

# FROM WHAT YOU NOW TO CAN DO IN ENGLISH NEXT

College of Information Science and Engineering  
English Language Program Handbook





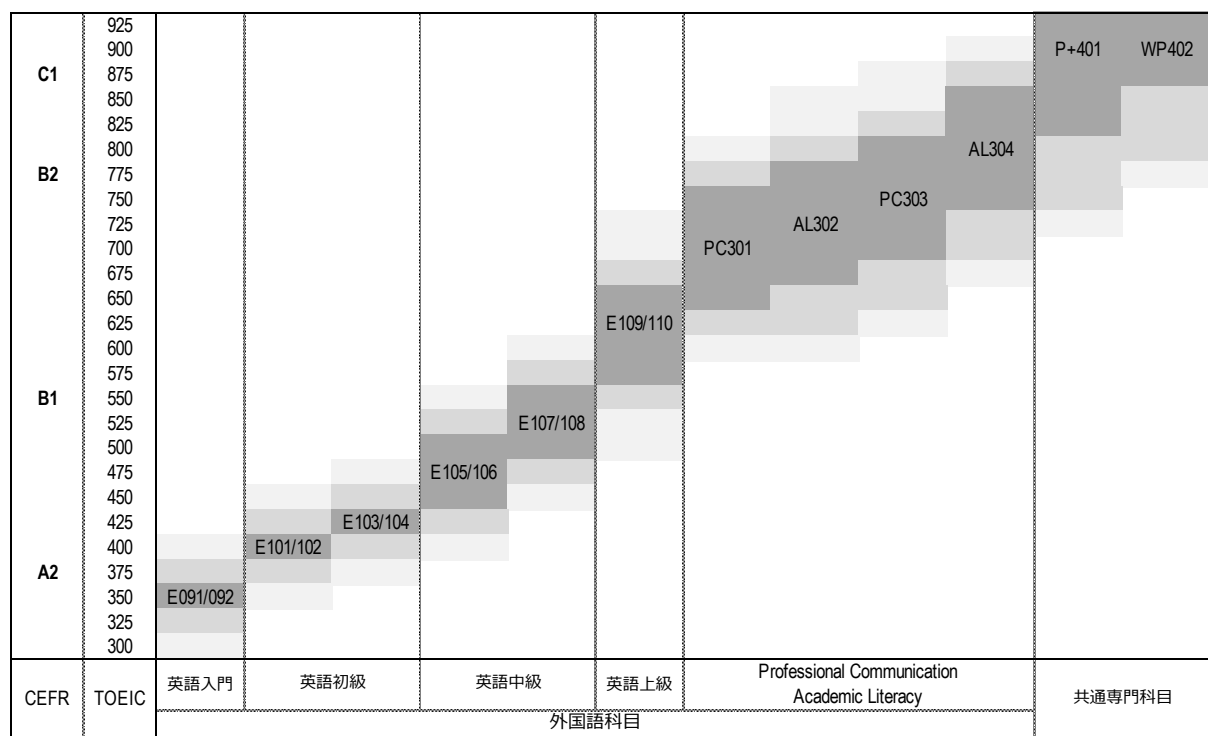
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※この「Handbook」に記載されている TOEIC®や TOEFL®は Educational Testing Service(ETS)の商標登録です。また、L&R は LISTENING AND READING の短縮形です。

## SUBJECTS AND PREREQUISITES: 科目一覧と履修要件

科 目 名 称 ([ ]内は略称)			単 位 数	履 修 要 件	必修 単位数
英語入門	091・092	[E091・E092]	各 1 単 位		指定されたパッケージで10単位以上
英語初級	101・102	[E101・E102]			
	103・104	[E103・E104]		E101・E102 のいずれかの単位修得	
英語中級	105・106	[E105・E106]		E101～E104 で2単位以上修得	
	107・108	[E107・E108]		E105・E106 のいずれかの単位修得	
英語上級	109・110	[E109・E110]		E105～E108 で2単位以上修得または E107・E108 のいずれかの単位修得	
Professional Communication 301 [PC301]			各 2 単 位	E109・E110 のいずれかの単位修得	
Professional Communication 303 [PC303]				PC301 の単位修得	
Academic Literacy 302 [AL302]				E109・E110 のいずれかの単位修得	
Academic Literacy 304 [AL304]				AL302 の単位修得	
Presentation Plus 401 [P+401]				PC303 の単位修得	
Writing for Publication 402 [WP402]				AL304 の単位修得	



英語を使って、今、できることをもとに、段階的に学習を進め、より正確に、より幅広い学術的な文脈で英語を使用できるようになることを目指して各科目は設計されています。

## PACKAGES: 科目パッケージと履修学期

表2：科目パッケージと履修学期

Package	1ST YR.		2ND YR.		3RD YR.	
	1	2	3	4	5	6
<b>1</b> *	E109・E110	PC301・AL302	PC303・AL304			
<b>2</b>	E107・E108	E109・E110	PC301・AL302	PC303 <sup>†</sup> ・AL304 <sup>†</sup>		
<b>3</b>	E105・E106	E107・E108	E109・E110	PC301・AL302		
<b>4</b>	E101・E102	E103・E104	E105・E106	E107・E108	E109・E110	
<b>5</b>	E091・E092	E101・E102	E103・E104	E105・E106	E107・E108	

\*：Package 1 は ISSE コース対象。 †：少なくともいずれか 1 科目を選択。

- 入学時に実施されるプレイスメントテストの結果に基づいて、履修する科目パッケージとクラスが指定されます。
- 表2で示すとおり、1学期に原則として2科目ずつ、科目番号順に履修します。(Package 2 の2回生秋学期は1科目以上。)
- 履修基準とスキップ要件を満たす場合、途中の科目を履修することなく、より高い番号の科目を履修できる制度もあります。詳しくは、学修要覧を参照してください。
- 表3の「評価基準」に示すとおり傾斜評価を行います。英語入門・英語初級科目ではA+評価がありませんが、英語中級科目以上からは、A+評価もあり、またA・B評価も取りやすくなります。このことは GPA (Grade Point Average) にも影響します。
- 100 番台の科目を履修している場合は、指示された TOEIC®L&R IP テストを必ず受験してください。取得スコアによって平常点に 5 点あるいは 10 点の加減点があります(表4)。TOEIC®L&R IP テストについては、6 ページで詳述します。
- 前の学期に単位を修得できなかった科目は、2単位を上限として次の学期で履修します。履修要件のために当初のクラスで履修を継続できない場合もありますので注意してください。

