



## SERVICE WORKORDER

**SYNERGY IT SOLUTIONS INC.**

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**CUSTOMER :** TGA Services Inc.

**Att :** Nancy

**Work Order No.** 600011666

**SITE ADDRESS :**

**Work Order Date :** 08 Jan, 2018

**Tech Assigned :** Prem Kumar

**SCOPE OF WORK**

Problem setting up printer HP LaserJet Pro MFP M130FN

Contact : Nancy, Terminal 3, 416-931-2962

**Terms and Conditions** - Synergy IT will not be responsible for any unexpected error or system crash that may occur during troubleshooting and/or Hardware/Software/ Network upgrade etc. resulting in a permanent loss of programs and data on Customers hard drive. It is Customers responsibility to provide uncorrupted restorable back-up on appropriate electronic media. In no event will Synergy IT be liable for any damages or loss of profits resulting from any downtime. Best efforts will be made to resolve the issues.

**WORK PERFORMED**

- configured the new HP MFP 130fn printer on Nancy's desk with static IP outside of the scope of DHCP.
- installed the drivers for the printer on both Nancy's & Jenny's PC & able to successfully print.

**Parts (if used)****WORK PERFORMED**

Date: Jan 08, 2017 Time in: 1:30PM

Time out: 2:15PM

By signing below Customer agrees that work performed is to his/her satisfaction. There will be minimum one hour service charge billable. Additional time will be billed half-hourly. Travel charges will be applicable.

SIGNED BY (Print Name):

Nancy Chen

SIGNATURE:

Authorized Business Partner

Microsoft

vmware

CITRIX

IBM

CISCO

hp

xerox

LEXMARK