement made by incorporating Student Management System. To control and maintain the Official work and correspondence, the College has installed necessary number of printers, scanners, on line-UPS, Photo copier machine, etc in the Office. SAMS centre has been made in the college.

In the library in addition to the existing facilities automation facility has been made. The decision of giving emphasis on "Catalogue", Issue of Books and Returns of Books, have been taken. Gradually we have planned to install "e-library" for the benefit of our Students. The initiation of work has already been made.

Periodical pest control measures are taken to maintain books and journals in the library in good condition.

- The library provides open access to staff and students.
- Journals and magazines are kept in open racks.
- The librarian and other assistants ensure the use and security of resources in the library.
- CC TV has been established in the library for security purpose.

A Xerox machine has been installed for the benefit of the student and staff members.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No	Value	No	Value	No	Value
Text Books	3297	214305	02	140	3299	214445
Reference Books	2191	142415	117	7605	2308	1500020
e-Books	No					
Journals	532	10640	19	475	551	11115
e-Journals	No					
Digital Database	No					
CD & Video	No					
Others (specify)	No					

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	08	01	01	01	00	03	00	02
Added	00	00	00	00	00	00	00	00
Total	08	01	01	01	00	03	00	02

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Teachers are provided with Laptops with Dangal for internet access. Training is also regularly provided to teachers and students in preparing teaching materials, OHP, etc.

Students are encouraged to make use of computers for Power Point Presentations in their Seminars and other academic activities.

Broadband internet connectivity is given to the office and Library.

Internet browsing is available for teachers and students at the NRC free of cost during the working hours of the college.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

1 lakh

ii) Campus Infrastructure and facilities

1 lkh

iii) Equipments

2 lakh

iv) Others

1.5 lakh

**Total :**

5.5 lakh

## **Criterion – V**

### **5. Student Support and Progression**

#### **5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

The college has established a Disciplinary committee, Anti-Ragging Cell and Sexual harassment Cell for Women headed by one Teacher of the College.

The IQAC has also suggested that different committees should interact with students to inform them about facilities available in the college.

A Career Counselling and Placement Cell has been opened for benefit of the students.

Through IQAC the faculty members were requested to submit more and more proposals for organisation of National and State Level Seminars and Workshops, MRP. Etc.

#### **5.2 Efforts made by the institution for tracking the progression**

The college has an active alumni association. These members are in touch with college through email, face book, etc and sometimes visit the college. The Annual meeting and emergency meetings of the association are regularly held. These ex-students provide information about their current job/ study status.

Regular organisation of Result evaluation meeting, Placements, Research activities etc are made.

Extra and doubt clear classes are held for weaker students.

Unit examinations are conducted to evaluate the academic progress of the students.

Add-on courses help students get employment opportunities.

Individual departments, at the suggestion of the IQAC, try to keep track of the progress of their students.

#### **5.3 (a) Total Number of students**

<b>UG</b>	<b>PG</b>	<b>Ph. D.</b>	<b>Others</b>
716	-	-	

#### **(b) No. of students outside the state**

Nil
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#### **(c) No. of international students**

Nil
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Men	No.	%	W o m e n	No.	%
	372	51.9		344	48

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
80	50	2	357	-	489	104	89	5	514	4	716

Demand ratio      1:2

Dropout %      8%

**5.4 Details of student support mechanism for coaching for competitive examinations (If any)**

The college has a UGC approved “Coaching Classes for Entry in Service” Unit. This unit trains students for Bank, SSC, PSC, RAIL, and Other competitive Exam.

No. of students beneficiaries      54

**5.5 No. of students qualified in these examinations: No records available**

NET	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 15px;"></span>	SET/SLET	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 15px;"></span>
CAT	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 15px;"></span>	GATE	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 15px;"></span>
IAS/IPS	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 15px;"></span>	State PSC	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 15px;"></span>
Others	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 15px;"></span>	UPSC	<span style="border: 1px solid black; display: inline-block; width: 50px; height: 15px;"></span>

**5.6 Details of student counselling and career guidance**

The college has one unit of “Career Counselling and Placement Cell”. The primary objective of this cell is to help the students who come from economically backward families with placement opportunities and also provide institutional support. We also provide them guidance as to how they can make use of these opportunities.