## GRADING SCALE: 評価基準

表3：評価基準

	A+	A	B	C	F
英語上級 E109・E110	85% 以上	75% 以上	65% 以上	60% 以上	60% 未満
英語中級 E105～E108	90% 以上	80% 以上	70% 以上		
英語初級 E101～E104	X	85% 以上	70% 以上		
英語入門 E091・E092	X	90% 以上	75% 以上		

表4：TOEIC®L&R テストスコアによる平常点への加減点基準

	-10	-5	+5	+10
英語上級 E109・E110		500 未満	650 以上	700 以上
英語中級 E107・E108	400 未満	450 未満	550 以上	600 以上
英語中級 E105・E106	350 未満	400 未満	450 以上	500 以上
英語初級 E101～E104	300 未満	350 未満	400 以上	450 以上

# GENERAL STANDARDS

このセクションには、英語科目全般に関わる重要な「ルール」が書かれています。熟読し、内容について分からない点があれば、必ず担当教員に質問してください。

## ATTENDANCE POLICY: 出席について

- いずれの科目も三分の二以上の出席を平常点評価の要件とします。
- 対面授業（ライブ配信を含む）の場合、欠席は1回につき3点のマイナスポイント、遅刻は30分ごとに1点のマイナスポイントとします。
- オンデマンド教材配信週では、授業日当日中にコースツール（manaba+R）上で課題を確認の上、定められた期限までに課題を完了して提出しない場合を「欠席」とみなし、3点のマイナスポイントとします（課題の評点も0点になります）。
- 「立命館大学授業に関する規程」に定められた公欠、病気や怪我による通院や入院、急引きなどやむを得ない事由により欠席する場合は、可能な限り事前に担当教員に連絡してください。
- 正当な理由のない欠席については、原則として、補習や追加課題はありません。
- 不明な点がある場合は、担当教員あるいは巻末に示す科目コーディネータに確認してください。

## MINUS POINT SYSTEM: マイナスポイント制度

以下のような行為や言動に対しては、授業中の活動への評価とは別に、各1点のマイナスポイントを課します。以下に挙げる行為・言動を含め、不真面目な態度、あるいは消極的・受動的な参加姿勢は授業活動に対する低評価にもつながります。授業活動には積極的に参加し、授業内外での学習活動には自律的に取り組みましょう。

- 授業中の私語（特に日本語での私語）
- 正当な理由のない遅刻（30分につき1点）
- 自分で新規に購入していない教科書の使用
- 教科書・ノート・辞書など教員が指定した持ち物の不所持
- 居眠り
- 授業中の許可を得ない写真・動画撮影などスマートフォンの使用
- 授業とは関係のない作業
- 課題の不提出（締切後の提出は受け付けません。課題の評価が0点となるだけでなく、マイナスポイントがつきます。）
- その他、授業運営・学習活動に支障を来す行為・言動

剽窃や他人が作成した課題のコピー、教員の許可のない自動翻訳・機械翻訳の使用、小テストやクイズの問題の持ち出し、オンライン課題における正答のSNSを通じた共有など、不正行為に対しては該当の課題等の評価を0点とする他、厳正に対応します。自分の学習権を自ら放棄する行為は厳に慎んでください。

## TOEIC®L&R IP TEST: TOEIC®L&R IP テストについて

英語学修の進捗を外的指標により確認することを目的とする到達度検証試験として、TOEIC® L&R IP テストを各学期に1回ずつ（通常6月と12月）実施します。情報理工学部ではE101～E110における平常点評価にこのスコアを反映しています（下記①を除く）。100番台の英語科目を履修中の場合は特別な事情がない限り必ず受験してください。

- ① 1回生春学期にはスコアの成績反映は行いません。スキップ履修を希望する場合は受験してください。
- ② 2回生以上の学生が春学期に100番台の科目を受講している場合は春学期に実施時のスコアを成績に反映します。前年度秋学期時のスコアを成績に反映する場合は申請が必要です。
- ③ 秋学期に100番台の科目を受講している場合は秋学期実施時のスコアを成績に反映します。春学期のスコアを成績に反映する場合は申請が必要です。
- ④ 上記②・③に該当する学生が正当な理由なく当該学期に実施されるTOEIC® L&R IP テストを受験しなかった場合は、その学期中に履修中の英語科目における平常点から10点分を減点します。
- ⑤ 300番台の科目を履修している場合は成績反映はありませんが、上記趣旨を十分に理解し、積極的に受験することを強く推奨します。
- ⑥ 学部や言語習得センターによるTOEIC®L&R 講座でのスコアや学外で当該年度内に取得したスコアを成績に反映する場合は申請が必要です。ただし、別途周知される申請期間中に提出できるものに限りです。
- ⑦ 正当な理由（学修要覧に記載されている「授業配慮」「学校感染症による出席停止」）に該当する場合や、その他特別な配慮が必要な場合は別途アナウンスされる担当者に相談してください。事由を証明する書類が必要です。

