

# KEVIN PAUL GONZALES



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📍 Toril District, Davao City,  
Davao del Sur 8000

## EDUCATION

**BS Information Technology**  
University of Negros Occidental-Recoletos  
2013 - 2014

**BS Information Technology**  
Carlos Hilado Memorial State college  
2011 - 2012

## EXPERTISE

Web Design

Virtual Assistance

Customer Service

## ABOUT ME

Quality Assurance Analyst with 3+ years experience who specializes in making thorough business decisions and leading others through day-to-day operations to achieve excellence. Decided to transition to Web Development and joined a coding bootcamp to continue my passion in Tech Industry. I am now seeking for a job where I can share my knowledge and skills that I have learned throughout the years with enthusiasm.

## WORK EXPERIENCE

September 2023 - March 2024

BALUARTECH SOLUTIONS

Fullstack Web Developer

Participated in building POS and Inventory System for a Hardware and Drug store. The system was built with Laravel and Vue JS. My daily tasks includes:

- Update UI design
- Adding new functions and features to the system.
- Revising existing codes.

Jan 2022 - March 2023

EATAGAYLO

Junior Web Developer

Participated in building web and mobile application for EATAGAYLO Food Delivery Services (eatagaylo.com), fixing bugs and minor web maintenance.

Nov 2021 - April 2021

Virtual Assistant

Jennifer DeVinney

- Transaction Coordinator - Prepare Buyer/Seller Contract
- Social Media Manager - Create posts for listings and recent closed listings and daily marketing posts.
- General Admin - Manage KW Command's data base.
- LMS - Create listing.
- SEO - optimizing agent's website
- Lead Generation - extract leads from the website and call leads for possible clients.

OCT 2017 - NOV 2020

CNM BPO Solutions

Quality Assurance Analyst

My weekly task was to audit 2-3 calls minimum of 80 calls for the 2 teams assigned to me with 15-20 head counts per team.

## REFERENCES

**Mary Annn Oro**  
CNM / SUPERVISOR

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**PETER JAKE MIRANDA**  
Baluartech Solutions/ CEO

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