

# KYLE DUPONTE

✉ kyle@kyleduponte.com ☎ 808-345-5028 📍 San Francisco, CA 🐦 kyleduponte 🌐 kyleduponte 📺 kduponte

## EDUCATION

### **Stanford University**

B.A. Science, Technology, and Society 2011

### **CFA Institute**

Passed Level I of CFA Program 2016

## EMPLOYMENT

### **Kamehameha Schools Endowment, *Venture Capital Investment Analyst***

2014 - Current

- Member of the Private Equity and Venture Capital portfolio, overseeing 10% of the Endowment's \$11 billion globally diversified portfolio
- Performing due diligence, performance tracking, and data analysis for new fund investments. Personally assisting with \$800+ million of new investments across 60+ funds in Venture Capital, Private Equity, and Distressed/Credit opportunities to date
- Building and automating advanced financial models in Excel (Macros, VBA, etc.), reducing report preparation time by up to 50%. Custom built models include: a public market equivalent (PME) model, a performance attribution dissection, and an exposure model which informs new commitment pace
- Working directly with CIO to develop and implement a tactical portfolio tool that analyzes the effects of shocks on portfolio tilts, maps out liquidity sources, and then produces rebalancing options, ultimately leading to a 10% allocation adjustment towards higher risk assets

### **Lemon Clothing, *Co-Founder***

2011 - Current

- Wearing many hats including: finance and accounting, manufacturing and production, distribution, e-commerce sales, digital marketing, web design, cut & sew design, and graphic design
- Established overseas manufacturing partnerships for material, prototyping, short run sampling, mass production, and distribution to 7 retail locations worldwide.
- Planned and executed more than 20 community events including art shows, concerts, launch parties, and contests, including 9 charity events partnering with local Non-profit Organizations

### **American Savings Bank, *Commercial Credit Analyst***

2012 - 2014

- Underwrote 70+ Commercial and Corporate loans using financial data and credit information to construct in-depth analysis and draw insights about potential investment risk
- Financial modeling, industry research, company comparisons, discounted cash flow analysis, and guarantor due diligence

### **Vivial, *Digital Marketing Account Manager***

2012 - 2012

- Consistently lead Western Division across all metrics, received merit award and leadership recognition, promoted twice within 6 months
- Developed digital marketing campaigns for local businesses, including website design, content generation, SEM, SEO, and social media reputation management
- Worked with business owners to set and review company KPIs for digital products, implemented various A/B tests to improve conversion, and maintained information in Salesforce

### **Morals Fiber Silkscreen, *Growth and Operations Manager***

2011 - 2012

- Built online acquisition forms and universal artwork templates to streamline price quotes and order set-up, reducing processing time by approximately 30%
- Created and implemented marketing strategies, collected and analyzed channel conversion data to improve ROI
- Managed daily operations overseeing a team of 16, new customer acquisition, and inventory management

## SKILLS

### **Business Tech Other Interests**

Data Analysis, Digital Marketing, Financial Modeling, Business Strategy, Venture Capital  
Microsoft Excel, SQL, Python, Salesforce, Photoshop, Illustrator, HTML, Microsoft Office  
Bass Guitar, Music Recording, Streetwear, Graphic Design, Theoretical Physics

## ACTIVITIES

### **Mauka Media, *Business Strategy Consultant***

- Developed branding and marketing campaigns for 4 major projects
- Built out 25 custom websites using HTML, CSS, PHP, and Javascript

## VOLUNTEERING

### **University of Hawaii, *Guest Lecturer***

### **Hawaii Arts Alliance, *Community Event Organizer***

### **500 Startups, *Volunteer***