

Keiran Morris

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Portfolio: <https://github.com/keiranmorris/Data-Analysis-Portfolio>

Completed a 12-week Bootcamp in Analysing Data. Through attendance I developed a level 3 equivalent skill set across these areas; Data Literacy; Analysing and Interpreting Data; understanding data driven software and presenting data.

I have obtained a certification via uCertify Excel 2019 certification, covering: Manage workbook options and settings, Manage and format data, create advanced formulas and macros and manage advanced charts and tables.

Key Skills:

- Proficient use in MS packages including Excel and PowerBI
- Reporting
- Data visualization
- Qualitative and quantitative analysis
- Ability to clean, interpret and analyse large data sets
- Successful at presenting data effectively
- Detail and Data literate
- Strong communication skills both written and verbal
- Honest, reliable and experienced in working with and leading a team
- Ability to manage teams in order to meet deadlines and company expectation

Work Experience:

Metropolitan police officer February 2018 -

I work on the response team in the Northwest London, this role involves responding to emergencies, conflict resolution, apprehending suspects and conducting criminal investigations and interviewing individuals. This role requires quick thinking, time management, risk assessments, good communication skills and the ability to analyse situations and information.

UPS - Customer Advisor November 2015 to December 2017

Worked in a team responsible for resolving customer issues, by liaising with multiple departments for adjustments to collections and delivery locations or any other issue the customer may raise during our call. The role required good time keeping, exemplary team-work and management skills and attention to detail.

UPS - Team leader May 2016- December 2016

An opportunity for extra responsibility for a work station and the training of new staff members. The role required effective communication skills and the ability to problem solve independently.

Events Steward (Wembley Arena) November 2009 to September 2011

Role required exemplary customer service, patience and interpersonal skills in order to help customers, particularly those with disabilities.

Education:

- BTEC Double applied Business studies in business studies
- BTEC Diploma in Foundation Studies in Art & design in illustration
- Level 3 Analysing Data bootcamp
- uCertify 2019 Excel accreditation
- 8 GCSE awards including Maths, English and Science

- Certificate of Knowledge in Policing
- Sololearn SQL certification

References available upon request