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DILSHODA BAXTIYUROVA

Professional experience: **October 2022-January 2023**

- Central.uz - Travel agent, Tashkent/Uzbekistan**
- Consulted customers, arranged air travel, promoted vacation deals, and processed payments.
 - Ensured customer satisfaction through side assistance with translation, booking hotels/shuttles/cruises.
 - Resolved travel issues regarding delays and cancellations.
 - Created monthly PPTs sharing sales and performance reports.
 - Answered incoming calls/emails and office maintenance.

Micbeauty - social media marketing **Tashkent, Uzbekistan**
June 2022-September 2022

- advertising products
- Mobilography - video editing
- Developed content plan for social media profile and improved account visual

Sales department **July 2023-August 2023**

- Worked with logistics team in SRM system, sell financial literacy course.

Model at podium **December 2021-December 2022**

- Participated 3x time in Uzbekistan fashion week and additional fashion events.

Education

University of Singapore in Tashkent / BA(Hons)
Business and Financial Managment / Year 1 2022-2023

Skills & Interests

Skills : Microsoft office, Excel, Typing, time - managment
data-entry, phone etiquette, sales, customer service.

Interests:

**Public speaking, video editing,
fashion, doing content.**

Languages:

English, Russia, Uzbek.

Achievments:

Shogirdlik 2.0 Certificate

- finished course related to training in the field of creativity, art direction, content production.

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International Yesak Festivals

Antalyd / Turkey (may - 2017)

**Participated to this performance with
my group.
(Barchinoy folk dance group)**