

# KELSEY MARCOTT

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## CAREER OBJECTIVE

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To secure a challenging and rewarding position in which I can utilize my excellent written communication skills and high work ethic.

## EDUCATION

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**San Francisco State University, San Francisco.**  
Bachelor of Arts, English-Linguistics

*May 2019 - May 2021.*

## SKILLS

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<b>Languages</b>	German (Proficient), Spanish (Beginner).
<b>Computer</b>	Python, Excel, Google Suite.

## WORK EXPERIENCE

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**San Francisco State University — TA**

January 2021 - May 2021

- Teaching Assistant for ENG 420: Introduction to Linguistics.
- Provided office hours and assistance to over 80 students.
- Evaluated and graded papers, and provided constructive feedback.

**Copperfield's Books — Bookseller**

2019 - Present

- Created training documentation for shipping and receiving procedures and workflow.
- Provided friendly and knowledgeable customer service.
- Accurately handled cash transactions.
- Input daily sales data into company accounting spreadsheet

**Copperfield's Books — Assistant Store Manager**

2017 - 2019

- Responsible for team management on sales floor.
- Implemented changes to consignment program that resulted in increased organization and efficiency.
- Frequently communicated with book and sidelines buyers.

## PROJECTS

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**Educative.io**

Contributed to Educative's Edpresso series of short form articles.

**Old English Translator**

Assembled a corpus of Modern English and Old English text and created a machine translator.

**TED Talk Popularity**

Analyzed data from over 3000 TED Talks to create a model to predict a talk's popularity.

## ACADEMIC ACHIEVEMENTS

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- Dean's List Spring and Fall 2019, Fall 2020, Spring 2021
- Semester abroad at Aarhus University in Aarhus, Denmark