## **Privacy Policy**

This website keepmap.com and mobile application Keepmap (hereafter referred to as services) owned and operated by RSW LLC. This privacy policy will explain how our organization uses the personal data we collect from you when you use our website or services.

In current state our services are in development and may or may not collect all data mentioned below. We will gradually roll out and test new features of our service. We will update this privacy policy in case we change set of data we collect. You may check privacy policy online on keepmap.com.

### Topics:

- What data do we collect?
- How do we collect your data?
- How will we use your data?
- How do we store your data?
- Marketing
- What are your data protection rights?
- What are cookies?
- How do we use cookies?
- What types of cookies do we use?
- How to manage your cookies
- Privacy policies of other websites
- Changes to our privacy policy
- How to contact us
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#### What data do we collect?

Keepmap collects the following data:

• Personal identification information (Name, email address, phone number, etc.)

### How do we collect your data?

You directly provide Keepmap with most of the data we collect. We collect data and process data when you:

• Register online or place an order for any of our products or services.

- Voluntarily complete a customer survey or provide feedback on any of our message boards or via email.
- Use or view our website via your browser's cookies.

Keepmap may also receive your data indirectly from the following sources:

• Use of any of our services, like mobile application.

### How will we use your data?

Keepmap collects your data so that we can:

- Process your order and manage your account.
- Email you with special offers on other products and services we think you might like.

If you agree, Keepmap will share your data with our partner companies so that they may offer you their products and services.

When Keepmap processes your order, it may send your data to, and also use the resulting information from, credit reference agencies to prevent fraudulent purchases.

### How do we store your data?

Keepmap securely stores your data at Digital Ocean's datacenter.

Keepmap will keep your personal data for lifetime of service. Once this time period has expired, we will delete your data by permanently destroying all service data.

## **Marketing**

Keepmap would like to send you information about products and services of ours that we think you might like, as well as those of our partner companies.

If you have agreed to receive marketing, you may always opt out at a later date.

You have the right at any time to stop Keepmap from contacting you for marketing purposes or giving your data to other members of the Keepmap.

If you no longer wish to be contacted for marketing purposes, please <u>click here</u>.

## What are your data protection rights?

Keepmap would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

**The right to access** – You have the right to request Keepmap for copies of your personal data. We may charge you a small fee for this service.

**The right to rectification** – You have the right to request that Keepmap correct any information you believe is inaccurate. You also have the right to request Keepmap to complete the information you believe is incomplete.

**The right to erasure** – You have the right to request that Keepmap erase your personal data, under certain conditions.

**The right to restrict processing** – You have the right to request that Keepmap restrict the processing of your personal data, under certain conditions.

**The right to object to processing** – You have the right to object to Our Company's processing of your personal data, under certain conditions.

**The right to data portability** – You have the right to request that Keepmap transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email:

Call us at: +7 (495) 178-00-90

Or write to us: info@keepmap.com

#### Cookies

Cookies are text files placed on your computer to collect standard Internet log information and visitor behavior information. When you visit our websites, we may collect information from you automatically through cookies or similar technology

For further information, visit allaboutcookies.org.

#### How do we use cookies?

Keepmap uses cookies in a range of ways to improve your experience on our website, including:

- · Keeping you signed in
- Understanding how you use our website

### What types of cookies do we use?

There are a number of different types of cookies, however, our website uses:

- Functionality Keepmap uses these cookies so that we recognize you on our website and remember your previously selected preferences. These could include what language you prefer and location you are in. A mix of first-party and third-party cookies are used.
- Advertising Keepmap uses these cookies to collect information about your visit to our website, the content you viewed, the links you followed and information about your browser, device, and your IP address. Keepmap sometimes shares some limited aspects of this data with third parties for advertising purposes. We may also share online data collected through cookies with our advertising partners. This means that when you visit another website, you may be shown advertising based on your browsing patterns on our website.

### How to manage cookies

You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

## **Privacy policies of other websites**

The Keepmap website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

## **Changes to our privacy policy**

Keepmap keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on 21 April 2019.

#### How to contact us

If you have any questions about Our Company's privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Call us at: +7 (495) 178-00-90

Or write to us: info@keepmap.com

# How to contact the appropriate authority

Should you wish to report a complaint or if you feel that Keepmap has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner's Office.

Website: <a href="https://rkn.gov.ru">https://rkn.gov.ru</a>