# CAN-DO STATEMENTS

- 単位取得のためではなく、英語科目の履修をととして、英語運用能力を身につけ、高めることを目指しましょう。
- 次のページから各科目の到達目標を「～できる」という形で表現したもの（can-do statements と呼ばれます）を示します。それぞれ、オンライン・シラバスで示されている到達目標を、特に情報科学分野での学術的な文脈に即して詳細に記述したものです。
- それぞれ「書くこと (writing)」「口頭でのやりとり (spoken interaction)」「話すこと (spoken production)」「聞くこと (listening)」「読むこと (reading)」の5領域で記述されています。
- 複数の科目で同じ記述がある場合は、正確さや流暢さ、やりとりの流れにあわせた即応性といった面で向上することを目指しています。
- 自分が受講する科目の can-do statements を熟読して、その内容を理解し、そのそれぞれについて、今、自分がどの程度できているか、考えてください。
- 授業に参加する際はここに記載されている can-do statements との関連性を意識してください。
- この can-do statements は定期的にアップデートします。学生の皆さんからも改善に向けた意見や要望をお寄せください。

英語入門 091 ENGLISH 091 [E091]	
科目概要	<p>一般的学術目的のための英語（EGAP: English for General Academic Purposes）を学ぶための入門科目として、「英語入門 092」と連動し、身近におきる日常的な話題に関する語彙、基本的な構文・表現による英語運用能力の習得を目指す。本科目では、特に英語入力に大量に触れることを重視する。</p>
Spoken Interaction	<p><i>Based on my own educational background, academic interests, study experience, majoring field(s) of research at university, and past and current extracurricular and/or volunteer activities,</i></p> <ul style="list-style-type: none"> <li>• I can ask and answer simple questions about topics of my personal relevance, using mostly familiar expressions and some basic sentences (although these are not necessarily accurate).</li> <li>• I can initiate a conversation using a limited repertoire of common greetings, and sustain the conversation exchanging simple opinions about very familiar topics using a limited range of expressions, provided that people speak clearly.</li> </ul>
Spoken Production	<ul style="list-style-type: none"> <li>• I can convey personal information using basic phrases and formulaic expressions.</li> <li>• I can convey simple information (e.g. times, dates, places), using basic phrases and formulaic expressions.</li> </ul> <p><i>Provided I can prepare my speech in advance, using simple words and basic phrases in a restricted range of sentence structures,</i></p> <ul style="list-style-type: none"> <li>• I can give simple descriptions and express simple opinions of an ICT-related object that I know very well.</li> </ul>
Listening	<p><i>Provided they are delivered face-to-face, slowly and clearly,</i></p> <ul style="list-style-type: none"> <li>• I can understand short, simple instructions used in university classrooms.</li> </ul> <p><i>Provided they are delivered in slow and clear speech,</i></p> <ul style="list-style-type: none"> <li>• I can catch key information such as numbers, prices, and/or dates.</li> <li>• I can understand short conversations about familiar topics (e.g. academic subjects, extracurricular activities).</li> <li>• I can catch concrete information (e.g. places and times) on familiar topics.</li> </ul>
英語入門 092 ENGLISH 092 [E092]	
科目概要	<p>一般的学術目的のための英語（EGAP: English for General Academic Purposes）を学ぶための入門科目として、「英語入門 091」と連動し、身近におきる日常的な話題に関する語彙、基本的な構文・表現による英語運用能力の習得を目指す。本科目では、特に英語入力に大量に触れることを重視する。</p>
Reading	<p><i>Based on my own educational background, academic interests, study experience, majoring field(s) of research at university, and past and current extracurricular and/or volunteer activities,</i></p> <ul style="list-style-type: none"> <li>• I can read and understand very short, simple, directions used in the academic field.</li> <li>• I can understand a short descriptive text that has pictures or photos.</li> <li>• I can read and understand very short, simple texts used in everyday life.</li> <li>• I can understand and apply appropriate strategies for reading, if guidance is given explicitly.</li> <li>• I can understand purposes of Extensive Reading and read a wide range of expository reading.</li> </ul>
Writing	<p><i>Based on my own educational background, academic interests, study experience, majoring field(s) of research at university, and past and current extracurricular and/or volunteer activities,</i></p> <ul style="list-style-type: none"> <li>• I can fill in various forms such as application forms or questionnaires, and can write my CV if a template is provided.</li> <li>• I can write short and well-formed phrases and sentences giving basic information about myself with the use of a dictionary.</li> <li>• I can write short and well-formed texts about matters and events of personal relevance using simple words and basic expressions.</li> </ul>