Efforts to propagate the idea of the need for training oneself for employment, honing one's skills and acquiring additional skills, especially communication skills, are the key activities of the Career Counselling and Placement Cell. Language labs for students are also another add-on for students.

No. of students benefitted      54

## 5.7 Details of campus placement: NA

	<b><i>On campus</i></b>		<b><i>Off Campus</i></b>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

College has no such placement cell & placement records, but some time various organisations & companies visit our College for their promotional campaign & recruitment. The College provides them with the required support.

## 5.8 Details of gender sensitization programmes

Self-defence session for girls students, woman grievance cell.

Essay and collage competitions were organized on gender sensitive issue by NSS/YRC.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events:

State/ University level  None National level  None International level  None

No. of students participated in cultural events

State/ University level  None National level  None International level  None

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  Nil National level  Nil International level  Nil

Cultural: State/ University level  Nil National level  Nil International level  Nil

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	No	
Financial support from government		
Financial support from other sources	No	
Number of students who received International/ National recognitions	No	

\* Steps have been taken to give financial support to the students.

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

1. More Toilet facility
2. Additional Class rooms
3. More books for Library
4. Opening of more Hons. Subjects.

**Criterion – VI****6. Governance, Leadership and Management**

## 6.1 State the Vision and Mission of the institution

**Vision**

To impart education in Arts and Science streams to the rural and educational backward youth of the locality and to maintain quality parameters in all segments by introducing latest teaching-learning technology and to facilitate with self financing trends for a better graduate attributes and to inculcate social responsibilities and human values .

**Mission**

- To have a better output in Arts and Science stream by introducing honours in all subjects
- Faculty will ensure to improve in class room teaching ( chalk and talk) with latest teaching learning tools like LCD Projectors, OHP, Computer and through internet
- To conduct more and more internal, State Level and National Level Seminars.
- To give ample opportunities to students in order to make them participate in extracurricular and extension activities
- To introduce self-financing courses.
- To moderate the Science Laboratories.
- To impart Communicative English and to enhance ICT.

## 6.2 Does the Institution has a management Information System

The College keeps records of students' profile, attendance, field work records, workshops and seminars, scholarships, performance in internal and external evaluation, teachers' leave, research studies, assets, appraisals, etc

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

As the College follows the Syllabus of Berhampur University, there is little scope of internal curricular designing. However every department has its own Lesson Plan and academic module to run and complete the syllabus.

Subject allocation as per specialization of teachers.

Elective courses are available to students in addition to their major subjects. This facility enables students to choose the courses of their interest and for future development.

This year the College has opened Computer Science in order to make the students self dependent.

Each department is instructed to organize Seminars, Extramural Lecture, Study Tour, etc. for academic development of the students. The participation of the students in the above programme is quite encouraging.

### 6.3.2 Teaching and Learning

Although the syllabus is framed not by the college but by the university to which it is affiliated, each department adopts some innovative processes in teaching and learning.

Besides lectures and discussions in the classrooms, teachers organise workshops and Seminars for specific subjects so that students get additional knowledge to certain issues. These workshops and Seminars help the students to understand the subject in greater depths. Students are also given the opportunity to be innovative in writing assignments.

Teachers have been encouraged to attend seminars and workshops that will help them improve their knowledge and skills.

1. The faculties of each department meet at the beginning of each academic session and prepare the academic calendar/ teaching module of that session.
2. Field study, Extramural Lecture, etc. are carried out by most departments of the College.

4 The teaching-learning modalities of the institution are rendered to be relevant for the learner group. The teachers employ interactive and participatory approach creating a feeling of responsibility in learning and makes learning a process of construction of knowledge.

In addition to above Feedback , Remedial Class, Well Stocked Library, ICT, Innovative practices in teaching, etc. make teaching learning process more beneficial.

### 6.3.3 Examination and Evaluation

The Annual examinations are conducted and evaluated by the affiliating Berhampur University.

