



Mario Keano V. Jorda

System Administrator

Competent System Administrator with 2+ years of experience in managing and maintaining company systems. Has a good experience with software development lifecycle and has the leadership skills to manage a team of developers to create a new feature for a system or create a mobile application.

✉ keanojorda@gmail.com

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WORK EXPERIENCE

System Administrator Dental Management Center Corp.

04/2017 - 01/2020

Makati City

Achievements

- Determined areas of improvement and recommended additional features for the company's customer management system
- Coordinated in the conceptualization to the launching of the company's new mobile application
- Collaborated in the documentation of manuals for all company systems to effectively train new employees
- Revamped the company's website to better suit its target clients which resulted in a **20% increase** in website bookings
- Facilitated the deployment of the company's new customer management system

EDUCATION

Tertiary AMA Computer College

2011 - 2015

Sta. Mesa, Manila

Courses

- Bachelor of Science in Information Technology

Secondary Pangasinan School of Arts and Trades

2007 - 2011

Lingayen, Pangasinan

Primary Lingayen Educational Center

2001 - 2007

Lingayen, Pangasinan

REFERENCES

Deejay Del Rio - Head Of Operations

Contact: deejay.delrio@gmail.com - 09282586042

TECHNICAL SKILLS

Hardware

Assembly, Maintenance, Printers, Drivers, Troubleshooting

Software

Installation, Debugging, Microsoft Office, Adobe Photoshop, Adobe Lightroom, Adobe Premiere, Wordpress

Programming Language

VB.Net, JavaScript, HTML, PHP, CSS

SKILLS

Web Development

Project Management

Software Development Lifecycle

Technical Support

Quality Assurance

PERSONAL PROJECTS

Emoji Name It Challenge (2016)

- Developed and published a mobile game that challenges the player to guess the correct answer using the provided emojis.

INTERESTS

Photography

Basketball

Travelling

Bodybuilding

Chess

Archery

Video Games