



# Rick Grimes

Junior Editorial Assistant



## Research Objective

MA Student in English at Stanford University, made the Dean's List for three consecutive years (2014-2016), with two study abroad experiences and a semester-long research internship in Oxford, UK looking to use my strong research and writing skills, as well as my expertise in contemporary literature in the position of Editorial Assistant at Penguin Random House.



## Work Experience

2015-06 -  
2017-09

### Editorial Intern

Faber and Faber, Stanford

- Assisted in hiring and managing a pool of freelancers as needed, including development editors, copy editors, proofreaders, indexers, recipe testers, and technical editors, including remote and on-site employees.
- Assisted in the development, design, and preparation of sales materials.
- Collected and distributed incoming mail and processed outgoing mail.
- Served as the primary contact for incoming phone calls.
- Provide general and editorial support to the Stanford staff as requested.



## Education

2017-09

### MA in English, Stanford University

Expected to graduate in 2018

3.95 GPA

**Favorite fields of study:** American Poetry: From Modernism to Postmodernism, Creative Expression in Writing, Creative Nonfiction

**Thesis title:** "An Analysis of the Impact of 1940s Blues Culture on the Poetic Expression of the Members of Harlem Renaissance"

**Key achievement:** Awarded \$15,000 2017 Drue Heinz Literature Prize for a collection of short stories "Your Latest Trick."

2013-08 -  
2017-06

### BA in Comparative Literature, Stanford University

3.9 GPA

**Favorite fields of study:** Introduction to Literary Study: Comparison, Cosmopolitanism, and the Global Novel, Literature Gone Viral, Digital Humanities, Radical Arts, Re-thinking Derrida, Being as a Spectacle

**Thesis title:** "Towards the Derridian Decostruction of the Notion 'Biography' on the Basis of Julian Barnes' 1984 novel 'Flaubert's Parrot'"

**Extracurricular activities and achievements:**

- Dean's List 2014-2016
- President of the undergraduate student board from 2015 to 2016.
- Started and ran a discussion club on Russian Postmodernist Literature.
- Chief Editor of the University Blog from 2015 to 2017.



## Personal Info

### Address

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### Phone

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### E-mail

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### LinkedIn

linkedin.com/in/rickygrimes93

### Twitter

twitter.com/rickyfillygrimes



## Skills

Academic Writing

●●●●●  
Excellent

Literary Criticism

●●●●●  
Excellent

Research

●●●●●  
Advanced

Creative Writing

●●●●●  
Advanced

Editing

●●●●●  
Intermediate



## Languages

Russian

●●●●●  
Bilingual

French

●●●●●  
Advanced

Spanish

●●●●●  
Advanced

Portuguese

●●●●●  
Intermediate