Orders

Manage your customer orders

Orders gives you access to view and manage your event customers, look up customer order and transaction information, update order details, resend order receipts, as well as see post-event ticket scan data.

Key Features

- Look up & edit customer information
- Past & future event customer data
- Filter customers by online orders or **Guest List** complimentary tickets
- Resend customer order receipts & eTickets

orders.oztix.com.au

Features »»

Got questions? Shoot us an email at **admin@oztix.com.au**

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Features

Search for your customers

Easily find your past or future event customers by searching for their email, order number or name.

Edit Customer Information

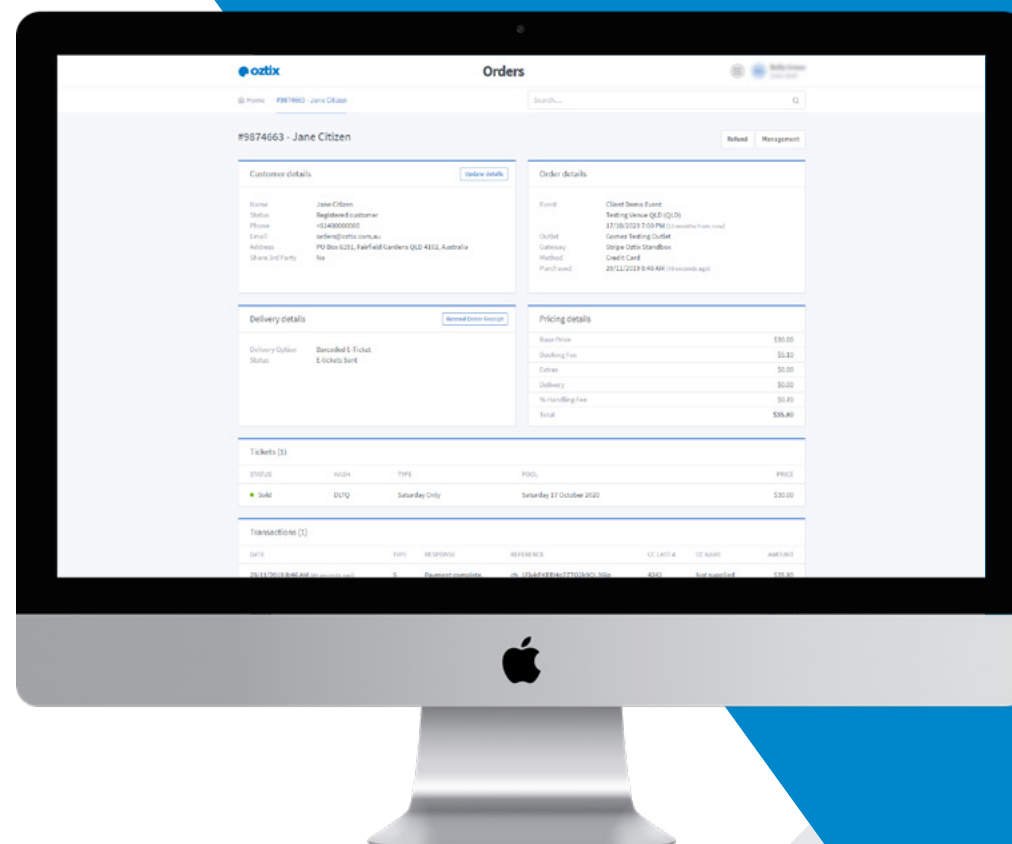Update customer order details instantly within orders, including their:

- Name
- Phone
- Email address
- Postal address

Resend Order Receipt

Instantly update your customer's email address and resend their tickets to them.

Check Post-Event Scan Data

Need to check whether the tickets have been used? Check the scanning history of each ticket to see what time & date the tickets entered into the event.

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Head to **apps.oztix.com.au** to view the **Oztix Product Suite**

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