

# Kasey Wong

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## SKILLS SUMMARY

- Able to speak fluently in Cantonese and Mandarin
- Proficient in Microsoft Excel, Adobe Photoshop/Illustrator, data organization, customer service, and fundraising
- Able to balance various tasks, learn new skills quickly, show compassion, and work effectively with a team

## EDUCATION

**Bachelor of Science in Biological Sciences**  
*University of California, San Diego, CA*

**La Jolla, CA**  
Jun. 2029

## VOLUNTEER/WORK EXPERIENCE

### Key Club International

*Volunteer*

**Los Angeles, CA**

Aug. 2021 – Jun. 2025

- Assisted in volunteer service events such as food pantry events, toy drives, highway cleanups, and community garden restoration for the local community.
- Worked with UNICEF and nonprofits such as Cards 4 Kids Club and NMDP to create cards for hospitalized children and educate the public about bone marrow and stem cell transplants for blood cancer patients, demonstrating compassion.

### American Red Cross READYteens Program

*Volunteer*

**Los Angeles, CA**

Jul. 2024

- Earned certifications in Psychological First Aid, Stop the Bleed, FEMA ICS-100, and First Aid/CPR.
- Trained in preparedness education, Incident Command System (ICS), emergency communications, medical response, search & rescue, active shooter, psychological first aid, and sheltering & feeding skills, strengthening rapid decision-making and problem-solving skills.
- Practiced triage, first aid, disaster mental health, and emergency communications with volunteers in the program.

### Bingsu Bingsu

*Team Member*

**Arcadia, CA**

Jul. 2024 – Aug. 2025

- Worked 12 hours weekly to ensure smooth store operations by preparing ingredients, organizing the store, addressing customer service concerns, and maintaining cleanliness for customers alongside the owners.
- Assisted customers with allergy concerns and flavor recommendations, demonstrating attention to detail.

## PROFESSIONAL INVOLVEMENT

### Student Council

*Secretary*

**El Monte, CA**

May. 2022 - Jun. 2025

- Recorded meeting minutes weekly, updated the point spreadsheet to track member participation using Microsoft Excel.
- Managed communication between officers and members through Google Classroom and social media.
- Helped coordinate class activities, fundraisers, and volunteer opportunities for 400+ students with other officers.

### Associated Student Body

*Commissioner of Publicity*

**El Monte, CA**

Aug. 2022 – Jun. 2025

- Collaborated with members to plan large-scale events for 1,600+ students, building teamwork and organization skills
- Designed promotional posters using Adobe to inform students and faculty about future school events, fundraisers, and spirit weeks, and decorated the school to increase school spirit and participation in school events.

### Project Blush Club

*Member*

**El Monte, CA**

Aug. 2024 - Jun. 2025

- Hosted food drives for the local community and hygiene donations events to create hygiene bags for people facing homelessness, veterans, and families in need from the local community.

### Key Club International

*Tech Editor*

**Los Angeles, CA**

Mar. 2024 – Mar. 2025

- Created monthly recaps about community service events to highlight volunteering opportunities and encourage participation.
- Co-led a media team and trained members to create informative posts about volunteering events and monthly newsletters.