Kali Curtis

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PROFILE

Adaptive MIS student with a proven dedication to technology. Demonstrated ability to evaluate and solve problems, meet deadlines, and work collaboratively. Highly organized future MIS graduate with excellent customer service and team communication skills.

EDUCATION

University of Oklahoma, Norman, OK   **Expected Graduation May 2022**
Bachelor of Business Administration in Management Information Systems
GPA: 3.0

Specialized coursework includes Microsoft 365, C#, and SQL.

EXPERIENCE

Christopher C. Gibbs College of Architecture, University of Oklahoma   **April 2021 – Present**
Communications Intern
- Develops new webpages and resolves website update requests
- Manages the podcast series and produces podcast episodes
- Composes blog posts for the college's news channel
- Creates content for WordPress sites and social media

The Garage Burgers & Beer, Oklahoma City, OK   **January 2021 – March 2021**
Server/Cashier
- Provided high-quality customer service in a fast-paced environment
- Mastered POS computer system for taking customer orders
- Maintained cleanliness and followed food safety procedures

EXPERIENTIAL LEARNING

MIS Database Project, Price College of Business, University of Oklahoma   **January 2021 – May 2021**
Group Member
- Designed, normalized, and implemented a unique database in SQL Server Management Studio
- Created a set of requested queries using sample data
- Worked with a team through the iterative process
- Communicated with the client to meet their needs

HONORS AND ACTIVITIES

University Scholar   Robertson & Croak Scholarship 2020 – 2022
Member, MIS Student Association   Lyssa & Cy Wagner Scholarship 2019 – 2021
Volunteer, Community Cat Program

OTHER

Coolgreens, Will Rogers Airport   **July 2019 – October 2019**
Prep Cook/Cashier

Coffee Bean and Tea Leaf, Will Rogers Airport   **July 2019 – October 2019**
Barista/Cashier

Java Nova, Norman, OK   **December 2018 – June 2019**
Barista/Cashier