

# Kali Curtis

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## PROFILE

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*Adaptive MIS student with a proven dedication to technology. Demonstrated ability to evaluate and solve problems, meet deadlines, and work collaboratively. Highly organized future MIS graduate with excellent customer service and team communication skills.*

## EDUCATION

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**University of Oklahoma, Norman, OK**

**Expected Graduation May 2022**

*Bachelor of Business Administration in Management Information Systems*

**GPA: 3.0**

*Specialized coursework includes Microsoft 365, C#, HTML, CSS, and SQL.*

## EXPERIENCE

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**Christopher C. Gibbs College of Architecture, University of Oklahoma**

**April 2021 – Present**

Communications Intern

- Develops new webpages and resolves website update requests
- Manages the podcast series and produces podcast episodes
- Composes blog posts for the college's news channel
- Creates content for WordPress sites and social media

**The Garage Burgers & Beer, Oklahoma City, OK**

**January 2021 – March 2021**

Server/Cashier

- Provided high-quality customer service in a fast-paced environment
- Mastered POS computer system for taking customer orders
- Maintained cleanliness and followed food safety procedures

## EXPERIENTIAL LEARNING

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**MIS Database Project, Price College of Business, University of Oklahoma**

**January 2021 – May 2021**

Group Member

- Designed, normalized, and implemented a unique database in SQL Server Management Studio
- Created a set of requested queries using sample data
- Worked with a team through the iterative process
- Communicated with the client to meet their needs

## HONORS AND ACTIVITIES

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University Scholar

Robertson & Croak Scholarship 2020 – 2022

Member, MIS Student Association

Lyssa & Cy Wagner Scholarship 2019 – 2021

Volunteer, Community Cat Program

## OTHER

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**Coolgreens, Will Rogers Airport**

**June 2019 – October 2019**

Prep Cook/Cashier

**Coffee Bean and Tea Leaf, Will Rogers Airport**

**June 2019 – October 2019**

Barista/Cashier

**Java Nova, Norman, OK**

**December 2018 – June 2019**

Barista/Cashier