

## Kelsey Duru

8988 Mooney rd. Elk Grove, CA 95624

[kelscd99@gmail.com](mailto:kelscd99@gmail.com) • (916) 612-2082

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GITHUB: <https://github.com/kdassign>

LINKEDIN: <https://www.linkedin.com/in/kelsey-duru-568229173/>

PORTFOLIO: <https://kdassign.github.io/Kelsey-Portfolio/>

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### **Summary of Qualifications**

- Experienced in working with different backgrounds of people
- Great listener and a fast learner
- Steadfast and easy to work with
- Team player and dependable
- Top notch multitasking skills
- Positive and upbeat
- Great communication skills

### **Education**

- UC Davis Coding Bootcamp, June 2021-December 2021  
Academic Average: A
- Bachelor of Business Administration (BBA or B.B.A.), concentration in Information Technology Management  
College: California State University, East Bay, December 2021  
Undergraduate Cum GPA: 3.4
- Associate of Business Administration (A.B.A)  
College: Cosumnes River College, August 2018-December 2019
- Highschool: New Mexico Military Institute

### **Work History**

<b>Manager</b>	The UPS Store #7295	2021-Present
<ul style="list-style-type: none"><li>•Notary Public</li><li>•Shipping and packaging</li><li>•Daily sanitation</li><li>•Livescan and card fingerprinting services</li><li>•Photoshopping, printing, and scanning documents</li><li>•Employee scheduling</li></ul>		
<b>Notary/Associate</b>	The UPS Store #1040	2020-2020
<ul style="list-style-type: none"><li>•Notary Public</li><li>•Shipping and packaging</li><li>•Daily sanitation</li><li>•Livescan and card fingerprinting services</li><li>•Photoshopping, printing, and scanning documents</li></ul>		
<b>Pharmacy Clerk</b>	Allwell Pharmacy & Medical Supplies	2015-2018
<ul style="list-style-type: none"><li>•Met customers' needs in a professional manner</li><li>•Responsible for Sanitation/Daily cleaning</li><li>•Organized files and made sure prescriptions were in order</li></ul>		

## **Skills**

- HTML
- CSS
- Javascript
- Node.js
- React
- API's
- Team Training

## **Affiliations**

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|------------------------------------|--------------|
| •African Student Association Board | 2020-Present |
| •AfriPeace                         | 2017-Present |
| •NMMI Constabulary Detail          | 2017- 2018   |
| •BSU                               | 2014-2015    |

## **References**

### **(References on request)**

Greg Higley, The UPS Store #1040, CA (916) 685-7885  
COL/Dr. McVay, New Mexico Military Institute, NM (575) 624-8141  
Sherrie Carinci, Sacramento State, CA (916) 278-7010