

MEETING REPORT

Team Name: PAUS **Date of Meeting:** 25/04/2020

Start Time: 17:30 **End Time:** 19:00 **Meeting Location:** Online

Members Present:

Erjona Gosturani,
Greta Meckaj
Kristiana Cukaj
Marina Collaku
Pavlina Hysko

Members Absent: None

Topics Discussed:

One of the topics that was mostly discussed was the potentially added users of the program. Erjona and Pavlina suggested to add an architect that will give to the project different options for the sketches where the admin and the team leader can look and choose from. Greta and Marina suggested to add an administrator/ supplier's manager that will make orders and can view and choose between different suppliers. After deciding on the administrator as a new user Erjona was thinking to add a new functionality, a to-do list in order to be more organized and make notes to guide the certain employees in order to accomplish these tasks. Pavlina said that it would be a good idea if there would be an forecast sales table filled by the administrator in order to look at the projects in the long run if they are profitable.

Besides this what was also discussed where the case scenarios and each one took a certain user where they could write about the scenarios of that user.

Also everyone would take care in updating the requirement document related to the changes done.

Decisions Made:

1. New users will be added to the applications
2. There will be a jurist and administrator
3. Final and updated sketches view was decided

Tasks Assigned:

1. Greta will take care of the sketches of the new users
2. Everyone will update their assigned parts of the requirement document
3. Everyone will make the scenarios of a user of the application

Time, Place, and Agenda for Next Meeting:

17:30-19:00 on April 1, 2020 we will have an online meeting.