

# Khoa Nguyen

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A service-oriented individual with excellent time management, organizational, and prioritizing skills. Exceptional collaborative and interpersonal skills; dynamic team player with well-developed written and verbal communication abilities. Bringing 4 years of design experience, understand the knowledge of trending, the ability to perform under pressure, and take appropriate action.

## EXPERIENCE

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### Graphic Designer

*Nov. 2019 - Present*

Richa Graphics | Charlotte, NC

- Managed up to 5-10 projects or tasks at a given time while under pressure to meet weekly deadlines.
- Successfully consulted with clients on the most appropriate graphic design options based on their overall marketing goal.
- Completed client graphic package worth up to \$120,000.
- Supervise the assessment of all graphic materials to ensure the quality and accuracy of the design.

### Graphic Designer

*2018 - 2019*

Signarama Pineville | Pineville, NC

- Led and managed social media across all platforms in event coverage to create positive PR.
- Created and problem-solving graphics for each client's every day per their request.
- Completed client graphics project worth up to \$26,000.
- Coordinated staff participation in community-sponsored charitable events.

### Graphic Designer

*2017 - 2018*

Lake Norman Visitor Center | Cornelius, NC

- Led in the design, development, and implementation of the graphic resulted in increased summer sales by 10%.
- Helped and maintained a network to communicate with clients and sponsors.
- Actively researched industry trends for new ideas and applications to the company.
- Increased social media referral traffic to site by 160%.
- Shot and directed multiple advertisement videos for annual events on social media, resulted in increased traffic to location by 12%.

## EDUCATION

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University of North Carolina at Charlotte | Bachelor of Art in Digital Media

*Dec. 2017*

- GPA: 3.5/4.0
- VSA; Volunteer, Environmental Activist

## SKILLS

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Excellent at working in teams but also self-motivated and independent.

Photoshop | Illustrator | InDesign | Microsoft Office | Google Slides | Sketch | After Effect | Premiere Pro