**Khoa Nguyen**

* + 1. ● Charlotte, NC ● kdn991@gmail.com

A service-oriented individual with excellent time management, organizational, and prioritizing skills. Exceptional collaborative and interpersonal skills; dynamic team player with well-developed written and verbal communication abilities. Bringing 4 years of design experience, understand the knowledge of trending, the ability to perform under pressure, and take appropriate action.

**EXPERIENCE**

**Graphic Designer** *Nov. 2019 - Present*

Richa Graphics | Charlotte, NC

* + Managed up to 5-10 projects or tasks at a given time while under pressure to meet weekly deadlines.
  + Successfully consulted with clients on the most appropriate graphic design options based on their overall marketing goal.
  + Completed client graphic package worth up to $120,000.
  + Supervise the assessment of all graphic materials to ensure the quality and accuracy of the design.

**Graphic Designer** *2018 - 2019*

Signarama Pineville | Pineville, NC

* + Led and managed social media across all platforms in event coverage to create positive PR.
  + Created and problem-solving graphics for each client’s every day per their request.
  + Completed client graphics project worth up to $26,000.
  + Coordinated staff participation in community-sponsored charitable events.

**Graphic Designer** *2017 – 2018*

Lake Norman Visitor Center | Cornelius, NC

* + Led in the design, development, and implementation of the graphic resulted in increased summer sales by 10%.
  + Helped and maintained a network to communicate with clients and sponsors.
  + Actively researched industry trends for new ideas and applications to the company.
  + Increased social media referral traffic to site by 160%.
  + Shot and directed multiple advertisement videos for annual events on social media, resulted in increased traffic to location by 12%.

**EDUCATION**

**University of North Carolina at Charlotte** | Bachelor of Art in Digital Media *Dec. 2017*

* GPA: 3.5/4.0
* *VSA; Volunteer, Environmental Activist*

**SKILLS**

Excellent at working in teams but also self-motivated and independent.

Photoshop | Illustrator | InDesign | Microsoft Office | Google Slides | Sketch | After Effect | Premiere Pro