英語初級 101 ENGLISH 101 [E101]	
科目概要	EGAP (English for General Academic Purposes) の導入科目として、「英語初級 102」と連動し、自分自身に関する具体的な話題・内容について基礎的な語彙・表現・構文を駆使して表現する英語運用能力の基盤を形成する。
Spoken Interaction	<ul style="list-style-type: none"> <li>I can ask and answer simple questions about topics of my personal relevance, including technological topics, provided people speak clearly.</li> <li>I can make, accept and decline offers, using simple words and a limited range of expressions.</li> <li>I can give simple instructions, using basic expressions such as “turn on a computer”, along with sequencers such as first, then, and next.</li> <li>I can get across basic information and exchange simple opinions, about personal and technological topics, using pictures or objects to help me.</li> </ul>
Spoken Production	<ul style="list-style-type: none"> <li>I can express simple opinions about a limited range of familiar topics (e.g. ICT-related matters) in a series of sentences, using simple words and basic phrases in a restricted range of sentence structures, provided I can prepare my speech in advance.</li> <li>I can describe simple facts related to ICT with a series of sentences, using simple words and basic phrases in a restricted range of sentence structures, provided I can prepare my speech in advance.</li> <li>I can introduce myself, including my academic/ICT-related interests, and study experience using a series of simple phrases and sentences.</li> <li>I can give a brief talk about familiar topics (e.g. ICT-related matters) supported by visual aids such as photos, pictures, or objects, using a series of simple phrases and sentences.</li> </ul>
Writing	<ul style="list-style-type: none"> <li>I can write well-formed short texts about my experiences with the use of a dictionary.</li> <li>I can write a series of well-formed sentences about my hobbies and likes and dislikes, using simple words and basic expressions.</li> <li>I can write well-formed invitations, personal letters, memos and messages, in simple English, provided they are about routine, personal matters.</li> <li>On various topics of personal relevance, I can plan, write, revise, and edit a short (80- to 100-word long), fairly accurate expository paragraph, with a straightforward topic sentence, a few supporting details, and a concluding sentence.</li> <li>I can write a short summary of factual information in a chapter/section from an extensive reading material.</li> </ul>
英語初級 102 ENGLISH 102 [E102]	
科目概要	EGAP (English for General Academic Purposes) の導入科目として、「英語初級 101」と連動し、基礎的な語彙・表現・構文によって示された事実情報を、図表など視覚の手がかりを利用して理解する英語運用能力を習得する。
Reading	<ul style="list-style-type: none"> <li>I can understand texts of personal relevance (e.g. articles about study experience, academic interests, computer technology etc.) written with simple words supported by illustrations and pictures.</li> <li>I can understand short texts related to the academic field with illustrations and pictures written in simple words.</li> <li>I can understand explanatory texts describing personal relevance (e.g. university life, academic interests, computer technology etc.), written in simple words.</li> <li>I can understand short narratives and biographies written in simple words.</li> <li>I can select and apply appropriate strategies for reading.</li> <li>I can understand purposes of Extensive Reading and read a wide range of expository reading with improved reading fluency.</li> </ul>
Listening	<ul style="list-style-type: none"> <li>I can understand phrases and expressions related to matters of immediate personal relevance provided they are delivered slowly and clearly.</li> <li>I can understand instructions, explanations and announcements necessary for simple transactions related to academic purposes and on-campus activities, provided they are delivered slowly and clearly.</li> <li>I can understand the main points of straightforward factual messages (e.g. a school assignment, a computer usage instruction), provided speech is clearly articulated in a familiar accent.</li> </ul>

英語初級 103 ENGLISH 103 [E103]	
科目概要	EGAP (English for General Academic Purposes) の導入科目として、「英語初級 101・102」で習得した英語運用能力を基盤として、自分自身に関する話題・内容について英語で表現する英語運用能力を習得する。
Spoken Interaction	<ul style="list-style-type: none"> <li>I can give simple directions related to technological topics, such as “turn on” “turn off” along with sequencers such as <i>first</i>, <i>then</i>, and <i>next</i>.</li> <li>I can get across basic personal and technological information and exchange simple opinions, using pictures or objects to help me.</li> <li>I can exchange opinions and feelings, express agreement and disagreement, and compare technological things using simple English.</li> <li>I can interact about predictable everyday technological situations, such as computer troubles, using a wide range of words and expressions.</li> </ul>
Spoken Production	<ul style="list-style-type: none"> <li>I can introduce myself including my hobbies and abilities, using a series of simple phrases and sentences.</li> <li>I can give a brief talk about familiar topics (e.g. ICT-related matters) supported by visual aids such as photos, pictures, and maps, using a series of simple phrases and sentences.</li> <li>I can make a short speech on topics directly related to ICT (e.g. Internet, software) with the use of visual aids such as photos, pictures, and maps, using a series of simple words, phrases and sentences.</li> <li>I can give an opinion, or explain a plan of action or strategy concisely while providing reasons, using a series of simple words and phrases and sentences.</li> </ul>
Writing	<ul style="list-style-type: none"> <li>I can write personal letters, take notes, memos, as well as messages, in simple English, provided they are matters of personal concern.</li> <li>I can write texts of some length (e.g. diary entries, explanations of photos and events) in simple English, using basic, concrete vocabulary and simple phrases and sentences, linking sentences with simple connectives like <i>and</i>, <i>but</i>, and <i>because</i>.</li> <li>I can write a simple description of events within my immediate environment, hobby, places, and work, provided that they are in the range of my personal experience and immediate need.</li> <li>I can write my impressions and opinions briefly about what I have listened to and read (e.g. explanations about lifestyles and culture, stories), using basic everyday vocabulary and expressions.</li> </ul>
英語初級 104 ENGLISH 104 [E104]	
科目概要	EGAP (English for General Academic Purposes) の導入科目として、「英語初級 101・102」で習得した英語運用能力を基盤として、基礎的な語彙・表現・構文によって示された事実情報を、図表など視覚的の手がかりを利用して正確に理解する英語運用能力を習得する。
Reading	<ul style="list-style-type: none"> <li>I can understand explanatory texts describing people, places, everyday life, and culture, etc., written in simple words with improved accuracy.</li> <li>I can understand short narratives and biographies written in simple words with improved accuracy.</li> <li>I can find the information I need, from practical, concrete, predictable texts (e.g. manuals and advertisements), provided they are written in simple English.</li> <li>I can understand the main points of introductory short articles for the general public on topics related to my academic interests and obtain the information I need.</li> </ul>
Listening	<ul style="list-style-type: none"> <li>I can understand short, simple announcements e.g. from a teacher in a classroom/laboratory, provided they are delivered slowly and clearly.</li> <li>I can understand the main points of straightforward factual messages (e.g. a school assignment, advertisement), provided speech is clearly articulated in a familiar accent.</li> <li>I can understand and follow a series of instructions for computer software and hardware provided they are delivered slowly and clearly.</li> <li>I can understand instructions about procedures (e.g. setting up hardware, installing software, and/or trouble-shooting), with visual aids, provided they are delivered in slow and clear speech involving rephrasing and repetition.</li> </ul>

