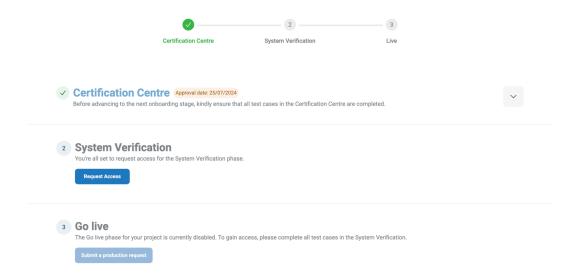
# **Configure System**

- 1. Acquirer & System Verification
- 2. Merchant Registration

### **Acquirer & System Verification**

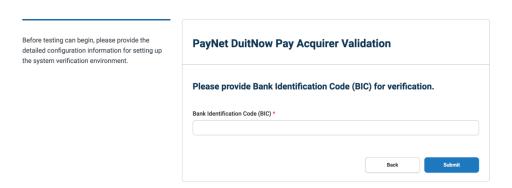
In **System Verification** stage, you can experience **end-to-end configuration** relevant to the setup & implementation of DuitNow Pay.

Step 1: In the System Verification section, click Request Access button.



**Step 2:** You are required to provide the necessary information as part of the configuration setup relevant to the implementation of DuitNow Pay.

**Step 2.1:** As a Participant with the role of an Acquirer, you must provide a *Bank Identification Code* (*BIC*) for verification. This information facilitates the routing of business transactions and for identifying business entities. Click the **Verify** button to proceed. You may only proceed with the next steps once the BIC you provided is valid in our systems.

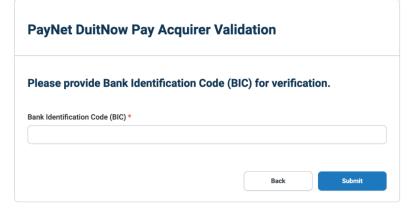


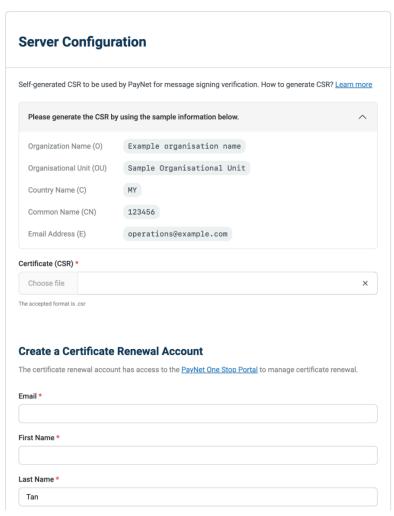
**Step 2.2:** Next, you must provide the necessary Server Configuration details.

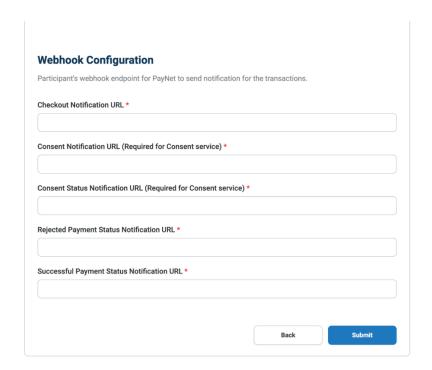
Information	Description
Certificate Signing Request (CSR)	For us to authenticate your digital identity certificate.
Webhook URL	Your endpoint URL for us to send notification for relevant use case.
IP Address	The IP address range PayNet shall be whitelisting.

Click the **Submit** button to save and submit the information entered. Once you have completed the necessary configuration, you can proceed with **executing the test cases**.

Before testing can begin, please provide the detailed configuration information for setting up the system verification environment.





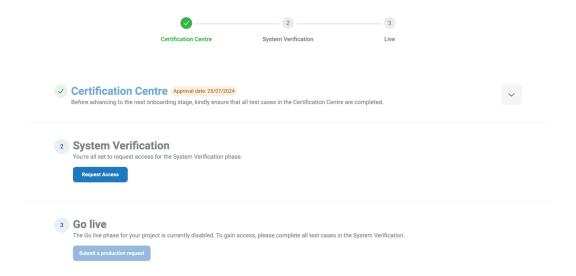


**Step 2.3:** All information must be validated and approved by PayNet before you can proceed with the next steps.

If your company is new to us, we are required to validate your company information. Please email us at **customersupport@paynet.my** for more details.