In addition to above

1. Regular class tests of all departments are conducted.
2. Selection Tests are held, students need to qualify to appear in University exams.
3. The Principal and the Heads of Department monitor the performance of the students by making an analysis after every internal test and external examination.
4. The teachers make an analysis of the performance of students after internal and University examinations in Staff Council meeting.
5. The performance of students is also analyzed in Academic Council meeting.

### 6.3.4 Research and Development

1. Teachers are kept updated about available scopes for applying for research grants.
2. Space and necessary infrastructural support is provided for research work.

Research is a significant activity of the college. During this academic year 23 nos. of research papers were published in National and International Journals. 12 papers were presented in National Seminars and Conferences. 03 research scholars have obtained their Ph. D. from different Universities. 2 Minor projects were sanctioned by funding agencies.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

To develop and update facilities in the library, ICT and infrastructure the College has adopted the following strategies:

- i) The physical infrastructure has been remarkably improved/ developed. At present the college is constructing New class Room, Boys Common Buildings.
- ii) College introduce ICT, for which college utilised Additional Grant (Equipment, teaching & learning aids) of UGC XII Plan.
- iii) Latest books and journals are purchased and subscribed to every year.
- v) Internet service has been made available to the library users.

The Library Automation is in and used by students, teachers and staff of the college. The College has instrument maintenance and Construction Committee for the aforesaid purpose.

Laboratories and Library are updated, ICT based instruments and computers are purchased and used, Internet, CC TV surveillance services are available in the College.

### 6.3.6 Human Resource Management

The human resource of the college is managed in a free and democratic manner. For the management of the students' affairs, the college has a Students' Union whose elections are held annually as per Government of Odisha Rules. Various leaves, additional increments, study leave for faculties perusing research degrees etc. are available for the faculties. The Alumni Association meets frequently and suggest timely advice for better interest of the institution.

### 6.3.7 Faculty and Staff recruitment

Faculty and staff are recruited transparently as per Government norms/rules. Some teachers are also jointed on transfer scheme of the Government. Faculty members are also appointed by the Govt. of Odisha. Contractual teachers are recruited by an expert committee which includes subject expert teachers of other College and Universities.

### 6.3.8 Industry Interaction / Collaboration

No

### 6.3.9 Admission of Students

Regarding admission process the Higher Education Department, Govt. Of Odisha has introduced online admission system (SAMS) in which 100% transparency has been maintained. Recently the Higher Education Department, Govt. of Odisha has opened SAMS centre in this college.

## 6.4 Welfare schemes for

Teaching	Teaching and non-teaching staff are being sent for various workshops and trainings and the expenses are borne by institute.  The facility of Personal Loans &Salary-in-Advance is also given to those in need of it.
Non teaching	Same as teaching staff
Students	Students' Health Plan, Free Studentship, Government Scholarships, Students Award, Prize.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Agency
Academic	-	-	No	-
Administrative	-	-	Yes	Principal and Staff Council

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated / constituent colleges?

6.11 Activities and support from the Alumni Association

The alumni association meets at least twice a year and suggest valuable advice for betterment of the institution and the students. During peer team visit of NAAC the Alumni Association of the college was very much active helped a lot to the College authority.

6.12 Activities and support from the Parent – Teacher Association

Parent-Teacher Meetings help to communicate to parents the areas their children are excelling in and the academic progress their children have made. Keeping this goal in mind, we have organized Parent-Teacher Meeting for better interest of the students.

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Initiatives taken are to grow more trees and plants, segregate garbage and use water judiciously.

Campus declared no smoking zone.

Eco-friendliness in the campus is the policy of the college. Lawns and gardens are maintained with utmost care.

Approach roads are lined with trees and shrubs.

Herbal Garden is constructed and maintained by Botany department.

Plantation and flowering are made by NSS and YRC Units of the college.

