



Broker Fee Waiver Request Form

Date: _____

Agent Name: _____ **Agent License Number** _____

Office Location: _____

Client Name: _____ **Property Address:** _____

Transaction Type:

- ☐ Buyer
- ☐ Seller
- ☐ Other: _____

Reason for Waiver Request:

Please provide a detailed explanation of why you are requesting the waiver of the broker fee.

Waiver Amount: Original Broker Fee: \$ _____

Requested Waived Amount: \$ _____ New Broker Fee: \$ _____

Supporting Documents:

Please attach any relevant documentation to support your waiver request.

Agent's Signature: _____ **Date:** _____

Office Manager's Approval:

- ☐ Approved
- ☐ Denied

Office Manager's Comments:

Office Manager's Signature: _____ **Date:** _____