

# MEETING REPORT

**Team Name:** PAUS      **Date of Meeting:** 01/05/2020

**Start Time:** 17:30 **End Time:** 19:00 **Meeting Location:** Online

## **Members Present:**

Erjona Gosturani,  
Greta Meckaj  
Kristiana Cukaj  
Marina Collaku  
Pavlina Hysko

**Members Absent:** None

## **Topics Discussed:**

One of the topics discussed in the meeting was the change in one of the functionalities of the economist that was marking down in the system whoever showed at work. Thinking that it would be an easy way to keep track of the working days and in the end calculating the salary of the employees. After also discussing with the owner of the business and understanding how things work there we decided to keep the things as they are. We also continued further with discussing what every team member should do. Everyone would take care of one of the diagrams for the use cases and after that we would revise them altogether. Someone would take care of the use cases tables for the requirement specifications .

## **Decisions Made:**

1. Keep the economist functionalities as it is.
2. The job for the document and the diagrams was divided
3. There was a final decision for the diagrams after gathering one more time and revising

## **Tasks Assigned:**

1. Everyone will work on one of the diagrams
  - Greta will take of the economist window
  - Marina will take care of the admin window

- Erjona will take care of the team leader window
  - Pavlina will take care of the administrator window
2. Everyone will gather once again to work on them together
  3. Kristiana will take care of the use cases tables and revising the use scenarios.

**Time, Place, and Agenda for Next Meeting:**

**17:30-19:00 on May 8, 2020 we will have an online meeting.**