## **Criterion – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The institution has appointed a gardener and formed a 'Utility Services & College Campus' Beautification Committee' to conduct Green Audit of the campus and its facilities.
- While designing the college building much care has been taken to ensure sufficient illumination during day time.
- The college has organised Study Tours for both Arts and Science students to know about different places and institutions of national and state importance.
- The has established tie up with IIT Bombay to impart Computer Education to the students.
- The Equal Opportunities Cell was started in this academic year.
- Computerization of salary and State Govt. Grants.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Quality National and departmental Seminars, Extra-mural Lectures were organised.
- Massive Extension activities including Blood Donation Camp were organised NSS, YRC and NCC.
- An NCC Unit was opened in this session.
- All departmental posts except Govt. posts were filled up.
- Construction of new building and renovation of olds is in progress.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- A large number of Lecturers recruited to provide students with proper academic atmosphere.  
To maintain transparency in the admission process we adopt summarily the e - admission procedure of Government of Odisha. No capitation fee, no donations, neither of any sort of extra money is being collected from the students.
- Regular Blood Donation camp is being organized in the college, in collaboration with Blood Bank, S. D. Hospital, Bhanjanagar as a part of extensie activities programme. organized by the college.
- The History department of this has organised a ICHR sponsored National Seminar on 25. 6. 2016 on the topic, ' Maritime activities of

**\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

7.4 Contribution to environmental awareness / protection

- The NSS and YRC Volunteers create awareness among the people about environmental protection and conservation during Regular and Special Camps in the adopted and nearby villages.
- The college has decided to ban the use of polythene to make the campus clean and green.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

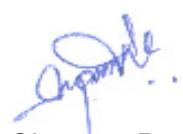
NA

8. **Plans of institution for next year**

1. To advise the faculties to increase their participation in research-oriented activities and organize students" seminars, excursions/educational tours;
2. *To renovate the existing buildings.*
- 3 .To plan for second phase of work on construction of new Building.
4. To organise more UGC/ICHR funded National Seminars.
5. To conduct Academic audit.
6. To promote collaborative research through MoUs
7. Construction of Seminar/Conference room.
8. To organise a Workshop on Human Rights.
9. to organise a Training programme for New women PRI members of Jagannath Prasad Block.



Name: Tapan Kumar Misra  
Signature of the Coordinator, IQAC



Name Dr. Shyama Prasad Mishra  
Signature of the Chairperson, IQAC

**Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

**TENTULIA SASAN DEBASTHAN COLLEGE  
BIJAYA DHANURJAYA PUR (GANJAM)  
ACADEMIC CALENDAR FOR 2015-16**

Reopening of the college after summer vacation:	18.06.2015		
Commencement of 2 <sup>nd</sup> and 3 <sup>rd</sup> year classes	25.06.2015		
Application for admission into 1 <sup>st</sup> year degree classes	Within 15 days of publication of CHSE result or as notified by the Govt. on-line		
Admission for degree classes	Within 4 weeks of publication of CHSE result or as notified by the Govt. on-line		
Application for admission into 1 <sup>st</sup> year +2 classes	To be submitted on line within 15 days of publication of HSC result or as notified by the Govt.		
Admission to 1 <sup>st</sup> year +2 classes	Within 6 weeks of publication of HSC result or as notified by Govt.		
Commencement of 1 <sup>st</sup> year degree classes	As notified by Govt. (6.8.2015)		
Commencement of 1 <sup>st</sup> year +2 classes	As notified by the Govt. (30.7.2015)		
Schedule for Examinations:	1 <sup>st</sup> year Classes +2	2 <sup>nd</sup> & 3 <sup>rd</sup> year classes +3	
1 <sup>st</sup> monthly test	Sept 1 <sup>st</sup> week	Sept 1 <sup>st</sup> week	August 1-10
2 <sup>nd</sup> monthly test	Oct 1 <sup>st</sup> week	Oct 1 <sup>st</sup> week	September 1-10
3 <sup>rd</sup> monthly test	Nov 1 <sup>st</sup> week	Nov 1 <sup>st</sup> week	October 1-10
Test/half-yearly examinations	Jan	Jan	November 2015
4 <sup>th</sup> monthly test	Feb 1 <sup>st</sup> week	Feb 1 <sup>st</sup> week	January 1-10
5 <sup>th</sup> monthly test			
Annual Exam	Apr-May	Univ	CHSE & Univ
Other Activities:			
Calculation of attendance	From the date of commencement of class		
Union Election	Before Puja holidays or as notified by the Govt.		
Competitions of various associations and Union	December		
Annual Athletic Meet	1 <sup>st</sup> week of Jan 2016		
Dramatic Function	2 <sup>nd</sup> week of Jan 2016		
Annual Function	3 <sup>rd</sup> week of Jan 2016		
Conduct of various departmental seminars	Monthly one (Last Saturday of every month). Yearly one or two state/national on Holidays		
Remedial Classes for Science streams	Every Sunday/Holidays		

