CARLY FINANCE

123 West 116th Street, Apt 8C New York, NY 10027 (555) 555-5555, CFinance15@gsb.columbia.edu

EDUCATION

COLUMBIA BUSINESS SCHOOL

New York, NY 2013-2015

MBA, Finance, May 2015

Honors: Dean's List (two semesters)

Leadership: Co-President- Columbia Finance Organization; VP Communications- Energy Club & General Management Assoc. Member: Columbia Student Investment Management Association, Columbia Women in Business, Dance Club, Gourmet Club, Green Business Club, Healthcare Industry Association, and Real Estate Association

NEW YORK UNIVERSITY: STERN

New York, NY

BS, Finance and CPA Accounting, May 2009

GPA: 3.76

2005-2009

Honors: Magna Cum Laude, Honors Program scholar, Dean's Honor Key, and Dean's List Honors (seven semesters)

Leadership: Vice President- Polish Club

EXPERIENCE

CHEVRON CORPORATION

San Ramon, CA

Finance MBA Development Program Intern Summer 2014 • Assessed the competitive threat posed by a mid-sized player undergoing significant operational restructuring, and presented

- conclusions to the Corporate Strategic Planning group; analysis focused on relative reserve replacement rates, earnings-perbarrel, cash margin-per-barrel, capex growth, and major capital project IRR, among other metrics
- Investigated the accounting treatment of BP's interest in Rosneft's income and reserves, and suggested modeling adjustments to improve comparability between majors
- Interviewed project managers across Chevron's international units to update profitability forecasts for major projects

BANK OF AMERICA MERRILL LYNCH

New York, NY

High Yield Fixed Income Research Associate (2012-2013)

2009-2013

- Educated internal and external clients about the credit quality of 68 sub-investment grade corporations in the building materials, business services, machinery, general industrials, mining, and coal sectors
- Developed and pitched investment ideas to cross-functional trading desk during morning meetings and teach-in presentations
- Assumed senior analyst responsibilities from October 2012 to June 2013, approximately two years ahead of the traditional analyst advancement timeline, to facilitate internal reorganization efforts
- Marketed 83 bond deals (\$200 million to \$1.2 billion in size) from 2010 to 2013, facilitating debt issuance for refinancing, capital expenditure, and acquisition purposes
- Initiated coverage of Mueller Water Products bonds as a senior research analyst
- Hosted 12 industrial and mining companies at the 2012 Bank of America Leveraged Finance Conference
- Mentored two summer interns and four members of the 2012 analyst class as part of the junior analyst development program

High Yield Fixed Income Research Analyst (2009-2011)

- Constructed and maintained financial models for all companies under coverage to reflect historical and estimated operating performance, sources and uses of cash flow, and leverage trajectory
- Published over 150 weekly reports and five quarterly books which highlighted relevant issuer-specific and industry-wide events, provided corporate overviews and financial forecasts for companies under coverage, and summarized trading levels
- Recruited New York University and Columbia University students for undergraduate summer program and full-time positions for the 2010 and 2011 seasons through résumé review, interview preparation, and campus presentations

MOORE CAPITAL MANAGEMENT

New York, NY 2007-2009

- Earned scholarship and internship opportunity at a macro hedge fund through a school-wide competition
- Explained potential implications of the sub-prime crisis, based on the relationship between the Federal Reserve's Open Market Committee and the U.S. economy, in a presentation to peers

ADDITIONAL INFORMATION

Research Intern

Volunteer: Care packages to Centrum Zdrowia Dziecka children's hospital in Warsaw, Poland

Professional study: Uniform CPA Exam, Series 7, Series 63

Published: "Theory and Evidence...Drilling for Oil in the Arctic National Wildlife Refuge: A Cost-Benefit Analysis" Interests: Traveling, hiking, cycling, dancing (Latin), swimming, contributing to family business