

Formal Policy: Continuing Education Requirements

Weichert Realtors® | Cornerstone Continuing Education (CE) Policy

Purpose:

Weichert Realtors® | Cornerstone requires agents to submit completed Continuing Education (CE) certificates to ensure compliance with state regulatory requirements and maintain the high standards of our brokerage.

1. CE Submission Requirement

- Agents must submit **all completed CE certificates** as soon as they are obtained. Submission ensures both agent and brokerage compliance with state licensing requirements.
- Certificates must be sent via email to: Support@weichertcr.com

2. State-Specific CE Deadlines

State	Deadline Description
Pennsylvania (PA)	CE must be completed and submitted by May 31 of every even-numbered year (e.g., 2024, 2026).
New Jersey (NJ)	CE must be completed and submitted by May 31 of every odd-numbered year (e.g., 2025, 2027).
Delaware (DE)	CE must be completed and submitted by June 30 of each year , per state regulations.
Maryland (MD)	CE must be completed and submitted by May 15 of each year , consistent with state requirements.

3. Non-Compliance Penalty

Failure to complete and submit CE credits by the applicable deadline will result in the following disciplinary action:

Suspension of lead distribution and company-provided support until CE compliance is confirmed. Additional disciplinary steps may follow if non-compliance persists for an extended period.

4. Communication & Support

- Agents will receive courtesy reminders **60 days** and **30 days** before their CE deadline.
- The Support Team is available to assist with questions regarding CE compliance and certificate submission.
- Agents are ultimately responsible for meeting deadlines and maintaining compliance with licensing boards.

5. Effective Date

This CE Policy is effective as of **August 25, 2025** and will remain in force until revised or superseded by a formal update.