The dates and times mentioned above in the academic calendar are tentative dates. The Principal has every right to modify or cancel any programme/activity in exigencies.

Academic Bursar

8/6/15

Signature

Administrative Bursar

8/6/15

Principal

22/7/15  
T.S.D. College  
B.D.Pur, Grm.

## Teacher Evaluation by Students

Teacher's name: \_\_\_\_\_ Your name: \_\_\_\_\_

The number rating stands for the following: 1 = rarely 2 = once in a while 3 = Sometimes  
 4 = Most of the time 5 = Almost always if it doesn't apply, leave it blank Circle the answer that fits with your experience of this teacher for each item.

EXPLICIT CURRICULUM: How well does the teacher teach the core subject?							If you circled #1: Write why Write the core subject
		1	2	3	4	5	
1	Teacher is prepared for class.						
2	Teacher knows his/her subject.	1	2	3	4	5	
3	Teacher is organized and	1	2	3	4	5	
4	Teacher plans class time and assignments that help students to problem solve and think critically. Teacher provides activities that make subject matter meaningful.	1	2	3	4	5	
5	Teacher is flexible in accommodating for individual student needs.	1	2	3	4	5	
6	Teacher is clear in giving directions and on explaining what is expected on assignments and tests.	1	2	3	4	5	
7	Teacher allows you to be active in the class room learning environment.	1	2	3	4	5	
8	Teacher manages the time well.	1	2	3	4	5	
9	Teacher returns homework in a timely manner.	1	2	3	4	5	
10	Teacher has clear classroom procedures so students don't waste time.	1	2	3	4	5	
11	Teacher grades fairly.	1	2	3	4	5	
12	I have learned a lot from this teacher about this subject.	1	2	3	4	5	
13	Teacher gives me good feedback on homework and projects so that I can improve.	1	2	3	4	5	
14	Teacher is creative in developing activities and lessons.	1	2	3	4	5	
15	Teacher encourages students to speak up and be active in the class.	1	2	3	4	5	

IMPLICIT CURRICULUM: How well does the teacher model the core values through how he/she behaves with students and with other staff persons?						If you circled #1: Write why Write the core class
16	Teacher follows through on what he/she says. You can count on the teacher's word	1	2	3	4	5
17	Teacher listens and understands students' point of view he/she may not agree, but students feel understood.	1	2	3	4	5
18	Teacher respects the opinions and decisions of students.	1	2	3	4	5
19	Teacher is willing to accept responsibility for his/her own mistakes.	1	2	3	4	5
20	Teacher is willing to learn from students.	1	2	3	4	5
21	Teacher is sensitive to the needs of students	1	2	3	4	5
22	Teacher's words and actions match.	1	2	3	4	5
23	Teacher is fun to be with.	1	2	3	4	5
24	Teacher likes and respects students.	1	2	3	4	5
25	Teacher helps you when you ask for help.	1	2	3	4	5
26	Teacher is consistent and fair in discipline.	1	2	3	4	5
27	I trust this teacher.	1	2	3	4	5
28	Teacher tries to model what teacher expects of students.	1	2	3	4	5
29	Teacher is fair and firm in discipline without being too strict.	1	2	3	4	5

What is one thing that your teacher does well ?

What is one thing that you can suggest to help this teacher improve?

**(Thank you for taking the time to think through the items carefully and write down your thoughts honestly)**