#### **CAUTION**

Your company must be verified by PayNet in order to proceed to go live (Product setup).

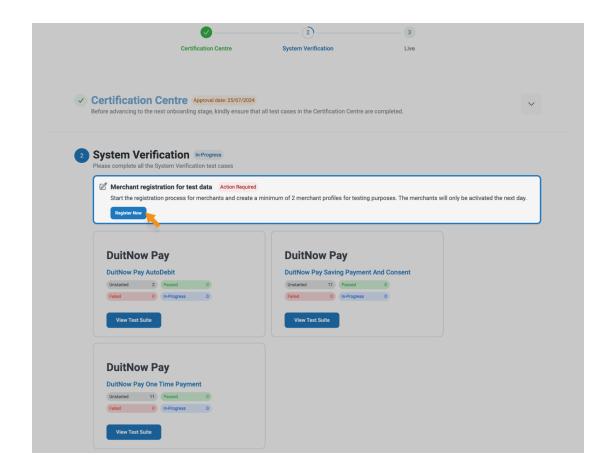


## **Merchant Registration**

**Step 1:** Next, you can start to register the merchants that will be used in the System Verification testing as part of the test data. Click the **Register Now** button, and you will be navigated to the **Merchant Registration** page.

### NOTE

In System Verification stage, you are only required to register a few merchants for testing purposes.



In the **Merchant Registration** page, you can register merchants and view registered merchants information.

For merchant registration, you must first identify the merchant's registration status in PayNet RPP system.

Merchant Registration Status in RPP	Description	Registration for DuitNow Pay
New merchant	The merchant you are about to register is new to the PayNet RPP ecosystem.	The merchant will have a new profile created in the PayNet RPP ecosystem, and will have DuitNow Pay as a payment option when you activate this product implementation in Production.
Existing merchant	The merchant already exist in PayNet RPP ecosystem, possibly from previous integration done for DuitNow Online Banking/Wallets (DOBW) project.	The merchant will retain its current (existing) profile information, with a new Product ID tagged to it, specifically for DuitNow Pay.

**Step 2.1a:** For **New merchant registration**, you can start by clicking the **Download Template A** button. This file template has columns dedicated for you to input new merchant information.

**Step 2.1b:** For **Existing merchant registration**, you can start by clicking the **Download Template B** button. This file template has columns dedicated for you to input product-specific information for your merchant.

Once you have downloaded the template file, you can populate the merchant information accordingly.

**Step 2.2a:** For **New merchant registration**, you can upload the file that you have populated into the dedicated column for A **New merchant registration**.

**Step 2.2b:** For **Existing merchant registration**, you can upload the file that you have populated into the dedicated column for B **Existing merchant registration**.

To upload a file, click **Choose file** and **select the file** of your choice. Click the **Upload** button to initiate the process of registering the merchants from your file to the DuitNow Pay system accordingly.

#### (i) INFO

**Note:** Only one file can be uploaded at a time. If you have multiple files, you initiate the upload process repeatedly.

**Step 2.3:** After you have uploaded the file, our system will begin to process the file and register the merchants onto our system accordingly. To view the merchant info and the registration status, click on the **View Registered Merchant tab** within the page.

**Step 2.4:** You can use the filter function to display the list of merchants that fit the selection criteria. You may filter by Registration Status, Registration Type and registration period. Once you have **selected the filter criteria**, the list will be refreshed and displayed accordingly.

**Step 2.5a:** To facilitate your operational tasks, you can extract the list of registered merchants by clicking the **Export CSV** button.

**Step 2.5b:** You can **select the pre-defined criteria** for us to filter out the records. Once you have selected the required criteria, click the **Export** button. Our system will generate the file accordingly, and will send a **download link for the file** to the **email** address of your choice.

**Step 2.6:** To view the details of a specific merchant, click on the **More** button on the merchant listing. A page with the **complete detail** of the merchant will be displayed.