Projection Helper User's Quick Guide

This document provides a brief description of how to use Projection Helper (ProjHelp). To read more about the concept and how to use the advanced features, use the Administrator Manual. ProjHelp documentation is also stored at https://github.com/ke43ro/ProjHelp/wiki.
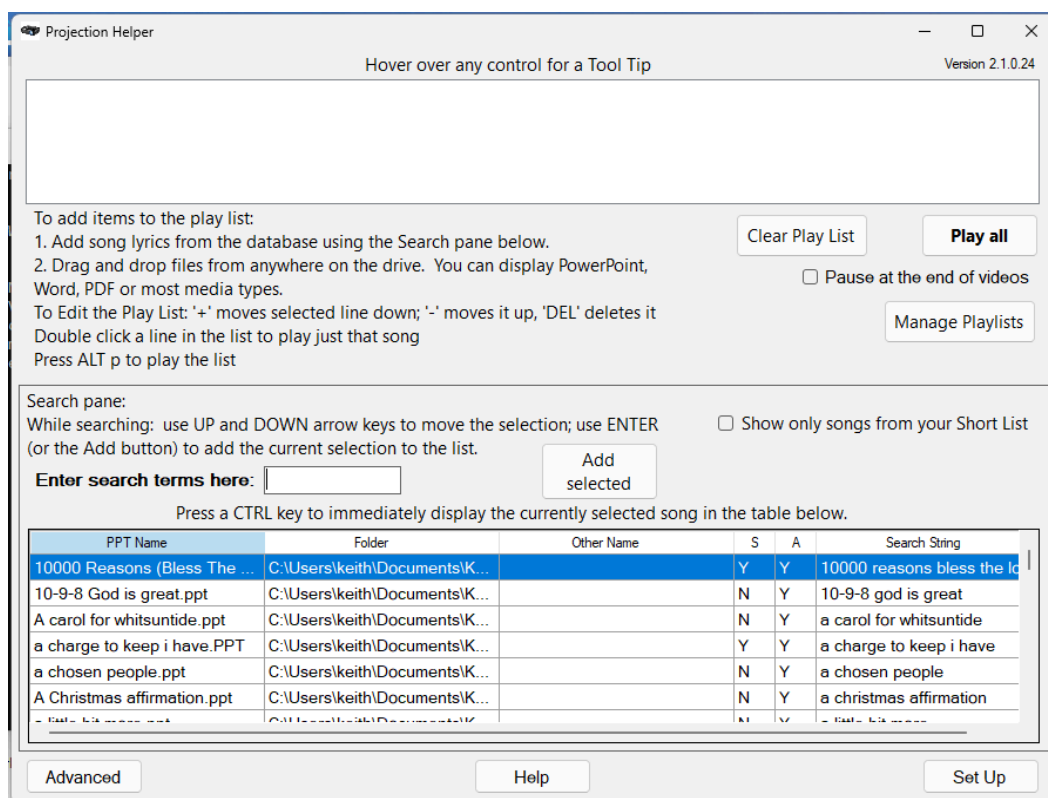
Operation

For a detailed description, please see the Projection Helper User Manual and for set-up instructions, see the Projection Helper Administrator manual. This guide is intended as a reminder of what to do. Once set up, the basic operations of ProjHelp can all be done from the main screen that opens on startup. There are two main operations:

1. Creating a Play List and
2. Projecting the show.

After most actions, the focus in the main window returns to the Search term box and most actions can be done using the keyboard from that field.

Creating a Play List

1. Type characters from the song name into the Search box until you see the song in the Song list below.
2. Keep typing until it is the only song or the first song in the list OR
    Once you see the cons you want, use Down Arrow to move down the song list
3. Press Enter to add the song to the Play List

An even shorter list (making choice simpler) can be shown by enabling the option Show only songs from your Short List. The Short List is set by editing the File List - see the Administrator Manual.

Editing your Play List

If you make a mistake, click on the erroneous entry in the list and press **DELETE** to remove it, **+** to move it down the list or **-** to move it up the list. In the case of a complete mess, use the *Clear* button and start again.

Using your Play List

Type Alt p or press the Play button.

NB: I do not recommend using a mouse to control PowerPoint as a click in the wrong place will lose focus from the PowerPoint control window. Use the keys or a pointer.

To close any show before you reach the end, press Esc.

Instant Play

Select a file with the search, then double-click on its line in the table. It will be presented immediately without interfering with the Play List. This is not available during the presentation of a Play List.

You can also double-click on any line in the Play List to instantly show just that file.

Saving and Loading Play Lists

Aside from Instant Play, ProjHelp can only display files from the current unnamed list as shown on the Main Screen. The button Manage Play Lists opens a dialog box where you can save lists or load previously saved lists back into the main screen..

When you are keeping history, keep the option See only Future Shows enabled to avoid having to scroll past all the old lists.