

K. Elle Farmer

Durham, North Carolina
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EXPERIENCE

Durham County Library

Adult Services Library Associate

Durham, NC

November 2023 – current

- Plan and execute regular programs for adults based on community needs and interests
- Provide reference, readers advisory, and tech support assistance to patrons
- Assist Manager On Duty as needed by completing closing procedures such as counting cash and securing the building
- Perform circulation duties such as managing the holds list, filling holds requests, shifting, and weeding the collection
- Co-managed interlibrary loans for the branch through OCLC Worldshare to provide patrons with additional resources outside of those offered by Durham County Library

Wake Technical Community College

Library Technical Assistant

Morrisville, NC

May 2023 – November 2023

- Staffed the front desk, providing excellent customer service to a diverse patron base of early college students, community borrowers, and both traditional and nontraditional students
- Assisted with all manner of library tasks, including acquisitions, collection development, reference, interlibrary loans, display creation, and programming

Durham County Library

Teen Services Library Assistant

Durham, NC

April 2022 – November 2023

- Planned and executed regular programs for teens based on the needs of the community
- Provided reference and reader advisory assistance to patrons and help patrons find and reserve materials
- Performed circulation duties such as shelving, shelf reading, managing the holds list, filling holds requests, shifting, processing new arrivals, and weeding the collection
- Co-managed interlibrary loans for the branch through OCLC Worldshare to provide patrons with additional resources outside of those offered by Durham County Library

St. Charles City-County Library

Adult Services Paraprofessional

St. Peters, MO

November 2021 – February 2022

- Provided reference and reader advisory assistance to patrons of all ages
- Performed circulation duties and assisted patrons with using digital library resources, mobile devices, and other library equipment
- Responded to customer inquiries in-person, on the phone, or LibAnswers

Clarkson Eyecare*Patient Care Coordinator & Doctor's Assistant*

Ellisville, MO

May 2021 – November 2021

- Provided excellent customer service to patients both in-person and via phone by displaying a professional attitude, greeting patients promptly, and checking out patients accurately
- Assisted with general maintenance and appearance of the office as well as closing duties such as counting cash, obtaining insurance authorizations, and completing daily reconciliations

Duke University Interdisciplinary Behavioral Research Center*Research Coordinator*

Durham, NC

August 2019 – February 2021

- Organized projects, events, and outreach for the IBRC including multiple Research Day events for over 100 participants per day
- Performed clerical duties, maintained appearance of the lab, and provided customer service to researchers and community participants
- Assisted community participants with computer skills such as creating email accounts and signing up for research studies

Duke University Center for Advanced Hindsight*Intern*

Durham, NC

May 2018 – August 2018

- Administered multiple studies to human subjects simultaneously
- Aided in the design and co-wrote the script for a charitable peer-giving app that helps women in Kenya save money to afford healthcare coverage
- Created empowerment scales used to measure the impact of behavioral interventions
- Conducted literature reviews on a wide variety of subjects, ranging from self-efficacy interventions for low-income populations to measures of curiosity

University of North Carolina Sociology Department*Research Coordinator*

Chapel Hill, NC

October 2017 – April 2018

- Coded over 1,200 protest demonstrations since the 2016 presidential election using Google Sheets
- Tracked the recently emerging wave of protest to develop a comprehensive understanding of the forces shaping the protests
- Analyzed the goals and likely consequences of protests in the United States

COMMUNITY INVOLVEMENT**St. Charles City-County Library Foundation***Volunteer*

St. Peters, MO

August 2021 – November 2021

- Maintained accurate and complete records of donations totaling over \$5,000
- Performed administrative and support tasks such as mailing acknowledgement letters and assembling prize baskets for raffle fundraisers

EDUCATION

University of North Carolina at Greensboro

January 2024 – current

Master's in Library and Information Science

GPA: 4.0

University of North Carolina at Chapel Hill

August 2015 – August 2019

Bachelor of Arts in Sociology with a second major in Women's and Gender Studies

Member of Alpha Kappa Delta International Sociology Honor Society

Major GPA: 3.78, Dean's List: 2 semesters, 2 summer sessions