英語中級 105    ENGLISH 105    [E105]	
科目概要	EGAP (English for General Academic Purposes) を修得する科目として、「英語初級 101～104」で習得した英語運用能力を基盤として、自身に関連する話題について説明し、簡単なやりとりを行うことができる英語運用能力を習得する。
Spoken Interaction	<ul style="list-style-type: none"> <li>I can give simple directions related to technological topics, such as “turn on” “turn off” along with sequencers such as <i>first</i>, <i>then</i>, and <i>next</i>.</li> <li>I can get across basic personal and technological information and exchange simple opinions, using pictures or objects to help me.</li> <li>I can exchange opinions and feelings, express agreement and disagreement, and compare technological things using simple English.</li> <li>I can interact about predictable everyday technological situations, such as computer troubles, using a wide range of words and expressions.</li> </ul>
Spoken Production	<ul style="list-style-type: none"> <li>I can introduce myself which includes talking about my ICT-related interests and abilities, using a series of simple phrases and sentences.</li> <li>I can give a brief talk about familiar topics (e.g. ICT-related matters) supported by visual aids such as photos, pictures, and maps, using a series of simple phrases and sentences.</li> <li>I can deliver a short factual presentation on topics directly related to ICT (e.g. Internet, software) with the use of visual aids such as photos, pictures, and maps, using a series of simple words and phrases and sentences.</li> <li>I can give an opinion, or explain a plan of action or strategy concisely while providing some reasons, using a series of simple words and phrases and sentences.</li> </ul>
Writing	<ul style="list-style-type: none"> <li>I can write sentences using controlled vocabulary and sentence structure in simple English, provided they are about routine or personal matters.</li> <li>I can write coherently using appropriate word choices on matters that effect my immediate surroundings with correct tense and subject/verb agreements.</li> <li>I can fulfil writing tasks containing details with relative accuracy regarding my surroundings. My writing will not cause significant problems for the reader to understand.</li> <li>I can take dictation and lecture notes using common phrases and vocabulary on subject matter that I am familiar with including daily life, events, and current trends.</li> </ul>
英語中級 106    ENGLISH 106    [E106]	
科目概要	EGAP (English for General Academic Purposes) を修得する科目として、「英語初級 101～104」で習得した英語運用能力を基盤として、事実情報に加えて、手順や過程、指示を正確に理解する英語運用能力を習得する。
Reading	<ul style="list-style-type: none"> <li>I can understand explanatory texts describing academic interests and ICT, etc., written in simple words with improved accuracy.</li> <li>I can find the information I need, from practical, concrete, predictable texts related to ICT (e.g. manuals and advertisements), provided they are written in simple English.</li> <li>I can understand the main points of intermediate short articles for the general public on topics related to my academic interests and obtain the information I need.</li> </ul>
Listening	<ul style="list-style-type: none"> <li>I can accurately understand short, simple announcements e.g. from a teacher in a classroom/laboratory, provided they are delivered slowly and clearly.</li> <li>I can accurately understand the main points of straightforward factual messages (e.g. a school assignment, advertisement), provided speech is clearly articulated in a familiar accent.</li> <li>I can understand and follow a series of instructions for computer software and hardware provided they are delivered slowly and clearly.</li> <li>I can understand instructions about procedures (e.g. setting up hardware, installing software, and/or trouble-shooting), with visual aids, provided they are delivered in slow and clear speech involving rephrasing and repetition.</li> </ul>

英語中級 107 ENGLISH 107 [E107]	
科目概要	EGAP を修得する科目として、「英語初級 101～104」「英語中級 105・106」で習得した英語運用能力を基盤として、自分が興味関心をもつトピックに関する発表・意見交換や短い文章による描写ができる英語運用能力を習得する。
Spoken Interaction	<ul style="list-style-type: none"> <li>I can exchange opinions and feelings, express agreement and disagreement, and compare objects and people using simple English.</li> <li>I can interact about predictable everyday technological situations, such as computer troubles, using a wide range of words and expressions.</li> <li>I can express opinions and exchange information about familiar technological topics (e.g. computer issues, purchasing software), using a wide range of appropriate technological English.</li> <li>I can maintain a social conversation about concrete topics of personal interest, using a wide range of appropriate technological English.</li> </ul>
Spoken Production	<ul style="list-style-type: none"> <li>I can deliver a comparative presentation on topics directly related to ICT (e.g. Internet, programming) with the use of visual aids such as photos, pictures, and maps, using a series of simple words and phrases and sentences.</li> <li>I can give an opinion, or explain a plan of action concisely while providing reasons and using a series of simple words, phrases and sentences.</li> <li>I can talk in moderate detail about my experiences and hopes regarding ICT-related matters, while expanding on what I say by joining words, phrases and expressions which I can readily use to make longer contributions.</li> <li>I can talk about familiar ICT-related matters and other topics of personal interest, without causing confusion to the listener, provided that I can prepare my ideas in advance and use brief notes to help me.</li> </ul>
Writing	<ul style="list-style-type: none"> <li>I can write on a semi-wide range of topics using sentence structures that are accurate and appropriate.</li> <li>I can write my impressions and opinions briefly about what I have listened to and read (e.g. explanations about lifestyles and culture, stories), using basic everyday vocabulary and expressions.</li> <li>I can write a description of substantial length about events taking place in my immediate environment using familiar vocabulary and grammar.</li> <li>I can write coherent instructions instructing others on what to do, using vocabulary and grammar of immediate relevance.</li> </ul>
英語中級 108 ENGLISH 108 [E108]	
科目概要	EGAP を修得する科目として、「英語初級 101～104」「英語中級 105・106」で習得した英語運用能力を基盤として、自分が興味関心をもつトピックに関する内容を予測しつつ、必要な情報を正確に把握できる英語運用能力を習得する。
Reading	<ul style="list-style-type: none"> <li>I can find needed information ranging from practical, concrete, to predictable texts used in ICT (e.g. manuals for software), provided that they are written in comprehensible English.</li> <li>I can understand the main points of texts related to ICT and obtain needed information from these texts.</li> <li>I can understand the main points of short articles for the general public on topics related to my academic interests and obtain the information I need.</li> <li>I can understand the main points of English newspaper and magazine articles in the fields of ICT.</li> <li>I can understand clearly written instructions related to ICT (e.g. using software, assembling things).</li> </ul>
Listening	<ul style="list-style-type: none"> <li>I can accurately understand and follow a series of instructions for ITC related activities, provided that they are delivered slowly and clearly.</li> <li>I can understand instructions regarding procedures (e.g. setting up hardware, installing software, and/or trouble-shooting), with visual aids, provided they are delivered in slow and clear speech with rephrasing and repetition if necessary.</li> <li>I can understand the gist of explanations of ICT related activities/procedures that are unfamiliar to me, provided that they are delivered in an intelligibly clear speech involving rephrasing and repetition if necessary.</li> <li>I can understand the main points of extended discussions around me, provided that speech is clear, articulate and in a familiar accent.</li> </ul>

