

# How to subscribe to Azure Portal Alerts

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## Issue summary -

This is a "How to TSG" , which walks through how to subscribe to portal alerts.

## Analysis and Mitigation -

Thank you for expressing interest in enrolling in the early preview of the "Advance Notifications for Scheduled Maintenance Operations" program. This new advance notification program will be utilizing the Azure communication channels and integrated as part of the Azure portal's new Service Health blade – Planned maintenance section to allow customers to view all scheduled maintenance for their subscriptions all in one place. It also helps to scale the notification to the right audiences for different resource groups, as some external customers have different teams/contacts responsible for different resources.

Below are the instructions of what you need to do to get enrolled into the program. Please let us know if you have any questions. Also, we would really appreciate any feedback from you as this is an early preview of the program! Thanks again.

## Instructions to enroll:

To enroll into the early preview of "Advance Notifications for Scheduled Maintenance Operations" program, sign up for Health Alerts for your resources (see [Create activity log alerts on service notifications](#) for reference):

1. In the [Azure portal](#), navigate to [Service Health > Health Alerts](#)
2. Click on **+ Add service health alert** in the top ribbon
3. Fill out the required fields.
  - a. For **Event type**, select "Planned maintenance" or "Select all"
  - b. In **Action groups** define how you would like to consume the alert (get an email, trigger a logic app etc.)
  - c. Ensure **Enable rule upon creation** is set to **Yes**.
4. Click **Create alert rule** and you are all ready to receive the advanced notification for scheduled maintenance!
5. Once you've finished setting up the alert on the Azure portal, please email [SQLAdvComm@microsoft.com](mailto:SQLAdvComm@microsoft.com) to confirm that you've set up the alert and kindly provide us all the subscriptions you have set up the alert for, so we can finish the final step of onboarding you to the early preview and by doing so, you've agreed to the scope stated in this email for the early private preview of "Advance Notifications for Scheduled Maintenance Operations" program.

**How good have you found this content?**