英語上級 109    ENGLISH 109    [E109]	
科目概要	EGAP の運用能力を修得する科目として、「英語初級 101～104」「英語中級 105～108」で習得した知識・技能を基に、専門分野におけるポスター発表や定型的な短い文章を書くために必要とされる英語運用能力を習得する。
Spoken Interaction	<ul style="list-style-type: none"> <li>• I can exchange opinions and feelings, express agreement and disagreement, and compare objects and people in English with others.</li> <li>• I can interact in with others in English within predictable everyday situations (e.g., post office, train station, store), using a wide range of words and expressions.</li> <li>• I can express opinions and exchange information about familiar topics (e.g. school, hobbies, hopes for the future), using an appropriate vocabulary and grammar in English.</li> <li>• I can maintain a social conversation about concrete topics of personal interest, using a wide range of appropriate technological English.</li> </ul>
Spoken Production	<ul style="list-style-type: none"> <li>• I can deliver an evaluative presentation on topics directly related to ICT (e.g. Internet, programming) with the use of visual aids such as photos, pictures, and maps, using a series of simple words and phrases and sentences.</li> <li>• I can give an opinion, or explain a plan of action or strategy concisely giving some reasons, using a series of appropriate words and phrases and sentences.</li> <li>• I can talk in some detail about my experiences and hopes regarding ICT-related matters, expanding on what I say by joining together words, phrases and expressions. I can readily use them to make longer contributions.</li> <li>• I can talk about familiar ICT-related matters and other topics of personal interest, without causing confusion to listeners, provided I can gather and prepare my ideas in advance and use brief notes to assist me.</li> </ul>
Writing	<ul style="list-style-type: none"> <li>• I can write a description of events that take place around me, not limited to hobbies, places, work, and fields of experience, as well as immediate needs.</li> <li>• I can write about my impressions in a coherent and cohesive manner which would attract little attention to grammar errors from the reader.</li> <li>• I can write about proposed ideas or plans that are relevant to my surroundings and those around me.</li> <li>• I can write instructions in relative detail explaining methods or actions that need to take place related to group or individual concerns within my surroundings.</li> </ul>
英語上級 110    ENGLISH 110    [E110]	
科目概要	EGAP の運用能力を修得する科目として、「英語初級 101～104」「英語中級 105～108」で習得した知識・技能を基に、専門分野における定型化された短い学術的な文章に示された要点と必要な詳細情報を正確に把握できる英語運用能力を習得する。
Reading	<ul style="list-style-type: none"> <li>• I can find the information I need, from practical, concrete, predictable texts (e.g. manuals and advertisements).</li> <li>• I can understand the main points of short articles for the general public on topics related to my academic interests and obtain the information I need.</li> <li>• I can understand the main points of English newspaper and magazine articles in the fields of ICT.</li> <li>• I can understand clearly written instructions (e.g. for playing games, for filling in a form, for assembling things).</li> </ul>
Listening	<ul style="list-style-type: none"> <li>• I can understand and follow a series of instructions for computer software and hardware.</li> <li>• I can understand instructions about procedures (e.g. setting up hardware, installing software, and/or trouble-shooting), with visual aids.</li> <li>• I can understand the gist of lectures on the topics that are unfamiliar to me, provided that the topics are related to my majoring field(s) of study.</li> <li>• I can understand the main points of extended discussions around me, provided that the topics of the discussions are related to my majoring field(s) of study.</li> </ul>

PROFESSIONAL COMMUNICATION 301 [PC301]	
科目概要	情報科学分野における専門的な話題について、英語母語話者を相手に、自信をもって自らの考え・意見の詳細を表明し、情報交換を行うために必要とされる英語運用能力を習得する。また、専門領域におけるアカデミック・スキルとしての発表技能を習得する。
Spoken Interaction	<ul style="list-style-type: none"> <li>• I can express opinions and exchange information about topics in ICT, using a wide range of simple English.</li> <li>• I can maintain a social conversation about concrete topics of personal interest, using a wide range of appropriate technological English.</li> <li>• I can explain in detail and with confidence a problem which has arisen in a technological situation. I can get the right assistance by providing relevant, detailed information.</li> <li>• I can explain with confidence a problem which has arisen in familiar technical situations, (e.g. purchasing software) and obtain the right product or service by requesting politely and expressing gratitude (assuming that the provider of the service is cooperative).</li> </ul>
Spoken Production	<ul style="list-style-type: none"> <li>• I can talk in some detail about my experiences and hopes regarding ICT-related matters, expanding on what I say by joining together words, phrases and expressions I can readily use to make longer contributions.</li> <li>• I can talk about familiar ICT-related matters and other topics of personal interest, without causing confusion to the listeners, provided I can prepare my ideas in advance and use brief notes to help me.</li> <li>• I can give an outline or list the main points of a short technical article or a short newspaper article with some fluency, adding my own feelings and ideas.</li> <li>• I can give a reasonably smooth presentation about technological situations of personal interest, adding my own opinions, and I can take a series of follow up questions from the audience, responding in a way that they can understand.</li> </ul>
Listening	<ul style="list-style-type: none"> <li>• I can understand the gist of explanations of research procedures that are unfamiliar to me, provided they are delivered in slow and clear speech involving rephrasing and repetition.</li> <li>• I can understand the main points of extended academic discussions around me, provided speech is clearly articulated and in a familiar accent.</li> <li>• I can understand the majority of the concrete information content of recorded or live lecture material on topics of personal interest spoken at normal speed.</li> <li>• I can understand the main points of short radio news items about topics related to ICT if they are delivered in a clear, familiar accent.</li> </ul>

科目 概要	情報科学分野における研究を行う上で必要となるアカデミック・スキルの習得を目的として、文献を検索し、要旨を把握し、複数の文献の内容を関連づけて先行研究の概観を行う。
Reading	<ul style="list-style-type: none"> <li>• I can search the internet or reference books, and obtain information related to ICT, paying attention to its structure. Given the occasional use of a dictionary, I can understand it, relating it to any accompanying figures or tables.</li> <li>• I can read texts dealing with topics of ICT without consulting a dictionary, and can compare differences and similarities between multiple points of view.</li> <li>• I can understand in detail specifications, instruction manuals, or reports written for my own field of work, provided I can reread difficult sections.</li> <li>• I can understand in detail specifications, instruction manuals, or reports written for my own field of work, provided I can reread difficult sections.</li> <li>• I can identify main ideas, both stated and implied and understand the gist accurately.</li> <li>• I can demonstrate comprehension of level appropriate readings through class discussion, writing assignments and other assessments.</li> <li>• I can summarize, paraphrase, quote, respond to, and evaluate readings through critically interacting with the text, given an occasional use of a dictionary.</li> <li>• I can understand a proper citation of the source.</li> </ul>
Writing	<ul style="list-style-type: none"> <li>• I can report the outline or basic content of research articles and reports, expressing my own opinions about them, using non-technical vocabulary and less complicated sentence structures.</li> <li>• I can write narratives (e.g. research logs, experimental procedures) in several paragraphs, following the order of events. I can write scientific online forum posts which report recent events in some detail.</li> <li>• I can write business documents (e.g. email, fax, business letters), conveying degrees of emotion, in a style appropriate to the purpose, provided they are in my professional field.</li> <li>• I can write reasonably coherent essays and reports using a wide range of vocabulary and complex sentence structures, synthesizing information and arguments from a number of sources, provided I know something about the topics.</li> </ul>

PROFESSIONAL COMMUNICATION 303 [PC303]	
科目概要	情報科学分野における専門的・学術的な話題について、英語母語話者・英語非母語話者を相手に、自信をもって自らの考え・意見の詳細を説明し、情報交換を行うとともに、他者と共同して問題解決にあたるために必要とされる英語運用能力を習得する。また、専門領域におけるアカデミック・スキルとしての発表技能を習得する。
Spoken Interaction	<ul style="list-style-type: none"> <li>• I can discuss the main points of news stories I have read about in the newspapers/on the internet or watched on TV, provided the topic is ICT related.</li> <li>• I can discuss abstract topics, provided they are within my terms of technological knowledge, and my experience, although I sometimes cannot contribute to discussions between native speakers.</li> <li>• I can actively engage in conversations on a wide range of topics in ICT from general to more specialized ideas and express my opinion accurately and fluently.</li> <li>• I can exchange opinions about magazine articles on ICT-related topics and themes using a wide range of specialized expressions.</li> </ul>
Spoken Production	<ul style="list-style-type: none"> <li>• I can give a prepared presentation with reasonable fluency, stating reasons for agreement or disagreement or alternative proposals, and can answer a series of questions.</li> <li>• I can develop a technological argument clearly in a debate by providing evidence, provided the topic is of personal interest.</li> <li>• I can give a fluent presentation, focusing on both the main points and related details of topics in ICT. I can depart spontaneously from a prepared text and follow up interesting points raised by members of the audience, often showing remarkable fluency and ease of expression.</li> <li>• I can clarify my viewpoints, and maintain conversation in debates on ICT issues and related themes.</li> </ul>
Listening	<ul style="list-style-type: none"> <li>• I can understand the main points of a conversation between native speakers in seminars and academic ICT related discussions, provided they are delivered at normal speed and in standard English.</li> <li>• I can follow extended speech and complex lines of argument provided the topic is ICT related.</li> <li>• I can follow a variety of conversations between native speakers, in seminars and academic ICT related discussions, which make no linguistic adjustments for non-native speakers.</li> <li>• I can understand the speaker's point of view about topics related to ICT and related themes, provided it is delivered at a natural speed and articulated in standard English.</li> </ul>



# ACADEMIC LITERACY 304 [AL304]

科目概要	情報科学分野における研究を行う上で必要となるアカデミック・スキルの習得を目的として、文献を検索し、要旨を把握し、複数の文献の内容を関連づけて先行研究の概観までの一連の流れを Academic Literacy 302 から継続して行う。また、自らが入手した論拠を効果的に配置し、一貫した主張を展開できる英語運用能力を習得する。
Reading	<ul style="list-style-type: none"> <li>• I can read texts dealing with topics of ICT without consulting a dictionary, and can compare differences and similarities between multiple points of view with improved accuracy.</li> <li>• I can understand in detail specifications, instruction manuals, or reports written for my own field of work, provided I can reread difficult sections.</li> <li>• I can scan through rather complex texts in the field of ICT (e.g. articles and reports) and can identify key passages with improved accuracy. I can adapt my reading speed and style, and read accurately, when I decide closer study is worthwhile.</li> <li>• I can extract necessary information and the points of the argument from articles and reference materials in my specialised field without consulting a dictionary.</li> <li>• I can identify main ideas both stated and implied and understand the gist accurately without consulting a dictionary.</li> <li>• I can demonstrate comprehension of level appropriate reading through class discussion, writing assignments and other assessments.</li> <li>• I can summarize, paraphrase, quote, respond to, and evaluate readings through critically interacting with text.</li> <li>• I can understand a proper citation of the source.</li> <li>• I can combine the information of multiple articles and readings to deepen my understanding in the field of ICT.</li> </ul>
Writing	<ul style="list-style-type: none"> <li>• I can write business documents (e.g. email, fax, business letters), conveying degrees of emotion, in a style appropriate to the purpose, provided they are in my professional field.</li> <li>• I can write reasonably coherent essays and reports using a wide range of vocabulary and complex sentence structures, synthesizing information and arguments from a number of sources, provided I know something about the topics.</li> <li>• I can write clear, detailed reports and articles which contain complicated contents, considering cause/effect and hypothetical situations, provided they are in my specialized field and of personal concern.</li> <li>• I can write clear, coherent essays and reports with a wide repertoire of vocabulary and complex sentence structures, emphasizing important points, integrating sub-themes, and constructing a chain of argument, as long as I do not need to express subtle nuances of feelings and experience.</li> </ul>

<b>PRESENTATION PLUS 401 [P+401]</b>	
<b>科目概要</b>	Presentation Plus 401 prepares students for academic/professional presentations and interaction and communication that follows them. Students who have completed PC303 are encouraged to take this course to improve their presentation and interactional skills.
<b>Spoken Interaction</b>	<ul style="list-style-type: none"> <li>• I can explain in detail and with confidence a problem which has arisen in places such as an ICT lab. I can get the right treatment by providing relevant, detailed information.</li> <li>• I can explain with confidence a problem which has arisen in familiar places such as a laboratory or electronics store (e.g. purchasing the wrong hardware/software) and obtain the right product or service by requesting politely and expressing gratitude (assuming that the provider of the service is cooperative).</li> <li>• I can discuss the main points of news stories I have read about in the newspapers/on the internet or watched on TV, provided the topic is related to the field of ICT.</li> <li>• I can discuss abstract topics, provided they are within my terms of knowledge, my interests, and my experience, although I sometimes cannot contribute to discussions between native speakers.</li> <li>• I can actively engage in conversations on a wide range of topics from the general to more specialised cultural, scientific and academic fields and express my ideas accurately and fluently.</li> <li>• I can exchange opinions about ICT-related magazine articles using a wide range of colloquial expressions.</li> <li>• I can express myself fluently and spontaneously without much obvious searching for expressions. I can use language flexibly and effectively for social and professional purposes. I can formulate ideas and opinions with precision and relate my contribution skillfully to those of other speakers.</li> </ul>
<b>Spoken Production</b>	<ul style="list-style-type: none"> <li>• I can give an outline or list the main points of a short story related to ICT or a short technical article with some fluency, adding my own feelings and ideas.</li> <li>• I can give a reasonably smooth presentation related to ICT, adding my own opinions, and I can take a series of follow up questions from the audience, responding in a way that they can understand.</li> <li>• I can give a prepared presentation with reasonable fluency, stating reasons for agreement or disagreement or alternative proposals, and can answer a series of questions.</li> <li>• I can develop an argument clearly in a debate by providing evidence, provided the topic is in my field of interest.</li> <li>• I can give a fluent presentation, focusing on both the main points and related details. I can depart spontaneously from a prepared text and follow up interesting points raised by members of the audience, often showing remarkable fluency and ease of expression.</li> <li>• I can clarify my viewpoints, and maintain conversation in debates on social, scientific and academic issues and current affairs, integrating sub-themes or related cases.</li> <li>• I can present clear, detailed descriptions of complex subjects integrating sub-themes, developing particular points and rounding off with an appropriate conclusion.</li> </ul>

**WRITING FOR PUBLICATION 402 [WP402]**

科目 概要	Writing for Publication 402 is for the students who are to submit their papers for publication in academic journals. They need to have completed AL304 to take this course.
Writing	<ul style="list-style-type: none"><li>• I can write technological documents (e.g. email, fax, business letters), conveying degrees of emotion, in a style appropriate to the purpose, provided they are in the technological field.</li><li>• I can write reasonably coherent essays and reports using a wide range of vocabulary and complex sentence structures, synthesising information and arguments from a number of sources, provided I know something about the topics.</li><li>• I can write clear, detailed reports and articles which contain complicated contents, considering cause/effect and hypothetical situations, provided they are in an ICT-related field and of personal concern.</li><li>• I can write clear, coherent essays and reports with a wide repertoire of vocabulary and complex sentence structures, emphasizing important points, integrating sub-themes, and constructing a chain of argument, as long as I do not need to express subtle nuances of feelings and experience.</li><li>• I can express myself in clear, well- structured text, expressing points of view at some length. I can write about complex technological subjects in a letter, an essay or a report, underlining what I consider to be the salient issues.</li></ul>

## ADDENDA

### SELF STUDY SUPPORT BY LANGUAGE EDUCATION CENTER

セントラルアーク 2 階にある BBP (Beyond Borders Plaza) では、英語学習や留学に関する情報を得ることができます。気軽に訪ねてみてください。その他、団体受験に関する情報や授業外学習に関するアドバイスが言語教育センター (Language Education Center) から発信されています。高い英語運用能力を身につけるために積極的に活用しましょう。

言語教育センター      <http://www.ritsumei.ac.jp/gengo/>

### EXTRACURRICULAR COURSES PROVIDED BY CLA

言語習得センター (Center for Language Acquisition, CLA) では、正課の外国語教育との連携を図りながら、正課外において様々な言語教育プログラムを開設し、みなさんの外国語能力の向上をバックアップしています。受講生のニーズやレベルに応じた各種プログラム (TOEFL® テスト、TOEIC® L&R テスト等) が開講されています。詳細は下記 HP を参照してください。

言語習得センター      <http://www.ritsumei.ac.jp/gengo/cla/>

## AFTERWORD

We are hoping that your English language learning experience at CISE will be fulfilled to the maximum extent possible. If you should have any questions, or encounter with any difficulties, please do not hesitate to contact us.

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### 注意！

### NOTA BENE

この Handbook には英語科目の履修や成績評価等についての重要な情報が記載されています。再配布はできませんので、各自の責任で保管し、必要な場合にはいつでも参照できるようにしておいて下さい。